

THE UNIVERSITY OF WYOMING
FINANCIAL CRISIS ADVISORY COMMITTEE
MINUTES OF THE COMMITTEE
Friday, July 22, 2016

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**Friday, July 22, 2016
12:00 - 12:45 p.m.
Coe Library 506; University of Wyoming Campus**

AGENDA

Call to Order	1
Roll Call and Approval of Minutes.....	1
Public Session	
I. Open Comment Period.....	1
II. Executive Council Report.....	1
III. Town Hall Meeting.....	1
Adjournment	3

Call to Order

Chair Steve Bieber called the meeting to order at 12:03 p.m.

Roll Call and Approval of Minutes

Committee members present included: UW President Laurie Nichols, Vice President for Academic Affairs David Jones, Dean of the College of Law Klint Alexander (via conference phone), Dr. Robert Sprague, Dr. Frederic Sterbenz, Dr. Robert Cawley, Chair Steve Bieber, Ms. Molly Marcusse (via conference phone), Mr. Kevin Coleman, Ms. Rachel Stevens, and Mr. Joel Defebaugh. Incoming Provost Kate Miller, Vice President for Administration Bill Mai, Dean of Outreach Susan Frye, and Dr. Donald O'Toole were not present. Associate Vice President for Administration Janet Lowe was also present.

Dr. Robert Cawley moved to approve the minutes from Tuesday, July 19, 2016, as presented. Mr. Joel Defebaugh seconded. All committee members were in favor; the motion passed unanimously.

Public Session

Open Comment Period

There were no comments to come before the committee.

Executive Council Report

Chair Steve Bieber shared how his meeting with executive council went. He gave the committee an overview of the meeting and noted that the Vice Presidents had been given the charge that was proposed by the committee, which included the amount of targeted reductions for each area. Chair Bieber noted that he shared with the Vice Presidents that each of them would present their reduction plans to the FCAC.

UW President Laurie Nichols added that executive council had asked how specific the plans that they would present to the FCAC needed to be, as some plans may include eliminating positions, which would not be appropriate to discuss at a public meeting.

The committee then discussed the guidelines on which topics were to be covered in the executive session, such as personnel, commenting on the openness of the committee and the sensitivity of the topics. Chair Bieber added that he thought it was important to give the Vice Presidents guidelines so that the committee remained out of executive session as much as possible. He stated that he wanted to try to encourage the committee's openness. Chair Bieber added that the committee would not give direction on how to develop plans, but rather on how to present them. Chair Bieber continued the discussion, noting the uncertainty in the environment between FY17 and FY18.

Town Hall Meeting

Chair Bieber reminded the committee that the town hall meeting would be taking place on Tuesday, July 26, at 12:30 p.m. in the Union Ballroom. He shared the drafted agenda with the committee [see attachment A], noting that the revenue committee would present as well. He reminded the committee to let him or UW President Nichols know if they had any recommendations on comments, additions, or deletions.

UW President Nichols provided the committee with an overview of what the presentation at the meeting would look like. A committee member suggested the inclusion of the committee's contact information on the PowerPoint, to which Chair Bieber responded that they would include it. The committee then had brief discussion on asking for \$15 million in budget reductions.

Chair Bieber asked the committee to clarify the language used in response to the financial crisis. UW President Nichols clarified the situation, noting that she had told the deans to be at a \$41 million reduction, there would need to be less employees. She continued to explain to the committee her goals in achieving the reduction, while looking to increase revenues to eventually bring back those positions.

A committee member noted that many staff members were put in tough positions as they had to explain to people that services were no longer provided due to the budget reductions. He posed the question of how the committee would share the information and how it was determined what tasks were higher and lower priorities.

UW President Nichols reminded the committee that the revenue enhancement group had been tasked with providing a comprehensive set of program fees that would generate revenue. She added that this would help the colleges see what they had lost and begin to be able to fill the holes.

Chair Bieber then led the committee in discussion about the revenue from the end of the year. There was further discussion on the message to be relayed to campus and how the plan would be implemented.

The committee had discussion on Dr. Caroline McCracken-Flesher's portion of the presentation. Chair Bieber added that she would not be presenting a plan, but rather she would discuss a set of issues and the information her committee, made of up former Faculty Senate chairs, had gathered in response to those issues.

UW President Nichols stated that after speaking with that group, it was noted that the group wanted the University to keep in mind the campus strategic plan for the fall. She added that it was important to look towards the future and goals beyond the budget reduction. Chair Bieber reminded the committee that the UW would have input as the process continued. UW President Nichols noted that she wanted to keep people involved in a manner of thinking creatively about the situation, rather than getting hung up on the budget. A committee member requested to view the PowerPoint, and Chair Bieber replied that he would distribute it. UW President Nichols noted that the committee would be introduced at the town hall meeting.

Adjournment

Mr. Joel Defebaugh moved that the committee adjourn the meeting. Dr. Cawley seconded. The committee adjourned at 12:44 p.m.

Respectfully submitted,



Laura Shevling
Senior Administrative Assistant

Agenda for the Town Hall Meeting

July 26, 2016

12:30-2:00 p.m.

Wyoming Union Ballroom

- I. FY17 (Nichols)
 - a. Update on progress toward \$19 million reduction
- II. FY18 – Reductions (Bieber)
 - a. \$19 million recurring, plus \$15 million additional
 - b. Modified timeline
 - c. Charges to divisions
 - d. Guidelines
- III. FY18 – Revenue (Godby)
 - a. Revenue enhancement subcommittee
- IV. Strategic Plan (McCracken-Flesher)
 - a. Faculty Chairs Council