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INTRODUCTION

Welcome to Residence Life and Dining Services (RLDS)! We are so excited you are living with us this year and want you to know that RLDS is committed to meeting the needs of all students, to the best of our ability, by providing an inclusive, respectful, and safe living environment. We want all residents’ experience living on campus to be positive, enabling residents to make connections and take advantage of the many great things the University of Wyoming has to offer.

Showing respect to others and respecting University and personal property are the cornerstones of community living. Successful residential communities are based on a resident’s ability to accept responsibility for their behavior and by showing care and concern for others.

In order for us ensure that our residence halls and apartments are conducive to community living, the policies that follow apply to all residents, guests, and visitors of RLDS buildings.

These policies are complementary to the University of Wyoming Student Code of Conduct and RLDS follows all procedures outlined in the Code.

Please do not hesitate to contact your Resident Assistant or Residence Coordinator about questions regarding RLDS policies.

From all of us at RLDS, have a wonderful year!
ALCOHOL

• Where you can have alcohol (if you are of the legal drinking age): in your private residence hall room with the door shut, or anywhere within your apartment (must be in your room/your apartment, unless you are visiting someone who is also of the legal drinking age).

• Where you can’t have alcohol (if you are of the legal drinking age): any common area (lounges, Community Center, Honors House kitchen, lobbies, stairwells, hallways, etc.). All areas within an apartment are considered private, so alcohol can be consumed if you are of the legal drinking age.

• Containers and/or games that encourage excessive consumption of alcohol are prohibited. This includes, but is not limited to, kegs, beer bongs, and pong (with or without alcohol).

• Alcohol containers (whether full, partially full, or empty) may not be possessed or used as decorations by those under the age of 21.

CHILD SUPERVISION

• Parents/guardians living in the Apartments are responsible for the behavior and supervision of their children at all times. Cases of potential child neglect or abuse should be reported to UWPD, on-call staff, or the Apartments Residence Coordinator.

CLEANLINESS & FACILITIES

• Residents are responsible for maintaining the cleanliness of their rooms or apartments and community areas, including, but not limited to, study rooms, lounges, kitchens, and lobbies.

• Residents are not permitted to place their room trash in lobby or common area trash receptacles. Personal trash must be taken to the appropriate trash or recycling receptacle.

• Residents are not permitted to clean or dress animal carcasses in any RLDS building. Wild game meat may not be frozen in residential housing freezers unless the meat has been properly prepared/dressed.

• Repairs and maintenance must be performed by authorized University staff and personnel.

• Residents are responsible for following any pest management procedures performed in their living space.

• Residents should report maintenance concerns in a timely manner by submitting a work request form (password to submit: cowboys).
Residents will be held financially responsible for damages and missing items in their community. For damages or missing items in common areas, RLDS will make every effort to determine the individual(s) responsible for the damage so they may be charged. However, if specific responsibility cannot be reasonably determined, RLDS will divide the cost of repair/replacement for damaged or missing items equally among the residents of that community. This action will be taken in instances where the combined cost per residents exceeds $5.

DECORATIONS

- Decorations may not cover exit signs, alarms, smoke detectors, or fire extinguishers. Decorations also may not cover exit doors and hallways, exterior lights, or security peep holes/door viewers.
- Duct tape and masking tape may not be used in any RLDS facility for any purpose.
- Damaging walls is prohibited, including use of nails, screws, etc.
- Residents may not hang lights on the exterior of the building or outside of their rooms or apartments.
- Lighting and appliances must be directly plugged into an outlet (wall or power strip).
- Clothing, banners, tapestries, flags, blankets, advertisements, and or messages may not be displayed in windows, hung, or placed outside the buildings and apartments.
- Perishable decorations (i.e. pumpkins, plants, etc.) must be properly disposed of in the dumpsters located outside of residence halls and apartments when they begin to expire.

