Date: April 28, 2014
To: Members of the UW Community
From: Richard C. McGinity, University President
Re: Diversity Survey

As discussed in the February 24, 2014, memo to campus, the importance of diversifying the University community is an on-going dynamic process. The University began offering additional diversity training in February, as one of several ways to enhance the diversity initiatives to the faculty and staff at UW. To date, approximately 59% of supervisors have completed this training.

To continue to advance this diversity initiative and to comply with federal regulations, the University will conduct a voluntary employee self-identification survey, also known as, "The Invitation to Self-Identify," every five years. This is a confidential process in which employees can self-identify race/ethnic background, protected veteran status, and disability status. Self-identification is possible at any point after hiring; however, the University is currently conducting a resurvey of the entire workforce.

This is a voluntary survey. Information from the survey will be maintained separately from employment records, and declining to participate will not result in any adverse action. Additional information and instructions for taking the survey can be found on the Human Resources website at http://www.uwyo.edu/hr/. If you do not have access to a computer, please contact the Human Resources office. Should you decide to participate in the survey, please complete it by May 12, 2014.

The federal regulations provide definitions for race, ethnic background, protected veteran status, and disability status. If you have questions about the definitions or the survey, please contact Diversity and Employment Practices at 766-3459.

Thank you for your efforts in taking steps towards increasing the diversity in our workforce. This survey process is simple and I encourage you to participate!