

7 A BILL TO REVISE UW REGULATION 6-702
8 "Establishment of Faculty Senate Committees"
9 Section 14. University Studies Committee

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12 WHEREAS, the implementation of USP 2015 has created a need for an ongoing First
13 Year Seminar Coordinator and a Communications Sequence Coordinator; and

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15 WHEREAS, the opinions and experience of holders of these two positions warrant
16 sharing with the University Studies Committee; and

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18 WHEREAS, the opinions and experience of the University Studies Committee should
19 be heard by the holders of these two positions; therefore,

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21 BE IT ENACTED by the Faculty Senate of the University of Wyoming to amend
22 UW Regulation 6-702 presented in the attached addenda.

UW REGULATION 6-702
Establishment of Faculty Senate Committees

1. PURPOSE

This regulation shall establish the standing committees of the Faculty Senate with specific duties and structured as outlined in the following sections pertaining to the individual committees.

2. INDIVIDUAL STANDING COMMITTEES

a. Internal Senate Relations

- (i.) Committee on Committees
- (ii.) Executive Committee

b. Administrative Relations

- (i.) Academic Planning Committee
- (ii.) Graduate Council
- (iii.) Reappointment, Tenure and Promotion Committee
- (iv.) Budget Planning Committee
- (v.) University Course Review Committee
- (vi.) Library Council
- (vii.) University Studies Committee
- (viii.) Academic Information Technology Committee

c. Faculty Relations

- (i.) Faculty Academic Standards, Rights and Responsibilities Committee
- (ii.) Faculty Development Committee

d. Student Relations

- (i.) Student Interaction Committee

3. GENERAL CHARGE TO COMMITTEES OF THE FACULTY OF THE UNIVERSITY OF WYOMING

Bylaws of the University Faculty, UW Regulation 6-700, Article IV, Section 1, states "All committees of the University Faculty shall be responsible to the Faculty Senate, and it shall establish or dissolve committees as it deems necessary."

a. Goals of the Committee Structure

The system of standing committees of the Faculty Senate of the University of Wyoming is intended to:

(i.) Be broad enough to encompass all areas of University activity in which faculty are involved on a policy-making level requiring the endorsement of the Faculty Senate, in accordance with UW Regulation 6-700;

(ii.) Be specific enough to consider the problems, grievances, or concerns of each faculty member of the University community;

(iii.) Be advisory to the University administration only in those matters requiring Faculty Senate approval of proposed action; and

(iv.) Provide an effective and efficient legislative committee system to work for the Faculty Senate through the Executive Committee.

b. General Committee Functions

The primary function of committees of the faculty shall be to consider bills or proposals submitted to the Senate and assigned to their areas of responsibility. Committees shall be expected, in a reasonable time, to return appropriate recommendations to the Senate for action. Committees shall also initiate and draft bills establishing faculty regulations or recommendations as needs arise in their areas of responsibility. Committee Chairs or their designees shall introduce such bills to the Senate for adoption or other action.

c. Individual Committee Responsibilities

The duties of each committee are individually detailed, and incorporated as a faculty regulation. However, the intention of this committee system is to provide a dynamic, timely, and effective aid to the progress of the University. For this reason, each committee is charged with the responsibility for continual review of its delegated duties. If changes of a committee's duties, composition, or existence are deemed advisable, the committee shall make such recommendations to the Faculty Senate through the Committee on Committees.

d. Sub-committee Structure

The responsibilities of most faculty committees are intentionally broad in order to prevent duplication of effort and conflicting recommendations. Therefore, it may well be advisable for certain committees to establish sub-committees from their own membership to perform more specialized functions or to handle particular issues within the overall responsibility of the committee. The establishment and

dissolution of such sub-committees shall be left entirely to the discretion of the committee concerned.

e. Meeting and Reporting

A committee shall generally meet whenever its responsibilities require that it should, whenever directed to do so by the Faculty Senate, and in no case less frequently than once a semester. Reports shall be made to the Faculty Senate at such times as to keep the Senate well informed of committee activity, on call of the Executive Committee of the Faculty Senate, and no less than once per year.

