



### Appendix C: Hot Work Program Review Checklist

Department/Building/Shop \_\_\_\_\_ Date \_\_\_\_\_

Designated Supervisor \_\_\_\_\_ Review Performed by \_\_\_\_\_

A. General	Y	N	N/A	COMMENTS
1. Welding and cutting operations restricted to authorized employees				
2. Designated hot work areas are fire safe				
3. Hot work permits used for hot work outside of designated areas				
4. Fire watch used in permit areas				
5. Sufficient listed or approved fire resistant shields (i.e., curtains, blankets, pads) are available				
6. Appropriate fire extinguishers provided in vicinity of hot work				
7. Building sprinkler systems operational				
8. Local or general exhaust ventilation adequate				
9. Appropriate personal protective equipment provided and used				
10. Air monitoring performed when explosive or toxic air contaminants are potentially present				
11. Recordkeeping is up to date				
12. Hot work equipment is in good working condition				
B. Confined Spaces	Y	N	N/A	COMMENTS
1. Safe procedures followed for hot work in confined spaces				
2. Ventilation and/or respiratory protection provided and used				
3. Welding cylinders and cutting equipment left outside confined space				
4. Electrodes removed from holders and/or gas supply shut off when operations are suspended for any substantial period (i.e., lunch)				
5. Air monitoring performed				
C. Compressed Gas Cylinders	Y	N	N/A	COMMENTS
1. Oxygen and fuel gas cylinders segregated (i.e., 20 feet apart or 5 foot fire wall) while in storage with protective valve caps in place				
2. Regulators compatible with gas cylinder				
3. Cylinder carts used for transport				
4. Cylinders secured				
5. Empty or unused gas cylinders safely stored and returned to supplier.				

<b>D. Training</b>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>COMMENTS</b>
1. Workers trained in use of welding and cutting equipment, material hazards, and UW Hot Work program.				
2. Personal protective equipment training provided				
3. Confined space entry training provided				
4. Fire extinguisher training received within 1 year				