

UW Regulation 8-1 STUDENTS

A. ADMISSION

Requirements for admission to the University shall be established by regulations of the University, which are in accordance with governing law. The Director of Admissions, under the supervision of the Vice President for Student Affairs, shall have responsibility for the admission of students in accordance with such regulations. Admission of graduate students must also be approved by the faculty of a cognizant graduate program.

Admission and programs of the University are offered to all eligible people without regard to race, color, national origin, sex, sexual orientation, religion, political belief, age, veteran status or disability.

B. FEES

All student tuition, fees, charges and deposits shall be fixed by resolution of the Trustees, and shall be published in appropriate University publications. All tuition and other assessments are payable in advance, unless a student has signed a deferred payment agreement with the University. No student shall be admitted to classes until such tuition and fees have been paid or a deferred payment plan has been signed. Payment must be received by the University before academic credit is awarded for any course.

Tuition (but not late registration fees or deposits) will be refunded to students who formally withdraw from the University, in accordance with schedules fixed by resolution of the Trustees.

C. STUDENT CLASSIFICATION FOR FEE PURPOSES

The University of Wyoming assesses tuition for Wyoming residents at the in-state rate; non-residents are charged out-of-state tuition. The following guidelines govern University of Wyoming students for purposes of in-state or out-of-state tuition assessment and shall be administered by the Director of Admissions.

1. The following students are Wyoming residents:
 - a) Individuals who are financial dependents or under the age of 24 with a parent, guardian or spouse who lives in the State of Wyoming.
 - b) Graduates of a Wyoming high school who attend the University or a Wyoming community college within one year of graduation and maintain continuous enrollment.

- c) Active Wyoming National Guard members and U.S. Armed Forces members stationed in Wyoming, and their dependents.
- d) Individuals with a permanent home in Wyoming and who have resided in the State for at least one full year. To determine if a permanent Wyoming home has been established, the following factors are considered:
 - Evidence that any former home has been abandoned
 - Full-time employment in Wyoming for one continuous year
 - Ownership of home or property in Wyoming
 - One year of continual presence in Wyoming
 - Former Wyoming residency and maintaining state ties
 - Reliance on Wyoming resources for full financial support
 - Wyoming vehicle registration
 - Wyoming address on most recent federal income tax return
 - A valid Wyoming driver's license
 - Wyoming voter registration

Residing in Wyoming primarily as a student will not support a claim for resident status.
- e) Graduate students with University-funded fellowships.
- f) Wyoming residents temporarily absent from the State due to military service, attendance at an educational institution, or other type of documented temporary sojourn.
- g) Individuals who have been awarded resident tuition status at a Wyoming Community College and who attend the University within one year of leaving the Wyoming Community College.
- h) The spouse or financial dependent of an individual who is determined to be a Wyoming resident pursuant to this Regulation.

2. The following students are non-residents:

- a) Individuals who do not qualify under Section 1 above;
- b) Individuals who are not U.S. citizens or permanent residents except as provided by Section 1b. above.

3. Reduced tuition rates calculated at one hundred fifty percent (150%) of resident tuition are available to the following non-residents:

- a) Graduates of the University of Wyoming and their spouses;
- b) Children, and their spouses of University of Wyoming graduates who are life members of the University of Wyoming Alumni Association;

4. Change of residence classification shall be governed by the following process:

- a) An initially assigned non-resident classification may be reviewed by the Director of Admissions when a request and accompanying documentation is provided on or before the first day of classes. A decision on reclassification by the Director may be

- appealed to the Residence Classification Committee within twenty (20) calendar days of the date of the Director's decision. No reclassification will be retroactive to previous terms;
- b) Individuals may be reclassified for the following term when facts indicate that a change in residency has occurred since the time of original residence classification;
 - c) The Director of Admission and Enrollment Services is responsible for the administration of this procedure.
5. There shall be a Residence Classification Committee consisting of three members appointed by the President, chaired by the Director of Admissions who shall not vote. The duties of this Committee shall be as follows:
- i. To render interpretations and rulings at the request of the Director of Admissions;
 - ii. To serve as an appeals committee for students who wish to appeal the decision of the Director of Admissions;
 - iii. To consider University policies in the area of residence classification and make recommendations to the Trustees of the University of Wyoming.