f. Commencement of Service

Committee assignments shall be effective with the beginning of the fall semester unless the assignment is otherwise stated. The Senate shall select committee members to fill known vacancies prior to the end of each spring semester. Committee members may succeed themselves on a particular committee (once) with the exception of the Reappointment, Tenure and Promotion Committee. Following the selection of committee members by the Faculty Senate, the Executive Committee shall notify the individual of selection, provide a written copy of the committee charge, and provide the name of the current committee Chair. The committee Chair shall receive notification of the election of new members.

g. Election of Officers

By March 31st, each committee shall elect a Chair and such other officers as it deems necessary, to begin service at the start of the fall semester. Each committee shall forward the names of these officers to the Committee on Committees and the Executive Committee. Students shall not be eligible to chair Faculty Senate committees. In the event a committee is left without a Chair, the Committee on Committees' Chair will call the first meeting to elect the Chair.

h. Alternate and Permanent Replacement Committee Members

When a committee member is to be absent from one or more committee meetings and the Chair and/or the committee deems the presence of a temporary replacement to be desirable, the Chair shall select an alternate committee member after consulting the rest of the committee and forward this person's name to the Chair of the Committee on Committees. In the event a permanent replacement is deemed necessary, the Chair of the affected committee shall notify the Committee on Committees and the replacement shall be appointed in the same manner as the original appointment. The replacement shall be appointed to complete the term of the original appointment.

i. Absenteeism and Notice of Removal

In the event that a committee member has failed to attend three consecutive committee meetings, and the committee Chair has determined that such absences have been detrimental to the committee's function, the committee Chair shall petition to the Committee on Committees to recommend to the Executive Committee of the Faculty Senate removal of the non-attending committee member. Upon removal for non-attendance, the vacancy shall be filled in by requesting the Committee on Committees for a replacement. All permanent committee replacements must be approved by the Faculty Senate. A copy of the petition for removal shall be sent to the offending committee member, and he/she shall have ten days from the date of the petition in which to challenge in writing before the Committee on Committees the committee Chair's determination that he/she has had continuous absenteeism as defined herein. Thereafter, he/she shall be deemed to have waived his/her right to challenge the petition and may be removed.

j. *Ex officio*

The words "*ex officio*" shall be interpreted as "*ex officio* without vote" throughout UW Regulations 6-701, 6-702, 6-703, unless otherwise stated.

k. Expert Consultation

Committees may seek consultation of experts from within or outside of UW as required.

l. Associated Students of the University of Wyoming (ASUW)

The ASUW representatives on faculty committees shall be appointed by the ASUW Senate but shall not be required to be ASUW Senate members.

4. ACADEMIC PLANNING COMMITTEE

a. Rationale

The overall development of the University, the determination of academic goals and the establishment of academic priorities are fundamental responsibilities necessarily shared by Trustees, administrative officials, faculty, and students. The Academic Planning Committee operates as a forum in which educational directions may be discussed, and specific recommendations developed.

b. Functions

The committee's function is to review and make recommendations to the Faculty Senate on matters related to the structure and organization of the academic

activities of the University. This review will be carried out in the context of the University's comprehensive development. The committee will recommend policies regarding priorities for long range development. It will make recommendations concerning the initiation, quality, modification or termination of academic programs. When changes in programs are related to the University's physical facilities the committee will also make recommendations with respect to them. In making recommendations the committee will take into consideration the educational system and needs of the State of Wyoming as well as University considerations.

c. Powers

The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the Provost and Vice President for Academic Affairs, and the Vice President for Research and Economic Development. The Academic Planning Committee may instigate its own inquiries into areas of academic concern. The committee will forward its recommendations to the Faculty Senate, to the Provost and Vice President for Academic Affairs, and to other appropriate groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.

d. Composition

The Academic Planning Committee will consist of 12 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, the Outreach School and ASUW will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Dean of the Outreach School, and Chairs of the Student Interaction Committee, Graduate Council, Budget Planning Committee, and University Course Review Committee shall be *ex officio* members. Faculty representatives shall be selected by the Committee on Committees and shall serve staggered three-year terms. The Chair of the Academic Planning Committee shall serve as an *ex officio* member of the Budget Planning Committee and the Executive Committee of the Faculty Senate.

