

UW REGULATION 8-244

Registration Fees for Academic Credit

I. REGISTRATION FEES

All publications containing statements of tuition and fees shall conform to the schedules set forth in the University of Wyoming Fee Book ("Fee Book"). All tuition and fees for academic semesters and summer session set forth in the Fee Book shall be assessed by the Financial Services Business Office, or designee, and collected by the University Cashier's Office. No student shall be permitted to attend class until his or her registration has been completed. Courses with insufficient registration may be cancelled by the University and the full fees will be refunded to students enrolled in such courses.

II. LATE REGISTRATION FEE

Students are permitted to register as late registrants during the first ten (10) days of University scheduled classes for a regular semester or within the late period designated and announced for the summer term. Students who register late shall be assessed a late registration fee as set forth within the Fee Book. The fee shall be assessed by the Registrar, or designee; however, the Registrar, or designee, may waive the late registration fee if it is determined that the late registration was due to factors under the control of, or for the convenience of, the University.

III. LATE PAYMENT FEE

Students who initiate their registration during the regular registration period are expected to pay assessed tuition and fees according to the schedule and deadlines established by the Financial Services Business Office and approved by the University of Wyoming Trustees. Students who fail to pay registration tuition and fees during such period, shall be subject to assessment of a late payment fee as set forth in the Fee Book. The late payment fee shall be assessed by the Financial Services Business Office, except that the Financial Services Business Office may waive the late payment fee if it determines that the late payment was due to factors under the control of, or for the convenience of, the University.

IV. FULL-TIME STUDENTS

Students enrolled for twelve (12) or more credited hours (9 or more for graduate students) during academic semesters are classified as full-time students. Students enrolled for fewer than 12 hours (9 for graduate students) are classified as part-time students. Certain University services and privileges are afforded to full-time students: free or reduced cost admission to cultural affairs, University theatre productions and intercollegiate athletic contests; access to the Student Health Service; participation in the University Student Loan program; and membership in the Associated Students of the University of Wyoming. Part-time students enrolled in six (6) or more hours and certain graduate students may elect the services and privileges afforded full-time students as outlined in the Optional Student

Fee Package section in the Fee Book. The distinction between full and part-time students is not made during the summer session, except for the purpose of satisfying veterans' administration or student financial aid regulations.

V. CHANGE FROM FULL-TIME TO PART-TIME STATUS

Any student who registers as a full-time student and subsequently drops from full-time to part-time, and who receives a partial refund according to the refund schedule, forfeits access to full-time student services.

Any student who registers as a full-time student and pays full-time student fees and subsequently drops below full-time student status, but does not receive a refund by virtue of reducing the academic load subsequent to the refund period, will continue to be eligible for full-time student services.

Source:

University Regulation 244, Revision 6; adopted 7/17/2008 Board of Trustees meeting
Revisions adopted 11/14/2014 Board of Trustees meeting
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