FIRE SAFETY

- The use of extension cords or multi-plug outlet adapters are not allowed. Only UL-approved power strips are permitted.
- String lights are permitted inside rooms, but must be UL labeled and designed for interior use.
- Residents cannot bring or store flammable liquids or their containers. This includes, but is not limited to, gasoline, propane, and like substances.
- Any decorations must be non-combustible or properly treated with fire retardant material. Flammable items (i.e. trees and dried plant materials) are not permitted as decorations.
- Burning items in the residence halls and apartments is not permitted.
• Possession of candles, incense, or open-flame articles is prohibited in all University buildings, including the residence halls/apartments.

• Candle warmers and halogen lamps are also not permitted. This includes Scentsy-branded warmers and similar products.

• Touching, hanging any items from, or covering sprinkler heads and smoke detectors is prohibited.

• Items in living and common areas shall not block or obstruct an exit or passageway.

• Appliances, including microwaves, used for cooking, must be fewer than 800 watts in full operation. Refrigerators in the residence halls must be smaller than 4.5 cubic feet.

• Cooking items cannot be left unattended when in use.

• Personal grills are not permitted to be stored or used inside or outside of residential facilities.

• Appliances which use open flames and/or an exposed heat element (such as a hot plate or toaster oven, etc.) are prohibited in the residence halls. These items may be used in the Apartments and Honors House within the kitchen area.

Furniture

• Residents may not remove furniture from rooms, apartments, or common areas.

• Residents will be charged for any items that are missing at the time of check-out, including loft kit parts.

• Property left behind by residents following check-out or agreement termination is considered abandoned. The resident will be charged for any costs incurred by moving or removing property from their room or apartment.

Guests

• All guests must comply with the Community Living Policies of RLDS as well as the University of Wyoming Code of Conduct. Residents are responsible for the actions of their guests, and may be held accountable for their guests’ actions.

• Guests must be accompanied by their host student at all times.

• Residents may not host overnight guests during finals week.

Residence Halls

• Residence hall residents may host overnight guests, provided they obtain the approval of their roommate in advance.

• No guest may stay in a room for more than three nights in a 14-day period. A maximum of two guests is allowed in a double occupancy room on a given night.
APARTMENTS

- Residents may host overnight guests, provided they obtain the approval of their roommate(s) in advance.
- No guest may stay in an apartment for more than 14 nights in a semester without being listed as a roommate on the UW Apartment lease.

LOCKOUTS & KEYS

- Residence hall and apartments students will be charged a $5 fee for each temporary key or replacement card after two free lockouts per semester are utilized.

NOISE, QUIET, & COURTESY HOURS

- During all hours of the day, excessive noise is prohibited. Noise should not be heard from more than two doors away from your room or apartment.
- Quiet hours are observed from 10:00pm-8:00am on weeknights (Sunday-Thursday) and 12:00pm-8:00am on weekends (Friday - Saturday).
- 24-hour quiet hours will be observed during the final 10 days of the semester.

PETS

- Pets are not permitted in residence halls and apartments (outside of those in Landmark Square), with the exception of fish contained in aquariums of 20 gallons or less.
- Residents living with a pet in Landmark Square are required to abide by the Pets Welcome Policy and Agreement.

RESIDENTIAL ACCESS

- Residential building entry is restricted to residents and their accompanied guests.
- Allowing another person to enter a residential facility by holding a door open is prohibited.
- Accessible, all-gender restrooms are located in the main lobby of each residence hall for guests.

SERVICE AND ASSISTANCE ANIMALS

- The University of Wyoming is committed to compliance with Section 504 of the Rehabilitation Act of 1973, and with the Americans with Disabilities Act (ADA) and its amendments. Individuals with disabilities shall be permitted to be accompanied by their service animal in all University areas where
members of the public, participants in services, programs or activities, or invitees are present. The University will determine, on a case by case basis, and in accordance with applicable laws and regulations, whether individual requests for assistance animals are a reasonable accommodation.