5. FACULTY ACADEMIC STANDARDS, RIGHTS, AND RESPONSIBILITIES COMMITTEE

a. Rationale

The faculty needs to examine and draft policies which affect the University community and its individual members. The University administration subscribes to the tenet that true education may flourish only when the faculty is both free and

responsible; the committee is established to provide a vehicle by which rights are insured and responsibilities defined.

b. Functions

The committee shall formulate policies involving the entire University in matters of faculty rights and of faculty responsibility and academic standards for the University and teaching profession. The committee shall be authorized to participate with the President and other appropriate administrative officers in the examination and formulation of policies and procedures relating to the organization and governance of the University's colleges, divisions, and departments whenever these procedures seem likely to affect faculty rights and responsibilities and/or academic units, and shall define the position of the faculty when inconsistencies exist.

The Committee shall consider general policy issues presented by the faculty and shall hear any individual or groups of individuals when such issues are deemed relevant to faculty rights and responsibilities and academic standards.

c. Composition

The Faculty Academic Standards, Rights, and Responsibilities Committee shall consist of 11 members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center and ASUW will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The Chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.

6. FACULTY DEVELOPMENT COMMITTEE

a. Rationale

The ongoing development of the faculty is critical to the educational well being of the University. To maintain and provide the highest level of educational experience, the faculty needs to be afforded the opportunity to learn and implement the latest advances in teaching methodology, and be enabled to compete in the national and international research arena. In order to attract and retain the highest quality faculty, it is necessary to promote an adequate and fair distribution of faculty salaries, and create meaningful incentive and merit systems.

b. Functions

This committee will review and make recommendations on all projects, programs, opportunities, and services at the University which assist and facilitate faculty in the performance of their duties in teaching and research. This will include, but is not limited to, faculty development, teaching, and research awards; and patents and copyrights agreements. The committee shall also review salary and compensation distributions within the University, make surveys of faculty opinion when appropriate, assess the influence of salary and compensation policies on the academic functions of the University, and make general recommendations to the Faculty Senate and the Provost and Vice President for Academic Affairs regarding salary distribution and policies affecting merit determination.

c. Composition

The Faculty Development Committee shall consist of 11 members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, and the Outreach School will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Vice President for Administration, and the Chair of the Research Advisory Committee shall serve as *ex officio* members without vote. The Chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.

7. GRADUATE COUNCIL

a. Rationale

The University Faculty has certain responsibilities for graduate education which may be delegated to a representative group. This Council is formed to act as that representative group. The development and maintenance of graduate programs of high quality is a concern of this Council.

b. Functions

The Council shall recommend the broad policies concerning the overall University function in graduate education and the University requirements for graduate degrees. It shall advise the Faculty Senate on any proposed changes in UW Regulations which would affect graduate programs.

c. Powers

The Council shall advise on the formulation and review of regulations concerned with graduate education. It shall review proposals and make recommendations to the Provost and Vice President for Academic Affairs concerning new graduate programs, substantive changes in existing graduate programs, implementation of changes in graduate programs recommended through program reviews, and deletion of graduate programs.

d. Composition

The Graduate Council shall consist of 17 members, 15 of whom shall be members of the faculty distributed among the colleges as follows: Agriculture and Natural Resources 2, Arts and Sciences 4, Business 2, Education 2, Engineering and Applied Science 2, Health Sciences 2, Law 1. Two graduate students chosen by the Council shall also be members. College representatives shall be chosen by each college in a manner similar to that used to elect members of college reappointment, tenure and promotion committees (see UW Regulation 5-803.) College representatives shall have terms of office of three years. Student members shall have one-year terms of office. If possible, college representatives shall have staggered terms. *Ex officio* members of the Graduate Council shall include: the Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Dean of the Outreach School, the Director of the American Heritage Center, and the Dean of University Libraries or their designees. The Associate Provost will serve as liaison with the Office of Academic Affairs. The Chair of this Council shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate. The Chair of this Council or designee shall serve on the Academic Planning Committee and the University Course Review Committee of the Faculty Senate.

