



## UNIVERSITY OF WYOMING REGULATIONS

**Subject:** Degrees and Diplomas

**Number:** UW Regulation 8-2

### I. PURPOSE

To establish the process for approval and designation of Academic Programs offered by the University.

### II. DEFINITIONS

**Academic Program:** An ~~academic program~~ course of study leading to a ~~certificate,~~ bachelor's degree, master's degree, doctoral degree or professional diploma. ~~For the purposes of this Regulation,~~ Academic Program does not include individual academic courses.

### III. POLICY

All Academic Programs must be authorized by the Trustees. ~~Academic Programs shall be awarded by the Trustees~~ upon recommendation of the appropriate school or college faculty, transmitted to the Trustees by the President of the University.

### IV. ACADEMIC PROGRAM APPROVAL

~~Notice of Intent.~~ The Provost, in consultation with the President, shall submit a Notice of Intent to plan a new Academic Program for approval by the Board of Trustees. ~~A Notice of Intent is a preliminary, conceptual proposal requesting authorization to plan a new Academic Program.~~

~~The Plan should normally be no longer than three (3) pages in length and shall include the following information:~~

~~A. The name of the proposed Academic Program and the mode of delivery;~~

~~B. A description of the new Academic Program that includes anticipated curriculum and learning outcomes;~~

~~C. Information about content and how the Academic Program may relate to other offerings;~~

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- ~~D. Anticipated enrollment;~~
- ~~E. Preliminary budget, including funding sources, projected expenses and revenues, and faculty, academic professionals, lecturers, professors of practice, and staff;~~
- ~~F. Timeline for implementation;~~
- ~~G. Information on other required approvals, such as accreditation bodies and the Higher Learning Commission;~~
- ~~H. Evidence of how the new Academic Program aligns with the University’s mission, strategic plan, and existing academic degree program array; and~~
- ~~I. A rationale that clearly defines the need for the new Academic Program, including market and student demand. The rationale should include evidence that the Academic Program will not produce unnecessary duplication of existing programs.~~

~~The Board of Trustees may review and consider taking appropriate action. Until Board of Trustees approval of the Notice of Intent, there shall be no further action on the Academic Program.~~

**A. Proposals for new Academic Programs**

A College, Department or other Unit of the University may propose a new Academic Program in writing to the Provost, following a Standard Administrative Policy and Procedure promulgated pursuant to UW Regulation 1-101.

**B. Request for Authorization**

~~After approval of the Notice of Intent~~If the proposal specified above is approved by the Provost and the President, the President shall submit to the UW Trustees a Request for Authorization to implement the Academic Program, including:

1. the purpose and need for the proposed Academic Program;
2. the proposed curriculum;
3. a plan to assess the Academic Program;
4. anticipated enrollment;
5. existing or new resources required to deliver the Academic Program, and timeline for implementation;
6. a plan for accreditation, if applicable;
7. the benefits of the Academic Program to the University;
8. a statement of how the proposed Academic Program relates to the current Strategic Plan for the university

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87 | ~~1.9.~~ the ability of the University to carry out the Academic Program; and  
88 | ~~2.10.~~ the likely value to, and impact on, students and the residents of Wyoming.

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90 | **C.** ~~This A~~The Request for Authorization ~~under paragraph III-B~~ should normally be no  
91 | longer than ten ~~(10)~~ pages in length and shall be accompanied by a Letter of  
92 | Commitment from the Provost's Office, affirming the following:  
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94 | **1.** The Academic Program has been designed to meet the University's  
95 | standards of quality and will make a meaningful contribution to the  
96 | University's mission, strategic plan, overall academic plan, and academic  
97 | degree program array;

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99 | **2.** The University community, including but not limited to Executive Team,  
100 | Deans and Directors, Faculty Senate, Staff Senate, and ASUW, ~~have been~~  
101 | provided the opportunity to review and present feedback;

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103 | **3.** The necessary financial and human resources are in place and/or have been  
104 | committed to implement and sustain the Academic Program; and

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106 | **4.** Program evaluations are in place.

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108 | The Letter of Commitment shall include a ~~detailed~~ budget for the next four (4) years,  
109 | including funding sources, projected expenses and revenues, and faculty, academic  
110 | professionals, lecturers, professors of practice, and staff.

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112 | **D. Approval.** The Board of Trustees ~~may shall~~ review the Request for Authorization and  
113 | ~~consider taking take~~ appropriate action. ~~Until Board of Trustees approval of the Request~~  
114 | ~~for Authorization, there shall be no further action on the Academic Program.~~

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116 | **A.E. Elimination of Academic Programs.** Academic Programs may be eliminated only  
117 | by the process specified in UW Regulation 6-43.

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119 | **V. MASTER LIST OF DEGREES**

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121 | At its annual meeting in May, the Board of Trustees shall approve the master list of  
122 | Academic Programs offered by the University of Wyoming. The list may be amended by  
123 | the Board at any meeting.

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**Responsible Division/Unit:** Division of Academic Affairs

**Source:** None.

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**Links:** <http://www.uwyo.edu/generalcounsel/current-uw-regulations-and-presidential-directives/index.html>

**Associated Regulations, Policies, and Forms:** **[UW Regulations 1-101 and 6-43](#)**

**History:**

Trustee Regulation IX.A; adopted 7/17/2008 Board of Trustees meeting

Revisions adopted 11/14/2014 Board of Trustees meeting