D. FEE SCHOLARSHIPS

Fee scholarships, other than those supported from external sources, may be established only by the Trustees or by Statute, and a listing of such scholarships shall be published in administrative regulations.

E. DISMISSAL

Dismissal of students for academic reasons shall be governed by the regulations of the University faculty and the regulations of the various colleges. Individual cases shall be determined, in accordance with the criteria established by such regulations, by the dean and faculty of the particular college in the manner set forth in such regulations.

Dismissal from the University for misconduct shall be effected by order of the Vice President for Academic Affairs with the prior approval of the President of the University. Before recommending the dismissal of a student for such reasons, the student shall be advised of the proposed action. If the student so requests, a hearing shall be held at which time the student shall be afforded the opportunity to hear the evidence in support of the proposed action, to cross-examine witnesses, and to present evidence in his own behalf. The student may be represented in such hearing by counsel of the student's choice. A summary of the evidence presented at such hearing shall accompany the recommendation for dismissal. The Vice President for Academic Affairs shall adopt regulations further defining the causes for dismissal and specifying the procedure to be followed in the conduct of the hearings provided for herein.

F. STUDENT ORGANIZATIONS

The organization known as the Associated Students of the University of Wyoming (ASUW) is hereby recognized as a part of the University. The constitution of such body in effect on the effective date of these regulations is hereby approved and ratified. No revisions of, or amendments to, such constitution shall become effective until they have been submitted to and approved by the Trustees.

It shall be the duty of the Vice President for Academic Affairs to work with the ASUW in the development of a program to promote the general welfare of all students at the University.

All other campus student organizations annually must apply for official University recognition in accordance with the policies and procedures outlined in administrative regulations.

Only recognized student organizations shall be eligible to use University facilities and services.

G. STUDENT PUBLICATIONS

Student publications may be sponsored by the Associated Students of the University of Wyoming. No other publications shall be identified as the work of or representative of University of Wyoming students unless they are sponsored by a student organization officially recognized by the Vice President for Academic Affairs. All student publications supported by use of University facilities or funds shall be approved by, and subject to the direction of a Student Publications Board which shall fulfill the normal responsibilities of a publisher. The Board shall be responsible to, and established by, the President of the University.

H. THE WYOMING UNION

The general operation and utilization of the Wyoming Union shall be conducted under the immediate administrative supervision of the Director of the Wyoming Union, who shall be responsible to the President of the University through the Vice President for Academic Affairs. The Director of the Wyoming Union shall also be subject to the supervision of the Vice President for Administration with regard to the business and financial affairs of the Wyoming Union. The Director of the Wyoming Union shall be responsible for administering and planning the affairs of the Wyoming Union after consultation with the Wyoming Union Board with regard to general advisement on budgeting priorities for programs and services of the Wyoming Union as well as facility policies, scheduling of facilities and other similar matters involving the use and operation of the Union. The Wyoming Union Board shall be established by regulation issued by the President of the University, approved by the Trustees.

I. STUDENT EMPLOYMENT

Incident to the conduct of the operations and work of the University, part-time employment opportunities for students may be established and maintained within the University in accordance with such University-wide standards and procedures as may be approved by the President of the University.

Specific terms and conditions for such employment opportunities as approved by the President shall reflect a policy intended to provide work opportunities for students who desire or need to work to assist in meeting costs associated with progress toward their educational objective, as well as the recognition of educational benefits to the student incident to the performance of services for the University.

Compensation plans may be established upon the basis of hourly rates of pay or stipends for specified periods of time as may be deemed appropriate for differing types of services and educational programs.

The various provisions of UW Regulations may be modified or deemed inapplicable with regard to the establishment of specific terms and conditions for students who receive any form of compensation or stipend from the University.

Source:

Trustee Regulation VIII; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 11/18/10 Board of Trustees meeting