8. STUDENT INTERACTION COMMITTEE.

a. Rationale

The policies which determine the scholastic standards of the University of Wyoming and which regulate other areas of scholastic affairs are of basic concern to the faculty.

b. Functions

The committee shall formulate and review policies and procedures in the broad area of undergraduate student academic affairs, including but not limited to scholastic probation and suspension of students, evaluation and recognition of credit, credit-hour requirements, grades, honor roll, honor graduation, all-University degree requirements, University admissions standards, and University student scholarships. The committee shall provide advice in regard to needed

services and programs for both foreign students studying at the University of Wyoming and University of Wyoming students studying at foreign institutions. It shall also help formulate long-range goals for international education. Additionally, the committee shall recommend general policy for the University's financial aid program, review its operation and provide recommendations to sustain its orderly function and development.

c. Composition

The Student Interaction Committee shall consist of 13 members. Each of the seven colleges (two from Arts and Sciences; none from the College of Law), the Libraries, the American Heritage Center, and ASUW (four representatives) will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Provost and Vice President for Academic Affairs, the Director of International Student Services, the Director of Admissions, the Registrar, and the Director of Student Financial Aid shall be *ex officio* members without vote. Faculty representatives shall be selected by the Committee on Committees and shall serve three-year staggered terms. The Chair of the Student Interaction Committee shall serve as an *ex officio* member of the Academic Planning and Executive Committees of the Faculty Senate.

9. REAPPOINTMENT, TENURE AND PROMOTION COMMITTEE

a. Rationale

The faculty has the inherent right and responsibility to advise the President and the Trustees of the University in matters relating to one or several of its members regarding tenure, promotion, dismissals, and reappointment.

b. Functions

The committee shall advise the Provost and Vice President for Academic Affairs on matters pertaining to tenure, promotion, dismissals, and reappointment.

c. Powers

The committee shall serve in an advisory capacity to the Provost and Vice President for Academic Affairs. Where broad policy issues are involved, and questioned, the committee shall refer such issues directly to the Faculty Senate.

d. Composition

The Reappointment, Tenure and Promotion Committee shall consist of at least 17 members excluding the vice presidents, the deans, the associate and assistant deans, the directors, and the department or division heads/chairs. Two tenured

faculty members shall be elected from each of the following five colleges: Agriculture and Natural Resources, Business, Education, Engineering and Applied Science, and Health Sciences; four from the College of Arts and Sciences; one from the College of Law, one extended-term faculty member elected from the Libraries; and one extended-term faculty member elected from the American Heritage Center. The University Reappointment, Tenure and Promotion Committee has the authority to appoint one or more academic professional(s) to its committee. The Provost and Vice President for Academic Affairs shall be an *ex officio* member. Members who have served a three-year term cannot succeed themselves. Replacements (temporary or permanent) shall be determined in the same manner as the original appointments.

e. Frequency of Meetings

The committee shall meet at the request of the Provost and Vice President for Academic Affairs and at all other times that the Chair of the committee deems necessary.

10. BUDGET PLANNING COMMITTEE

a. Rationale

The overall development of the University, the determination of goals, and the establishment of priorities have significant budgetary consequences for the entire University community. The Budget Planning Committee provides a forum for the faculty to effectively participate in budgetary deliberations.

b. Functions

The committee's function is to participate in budgetary planning and related deliberations and make policy recommendations to the Faculty Senate on matters related to the long-term acquisition and disposition of the University's financial resources. These activities will be carried out in the context of the University's comprehensive development. It will act as a resource body to the Academic Planning Committee to provide relevant budgetary insight on the ramifications of proposed program changes as well as the financial impact of physical facilities modifications and additions. In making recommendations the committee will take into consideration the economic realities of the times and the needs of the State of Wyoming as well as University considerations.

c. Powers

The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the vice presidents, and others authorized by the President. The Budget Planning Committee may instigate its own inquiries into areas of budgetary concern. The committee will represent the faculty in all

strategic budget planning and in the budget review process and forward its recommendations to the Faculty Senate, to the Vice President for Administration, and/or to other appropriate groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.

d. Composition

The Budget Planning Committee shall consist of 13 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, ASUW, Staff Senate, and the Outreach School will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Faculty representatives shall be selected by the Committee on Committees and shall serve staggered four-year terms. The Provost and Vice President for Academic Affairs, the Vice President for Administration, and the Chair of the Academic Planning Committee shall be *ex officio* members. The Chair of the Budget Planning Committee shall serve as an *ex officio* member of the Academic Planning Committee and the Executive Committee of the Faculty Senate.