SMOKING
• Smoking is prohibited within all residence halls, apartments, and dining areas. This includes the use of pipes, cigarettes, hookahs, e-cigarettes, vape pens, and like items.
• Outdoor smoking is permitted at least 20 feet away from entranceways, passageways, operable windows, or ventilation systems.
• Cigarette butts and other smoking-related waste should be disposed of in ash containers provided outside RLDS buildings.

SOLICITATION & BUSINESS OPERATION
• Solicitation, including the sale of items or services in the residence halls/apartments, is not permitted.
• Students are not permitted to operate a business within their room or apartment.

SPORTS
• Sports activities are not permitted inside the residence halls, apartments, or surrounding areas. This includes, but is not limited to, throwing objects, rough-housing, water fights, and roping.
• Active use of bicycles, skateboards, rollerblades/skates, scooters, or other related equipment is not permitted in, on, or around any RLDS facilities. Residents may walk bicycles to their rooms for storage.
• Hover boards and similar self-balancing personal scooters are not permitted in the residence halls, apartments, or on-campus.
• The use of drones or aerial vehicles is prohibited within the residence halls, apartments, or surrounding areas.

USE OF SPACE
• Residents in double-occupancy residence hall rooms may only use their own side of the room, unless they have purchased the space as a double-as-a-single. Residents in shared apartment accommodations (Bison Run Village) without a roommate(s) may only utilize their own lease-assigned space.
• If a resident has a concern related to a conflict with a roommate, the resident should contact a RLDS staff member who will attempt to work with both parties to address the concern. If the concern is not addressed, the
resident may request a room/apartment change, which will be granted at the discretion of RLDS and pending available space.

- Room/apartment changes are a last option and are not automatically granted. Changes must be made with an Authorization Form obtained from the Residence Coordinator in your area, in cooperation with the RLDS Contracts Office.
- Changing rooms or trading keys without permission from a Residence Coordinator is not permitted.

WASHAKIE DINING CENTER

- Shirts, shoes, and appropriate clothing must be worn at all times.
- Food must be consumed within the dining hall unless in a Swipe, Fill, and Go container. Beverages may only be taken out of the dining facility if they are in a Washakie Dining Center mug.
- Trays, dishes, and trash must be taken to the designated area when finished dining. Swipe, Fill, and Go containers must be returned to the Washakie Dining Center staff.

WEAPONS

- Weapons, as defined in the Code of Conduct, OR displayed as decorations, are prohibited.
- Pocket knife blades may not exceed 3 inches in length.
- Cooking knives with blades exceeding 3 inches in length are permitted in the University Apartments.
- Pepper spray containers in excess of one ounce are not permitted.

WINDOWS, BALCONIES, & ROOFTOPS

- Hanging, climbing, or attempting to climb on/within buildings is not permitted. Disabling window stops or rivets is prohibited. Balconies and rooftops may not be accessed by residents under any circumstance.
- Throwing, shooting, or dropping any object (including liquids) within or from any building is prohibited.
- Removal of window screens is not permitted.
- The use of window-mounted air conditioners is prohibited.
**ADDITIONAL RESOURCES**

**Residence Life and Dining Services:**
uwyo.edu/reslife-dining

**Residence Hall Information:**
uwyo.edu/reslife-dining/halls

**Residence Hall Contract Terms and Conditions:**
uwyo.edu/reslife-dining/_files/contracts/contractterms1718.pdf

**Apartment Information:**
uwyo.edu/reslife-dining/apartments

**Bison Run Village Lease Agreement:**
uwyo.edu/reslife-dining/_files/contracts/bison_run_1718.pdf

**Landmark Village, Spanish Walk, and River Village Lease Agreement:**
uwyo.edu/reslife-dining/_files/contracts/apartment_lease.pdf

**University of Wyoming Student Code of Conduct:**
uwyo.edu/dos/conduct

**University of Wyoming Regulations & Presidential Directives:**
uwyo.edu/generalcounsel/current-uw-regulations-and-presidential-directives

