

Advanced Conversion Technologies Task Force Meeting

Minutes

Friday March 11, 2016

University of Wyoming Energy Innovation Center
Laramie WY

ACTTF Members Present: Jeane Hull (Chair), Tom Lockhart (Vice-Chair), Senator James Anderson, Carl Bauer, Tom Botts, Cindy Crane, David Emery, Rob Wallace, Rob Hurless

ACTTF Members Absent: Vello Kuuskra

SER Staff in Attendance: Diana Hulme, Mark Northam, Lyndi Anderson (SER student employee)

Others Attending: Jason Begger – Wyoming Infrastructure Authority

Agenda:

- 1) Approval of Agenda
- 2) Approval of Minutes from November 20, 2015 meeting
- 3) Update on ITC – Jason Begger, Executive Director, Wyoming Infrastructure Authority
- 4) Update Clean Coal Projects – Diana Hulme
- 5) New business/ Direction for next meeting
- 6) Adjourn

Summary of Action Items from Meeting:

1. Approval of Agenda – a motion was made and seconded to accept the meeting agenda as presented. The motion passed unanimously
2. Approval of minutes from the November 20, 2015 meeting – A motion to approve the minutes from the last meeting on November 20, 2015 was made and seconded. The motion passed unanimously.
3. Update on ITC – Jason Begger, Executive Director of the Wyoming Infrastructure Authority, provided an update on the Integrated Test Center (ITC) project to the members of the Task Force. SER will work with Jason Begger to clearly define SER's role in the ITC and will present this to the Task Force at the May 2016 meeting.
4. Update Clean Coal Projects – Diana informed the Task Force of the status of the Clean Coal Projects. No action was taken.
5. New Business/Direction for next meeting – The Task Force has a legislative sunset date of June 30, 2017. The Task Force asked that the issue of the sunset date be put on the agenda for the next Task Force meeting in May 2016. No other action taken.
6. Adjourn – A motion was made and seconded to adjourn. The motion passed unanimously.

MEETING DETAILS:

1. Approval of Agenda

Summary: A motion was made and seconded to accept the meeting agenda as presented. The motion passed unanimously.

Action Taken: The motion passed unanimously.

2. Minutes from November 20, 2015 Meeting

Summary: A motion to approve the minutes from the last meeting on November 20, 2015 was made and seconded. The motion passed unanimously.

Action Taken: The motion passed unanimously.

3. Update on ITC

Summary: Diana introduced guest speaker, Jason Begger, Executive Director of the Wyoming Infrastructure Authority (WIA) in Cheyenne and project lead for the Integrated Test Center (ITC). Jason was invited by SER to give an update on the ITC and discuss SER's role in the ITC project. Jason presented a Powerpoint (available upon request) that reviewed the objectives of the project, showed a project organizational chart, reviewed work that has been done to date and plans going forward.

Jason spent some time discussing the ITC organizational chart and the roles of the various stakeholders. Jason included a box on the organizational chart for SER but it was unclear to several members of the Task Force as to what the role and assignments for SER are. Given that there is an MOU between WIA and SER/Task Force, Mark Northam asked Jason to provide SER a written description of what he feels the role of SER will be with the ITC before the next Task Force meeting in May. Jason agreed he would send something to SER.

Cindy Crane asked Jason for clarification as to which entity on the organizational chart was providing project management oversight with the ITC. Jason said that as director of WIA, he is accountable for project management but that Basin Electric would oversee the on-site day-to-day activities during the construction phase. Jason said Basin Electric may end up contracting out the operational oversight once the testing begins.

Tom Lockhart asked who was providing legal counsel for the ITC. Jason said that John Masterson is the attorney for the ITC and the Governor's Office has also assigned Elizabeth Morrisseau from the state Attorney General's Office to provide assistance as needed.

After Jason's presentation, Mark Northam again asked Jason to provide SER and the Task Force a written description of SER's role in the ITC.

Action Taken: SER will work with Jason Begger to clearly define SER's role in the ITC and will present this to the Task Force at the May 2016 meeting. No other action taken.

4. Update on Clean Coal Projects

Summary: Diana updated the Task Force that there are only two projects left to finish – Sustainable Energy Solutions, which ends on April 30th, and Dr. Maohong Fan's, which ends May 31, 2016. In review, Dr. Fan lost a source of matching funds after his project started and couldn't find additional match for the balance of the Clean Coal funds allocated to his project. In a previous meeting, the Task Force voted to freeze use of the unmatched Clean Coal funds for Dr. Fan's project and asked SER to "return" the unmatched funds in the amount of \$184,136.51 to the state.

In addition, Dr. Fan needed to find and spend matching funds to equal the amount of Clean Coal fund dollars he had already spent. SER provided matching funds from a private source to Dr. Fan so that he could show a dollar-for-dollar expenditure of match and Clean Coal funds. Diana handed out a letter addressed to Dr. Fan from SER on behalf of the Task Force stating that his unmatched Clean Coal money will revert to the state of Wyoming and that he has until May 31, 2016 to spend the matching funds needed to balance expenditure of Clean Coal funds with matching funds.

Action taken: No action taken.

5. New Business

Summary: Diana reminded the Task Force that they have a legislative sunset date of June 30, 2017 and that the Task Force is a named entity on the MOU between the WIA and SER/ACTTF for the ITC project, which will extend beyond June 30, 2017. The Task Force should consider whether they want to work with the Wyoming legislature to extend their sunset date or not. The Task Force discussed the need for their involvement with the ITC after hearing the presentation from Jason Begger earlier in the meeting. Carl Bauer reminded the Task Force that their obligation to the ITC was to act in an advisory capacity to the Governor's Office on an as needed basis. Carl thought the Task Force could sunset on June 30, 2017 and at that point, transfer any duties with the ITC to the Energy Resources Council. Jeane Hull thought it might be best to not make a decision on this until SER gets clarification from Jason Begger as to SER's role in the ITC. The Task Force agreed and asked that the issue of the sunset date be put on the agenda for the next Task Force meeting in May.

Action Taken: The Task Force asked that the issue of the sunset date be put on the agenda for the next Task Force meeting in May. No other action was taken.

6. Adjourn

Summary: A motion was made and seconded to adjourn.

Action Taken: The motion passed unanimously.

Meeting Adjourned at 2:37 pm.

Respectfully submitted:

Jeane Hull

Chair

Tom Lockhart

Vice-Chair