11. UNIVERSITY COURSE REVIEW COMMITTEE

a. Rationale

The University Course Review Committee is established to monitor and implement the University course review process as described in UW Regulation 6-806, Section 2, Part e.

b. Functions

When considering course additions, revisions or deletions to the University curriculum, the University Course Review Committee shall be responsible for insuring that all of the requisite endorsements have been obtained (UW Regulation 6-806, Section 2, Part d.), that the proposal does not present any unjustified duplication with other academic units, and that the request is consistent with the current University guidelines regarding courses. The University Course Review Committee is additionally charged with the development and maintenance of the Course Review Guidelines (see UW Regulation 6-806, Section 2, Parts f. through i.), and with the routine examination and maintenance of the Course Review Process itself.

c. Powers

The University Course Review Committee shall make its recommendations relating to the addition, revision, and deletion of courses to the Provost and Vice President for Academic Affairs. These recommendations will be rendered in the

context of the University's comprehensive development. In making these recommendations, the University Course Review Committee will take into consideration the Wyoming community colleges and the educational needs of the State of Wyoming as well as University considerations. All committee actions will be reported to the Faculty Senate regularly.

d. Composition

The University Course Review Committee will consist of the representatives from each of the seven colleges. Each college will select its own representative along with an alternate. If representation from any of these colleges cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Chair of the University Studies Committee, the Chair of the Graduate Council, the Registrar, the Dean of the Libraries, the Dean of the Outreach School, the Director of the American Heritage Center, an ASUW representative, and the Coordinator of Community College Articulation shall be *ex officio* members without vote. The Chair is an *ex officio* member of the Academic Planning Committee and the Executive Committee of the Faculty Senate.

12. LIBRARY COUNCIL

a. Rationale

It is important to create a broad, active, and strong Library Council to address the difficult and vital issues of resources, technology, and the open and effective communication between the Libraries and their University community that are facing the University of Wyoming's library system.

b. Functions

The Library Council will bring University needs and concerns to the Dean of the Libraries and to the Provost and Vice President for Academic Affairs, and will advise them concerning these issues. The Library Council will issue an annual report that is distributed to the Provost and Vice President for Academic Affairs, the Dean of the Libraries, the Faculty Senate and the ASUW concerning its recommendations for changes that should be implemented in the Libraries' strategic plan, organization, and principles for allocation of resources.

c. Powers

The Library Council will report to the Provost and Vice President for Academic Affairs and advise the Dean of the Libraries on library issues.

d. Composition

The Library Council shall consist of 13 voting members, which are to include one representative from each of the seven colleges (two from Arts and Sciences) and the Libraries, one American Heritage Center archivist, one undergraduate and one graduate student, one non-University representative appointed by the Provost and Vice President for Academic Affairs (this person should be knowledgeable in library issues). *Ex officio* members with vote shall include the Provost and Vice President for Academic Affairs, the Dean of the Libraries, the Vice President for Information Technology, the Vice President for Research and Economic Development, and the Dean of the Outreach School. The Chair shall be an *ex officio* member of the Faculty Senate Executive Committee. The representatives from the colleges, the Libraries, and the American Heritage Center shall be elected by their respective units, and the student members shall be selected by ASUW and by the graduate students, respectively. Members shall serve three-year staggered terms, and the Chair shall be a faculty member.

13. ACADEMIC INFORMATION TECHNOLOGY COMMITTEE

a. Rationale

The committee is established to coordinate and to exchange information regarding academic information technology services for the University.

b. Functions

The committee shall aid in the establishment of policies for academic information technology services and usage at the University. It shall provide advice in regard to needed information technology capabilities and services for academic purposes, and in this regard to the long range goals of the University. The committee shall endeavor to serve as a channel for communication among the various academic users and providers of academic information technologies.

c. Powers

The committee shall serve in an advisory capacity to the President, appropriate vice presidents, deans, or directors on matters pertaining to needed information technology capabilities and services for academic purposes. All committee actions shall be reported to the Faculty Senate regularly.

d. Composition

The committee shall consist of 12 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, the Outreach School and ASUW will be given the opportunity to be represented. If

representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Vice President for Information Technology and Chief Information Officer shall be an *ex officio* member. Committee members shall serve staggered three-year terms, except for the student representative, who shall serve a one-year term. The Chair of the Academic Information Technology Committee shall serve as an *ex officio* member of the Administrative Information Technology Advisory Committee and the Faculty Senate Executive Committee.