**Office of Equal Opportunity Report and Response (EORR):**
uwyo.edu/diversity/eorr

**ResNet Service Agreement:**
uwyo.edu/resnet/tos

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The University of Wyoming is an affirmative action/equal opportunity employer and institution and does not discriminate on the basis of race, color, religion, sex, national origin, disability, age, veteran status, sexual orientation, and political belief in any aspect of employment or services. The institution’s educational programs, activities, and services offered to students and/or employees are administered on a nondiscriminatory basis subject to the provisions of all civil rights, laws, and statutes. Evidence of practices that are not consistent with this policy should be reported to Equal Opportunity Report and Response (EORR).
Appliances which use open flames and/or an exposed heat element (such as a cooking item) cannot be left unattended when in use. Items in living and common areas shall not block or obstruct an exit or passageway. Touching, hanging any items from, or covering sprinkler heads and smoke detectors during activation is not allowed. Residents are not permitted to place their room trash in lobby or common area dumpsters.

Residents may not remove furniture from rooms, apartments, or common areas, with the exceptions noted in the University Apartments Bison Run Village Lease Agreement.

Containers and/or games that encourage excessive consumption of alcohol in your apartment are not allowed. Residents in double-occupancy residence hall rooms may only use their assigned side of the room, unless they have purchased the space as a double-occupancy apartment. Residents in shared apartment accommodations (Bison Run Village) may walk bicycles to their rooms for storage. Active use of bicycles, skateboards, rollerblades/skates, scooters, or other wheeled vehicles is prohibited in the residence halls. Residents should report maintenance concerns in a timely manner by submitting a work request form (password to submit: cowboys).

The use of drones or aerial vehicles is prohibited within the residence halls, as well as on University property. Smoking and use of tobacco products is prohibited in all University buildings, including the residence halls/apartments. Cigarette butts and other smoking-related waste should be disposed of in ash trays, not in the trash. Possession of candles, incense, or open-flame articles is prohibited in all University buildings. Residents are responsible for the proper disposal of perishable decorations (i.e. pumpkins, plants, etc.) in the dumpsters located outside of residence halls and apartments when they begin to expire. Perishable decorations may not be displayed in windows, hung, or placed outside the buildings.

Lighting and appliances must be directly plugged into an outlet (wall or floor). Any decorations must be non-combustible or properly treated with fire retardant material. Flammable items (i.e. trees and dried plant materials) are not permitted in the residence halls. Any decorations must be removed from windows, doors, and balconies by January 1st of each year. Residents may not display decorations in windows, doors, or balconies that extend to the exterior of the building. Trays, dishes, and trash must be taken to the designated area when finished using.

Residents in apartment accommodations are responsible for the storage of food items in the refrigerator. Food must be consumed within the dining hall unless in a Swipe, Fill, and Go container. The use of window-mounted air conditioners is prohibited. Active use of bicycles and other wheeled vehicles is prohibited in the residence halls. Any decorations must be non-combustible or properly treated with fire retardant material. Flammable items (i.e. trees and dried plant materials) are not permitted in the residence halls. Any decorations must be removed from windows, doors, and balconies by January 1st of each year. Trays, dishes, and trash must be taken to the designated area when finished using.

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Residents should report maintenance concerns in a timely manner by submitting a work request form (password to submit: cowboys).

The University of Wyoming is committed to compliance with Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination in Employment Act of 1967. The University is also committed to compliance with the provisions of all civil rights, laws, and regulations that prohibit discrimination on the basis of race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief.

Residents may walk bicycles to their rooms for storage. Active use of bicycles, skateboards, rollerblades/skates, scooters, or other wheeled vehicles is prohibited in the residence halls. Residents should report maintenance concerns in a timely manner by submitting a work request form (password to submit: cowboys).

The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief. The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief. The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief. The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief. The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief. The University of Wyoming is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability, age, veteran status, sexual orientation, and political belief.
CONTACT INFORMATION
307.766.3175  Reslife-dining@uwyo.edu
Residence Life and Dining Services
Dept. 3394
1000 E. University Ave.
Laramie, WY 82072
Washakie Center, Lower Level