



We're Here for You

The support from the Office of Career Services and Professional Development continues to serve students and employers. Adjustments have been made to comply with safety restrictions, but our services remain intact.

Meetings

Ashli is available through zoom or skype for counseling sessions. Emails are always welcome for any questions or concerns, as well as document review. Appointments can still be easily made through the POKES platform. Please do not hesitate to continue to utilize the expertise and networking available through the Career Services Office.

Employment Impacts?

Please email Ashli.Tomisich@uwyo.edu to update her on any changes that have been made to your summer or post graduate employment plans due to the current crisis. Has your employment offer been impacted? If you're still seeking employment, has your search been affected by hiring freezes, delayed responses, etc.? Do you have any specific concerns that your Career Services Office can assist you with? Please do not hesitate to reach out.

"We all have an unsuspected reserve of strength inside that emerges when life puts us to the test."

- Isabel Allende

Events and Announcements

Online Professional Development Zoom Sessions with Ashli Tomisich, Director of Career Services

Viewable in POKES, along with corresponding power point slides:

-Clerking: <https://law-uwyo.12twenty.com/resource-library/7462>

-First Job Jitters: <https://law-uwyo.12twenty.com/resource-library/7467>

Employment Stats: As part of our ABA accreditation we are required to collect post-graduate employment information. There is a platform in POKES which provides the required survey. While we will follow up closer to graduation with 3L's, if you have secured summer or post-graduate employment, please take 3-5 minutes to complete the survey in POKES.

3L's: We MUST collect this data prior to graduation. As you will not be on campus to complete a paper copy, please complete this online. If you are still seeking employment, don't worry about it until May when we will prompt you to fill it out regardless.

To do this: Please note the box on the POKES log in home page titled 'Jobs and Job Offers' and select Post JD – Report Status, or Summer Job – Report Experience

Note: Clerkships have their own button (3rd from the top once you click 'accepted position'), if you are clerking, please fill that form out.

If a box is required(*) and you don't know/don't want to complete it, simply put in a few zeros to complete the survey.

Postings for All Students:

Document Review, Language Review, and Data Breach Projects - Epiq Remote Work or Denver, CO

Remote Work - Summer Paralegals, Legal Assistants and Attorneys

Rocky Mountain Region

Legal Intern - Nicholas & Tangeman, LLC - Laramie, WY
Apply by 05/01/2020

Summer ATJ Tech Fellow at Legal Aid of Wyoming, Inc. - Cheyenne, WY

Posting for 1L's:

Rocky Mountain Region

Judicial Clerk, Judge Timothy Tymkovich - US District Court - Denver, CO
Apply by 07/01/2021 (you are encouraged to apply ASAP)

Postings for 1L's and 2L's:

Pro Bono Program Clerkship - Animal Legal Defense Fund - Remote Work

Clerkship - Animal Legal Defense Fund - Remote Work

Rocky Mountain Region

Graduate Assistant - UW Social Justice Research Center - Laramie, WY
Apply by 05/15/2020

Summer Internships/Externships - US Attorney's Office - Yellowstone NP, WY

Summer Internship - Eric Phillips Law Office - Rock Springs, WY

Postings for 2L's:

Summer Legislative Affairs Program Clerkship - Animal Legal Defense Fund Remote Work

Outside the Region

Judicial Clerk, Judge David Thuma - US District Court - Albuquerque, NM
Apply by 08/01/2020 (you are encouraged to apply ASAP)

Postings for 3L's:

Staffing of Unlicensed Attorneys and Paralegals/Legal Assistants - Robert Half Legal - Remote Work

Rocky Mountain Region

Associate Attorney - Hirst Applegate, LLP - Cheyenne, WY

Associate Attorney - Eric Phillips Law Office - Rock Springs, WY

Director of Student Resolution Center - CO State University - Fort Collins, CO
Apply by 05/04/2020

Law Library Fellow - University of Colorado - Boulder, CO
Apply by 05/04/2020

Six Salary Negotiation Mistakes You Don't Want to Make

by Charles Volkert

Overstating Accomplishments

If discovered, even the slightest overstatement of your credentials could cast serious doubts on your credibility.

Seeming Arrogant

Know how to draw the line between conveying confidence and appearing self-important.

Not Being Assertive Enough

Present your accomplishments and salary expectations in an assertive, confident manner if you're to receive the best possible offer.

Laying Your Cards on the Table Too Soon

Delay discussing compensation for as long as possible. An employer becomes increasingly committed to hiring you.

Ignoring Other Aspects of an Offer

Consider other elements of a job offer that may be equally valuable (i.e. bonus structure, floating holidays)

Drawing a Line in the Sand

Issuing an ultimatum is usually counterproductive and may cause negotiations to fall apart.

Postings for 3L's Continued:

Rocky Mountain Region, Continued

Associate Attorney, Rocky Mountain Office - Earthjustice - Denver, CO
Apply by 05/14/2020

Personal Injury Attorneys - Franklin D. Azar & Assoc. - Aurora, CO
Apply by 05/10/2020

Attorney - USAO District of Montana - Helena, MT
Apply by 05/27/2020

Attorney, Public Defender - State of Montana - Polson, MT
Apply by 05/23/2020

Outside the Region

Assistant General Counsel - Stephen F. Austin University - Nacogdoches, TX
Apply by 05/28/2020

State of Texas Attorney I - Texas Department of Insurance - Austin, TX
Apply by 05/20/2020

Legal Assistant - US Department of the Army - El Paso, TX
Apply by 05/02/2020

Staff Attorney - Metropolitan Transit Authority of Houston, TX
Apply by 04/30/2020

Attorney Advisor - U.S. Department of Health and Human Services - Seattle, WA
Apply by 05/28/2020

Legal Office Assistant, Corrections Division - State of WA Attorney General's Office - Olympia, WA
Apply by 05/23/2020

Associate General Counsel I or II - Cambia Health Solutions, Inc. - Portland, OR
Apply by 05/17/2020

Staff Attorney - Legal Aid Services of Oregon - Pendleton, OR
Apply by 06/30/2020

Attorney - Scotts Bluff County Attorney Office - Gering, NE

Associate Attorney - Moeller Law Office - Tucson, AZ
Apply by 05/22/2020

County Attorney - Yavapai County Human Resources - Prescott, AZ
Apply by 05/22/2020

Judicial Assistant - Yuma County - Yuma, AZ
Apply by 04/30/2020

Staff Attorney - City of South Jordan, UT
Apply by 05/20/2020

Associate Attorney - McDonald Law Group - Henderson, NV
Apply by 05/16/2020

Interested in a broader, nation-wide job search? Visit [POKES](#) and the [Intercollegiate Job Bank!](#)