14. UNIVERSITY STUDIES COMMITTEE (See also UW Regulation 6-407, “University Studies Program.”)

e. Rationale

The University Studies Program requires completion of specific requirements in identified areas of study in accordance with criteria approved by the University Faculty Senate. In cooperation with the Board of Trustees and academic administrators, the Faculty Senate is responsible for making decisions regarding curriculum.

f. Functions

The University Studies Committee shall:

(i.) Develop and maintain a planning, review, and assessment process for the University Studies Program;

(ii.) Define the philosophy, learning outcomes desired, and criteria for courses in the relevant areas of study, with Faculty Senate approval;

(iii.) Identify and approve courses for the Program;

(iv.) Consult with and advise academic departments concerning the needs and requirements of the Program;

(v.) Grant approval of alternative courses or pilot programs to fulfill University Studies requirements for a limited time;

(vi.) Appoint *ad hoc* sub-committees as needed to accomplish the goals of UW Regulation 6-407, 3.b.i.-v. and to select and review courses that meet the criteria approved by the Faculty Senate.

1 (vii.) Develop and maintain appropriate linkages with the Academic
2 Planning Committee, the Faculty University Course Review Committee, and
3 the Student Interaction Committee, with particular regard to new courses or
4 modification of courses considered for approval as meeting requirements of the
5 Program.

6 (viii.) Make reports and recommendations to the Faculty Senate as may be
7 deemed appropriate or as requested.

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9 (ix.) Consider and grant such waivers of requirements of the University
10 Studies Program to petitioning students as warranted by unusual and
11 extenuating circumstances, upon recommendation of the Coordinator (see
12 UW Regulation 6-407, 4.b.).
13

14 **g. Composition**

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16 The committee shall consist of 11 voting members. Members of the
17 University Studies Committee will include one academic personnel member
18 from each of the undergraduate colleges, ~~and from the Libraries, one of the~~
19 non-college academic units (e.g., the American Heritage Center or Honors
20 Program), and the Outreach School, with the exception that the College of
21 Arts and Sciences shall have two representatives. A student designated by
22 the Associated Students of the University of Wyoming Senate
23 shall be a member with vote. Each college or group will elect their own
24 representatives, and these names will be forwarded to the Executive Committee
25 of the Faculty Senate for approval. Faculty representatives shall serve
26 staggered three-year terms. Ex officio members of the committee shall
27 include: the First Year Seminar Coordinator and the
28 Communications Coordinator; representatives from the offices of:
29 the Vice President for Academic Affairs, the Registrar, the
30 Academic Planning Committee, the Deans' Council, Academic
31 Advising, and the Wyoming community colleges. Ex officio
32 members do not have a vote. Vice presidents, deans, associate and
33 assistant deans, and directors shall not be eligible to serve on the committee.
34 ~~A student designated by the Associated Students of the University of~~
35 ~~Wyoming Senate shall be a member with vote, and the President, Provost and~~
36 ~~Vice President for Academic Affairs, a representative from Student Affairs,~~
37 ~~the Academic Planning Committee, the Dean's Council, Academic Advising,~~
38 ~~and the Wyoming community colleges shall be ex officio members without~~
39 ~~vote.~~
40

41 The committee shall elect its chairperson. The Chair or his/her designee shall
42 serve as an *ex officio* member of the University Course Review Committee.
43 The University Studies coordinator shall serve as secretary of the committee
44 and maintain a record of the minutes of meetings. The Executive
45 Committee of the Faculty Senate shall fill temporary vacancies on the
46 University Studies Committee.

Source:

University Regulation 702; adopted 5/6/09 Board of Trustees meeting
Revisions adopted 9/17/10 Board of Trustees meeting

Revisions adopted 11/18/10 Board of Trustees meeting

| Revisions adopted 9/13/13 Board of Trustees meeting