



Full Senate Meeting  
February 8, 2012  
1:15 p.m.  
Wyoming Union Senate Chambers  
Agenda

Meeting called to order @ 1:20PM by President Franks

- I. Roll call
  - Present: Aimee Appelhans, Rebecca Ashley, Laura Barton, Ginny Becker, Beverly Bell, David Bluemel, Bonnie Botello, Christi Byers, Leo Clymer, Cyndi Cowardin, Mark Davidson, Lori Dockter, Al Emmons, Cheri Frank, Carolyn Herman, Trish Hysong, Cherie Kelley, Jon Kelly, Jim Logue, Michelle Lorenz, Ben Marks, Aneesa McDonald, Christy Nordmann, Heather Patterson, Tod Scott, Maureena Walker, Kathi Zubrod.
  - Absent: Steve Kiggins, Kelly McMicheal
  - Proxy: Scott Diederich for Leland Gaulke, Kristen Rigoni for Tonya Gerharter, Samantha Manore for Farrell Rapp.
  - Quorum present
- II. Approve January minutes
  - No changes, Approved as Circulated.Approve February agenda  
Approved as Circulated
- III. Administration reports
  - a. Vice President of Administration, Doug Vinzant
    - a. Legislature budge session- Revenue & expenditure package by 7/1/12.
    - b. Forecast was \$165 million lower than November forecast.
    - c. Salary program has been removed across the board. Governor didn't recommend standard budget reduction, nor did the JAC.
    - d. Fine Arts renovations are currently on hold. JAC recommended Matching of \$15 Million. (total of \$30 Million) Working to create a solution.
  - b. Associate Vice President of Human Resources, Laura Alexander
    - a. Performance Evaluations- Training not only supervisors but employees also. Attend the open session that Mary Petroski is supporting. Safety net built in based on response from Staff Senate. Have you had face to face with employee must answer yes BEFORE it can be submitted to HR. Higher up in the chain might be making changes without employee's knowledge, if ANYONE in the chain of command makes changes it sends the evaluation BACK to the employee before going forward. If you are reviewing PDQ, it needs to go through quickly, so that it reflects on current Evaluation. Supervisors are the only one that has access?
    - b. Will go in to much more detail, what Mary presented to Staff senate was over-view. Person with most time with employees should be the one that does the evaluation. HR will need to change the workflow and will be taken on a case by case basis.
    - c. Training schedules- Check with Mary Petroski's office.
- IV. Officer Reports

- a. President Frank
  - a. BOT \$400 Million spent on capitol construction, beginning to work on University Plan 4, Provost Allen is working on this. Staff concerns from UP 3 are carrying forward to UP 4. Someone from Staff Senate should be on the committee for that planning process. UP 4 should come into play in 2014. We will be hearing more about UP 4.
  - b. Tuition & Fees discussion-presenting to BOT in the March meeting. This is a very political issue for the University and how it will play out remains to be seen.
  - c. Sexual Harassment, discrimination etc, for students.
  - d. Pete Simpson award nominations- we have NO nominations at this point in time.
  - e. Brown bag- February 22 in old main Rm 404. Questions in by the 15<sup>th</sup>. Questions sent to Aimee.
  - f. President Frank, leaving tomorrow out until Feb. 21<sup>st</sup>.
  - g. 28000+ riders on the Gem City Grand this morning.
  - h. Kathleen Miller- Audit of Timesheets, of non-exempt employees. Staff Senate didn't pass, due to the wrong form. Time worked will be entered into the system and tracked, kept on file for 7 yrs.
- b. Vice President Logue
  - a. Website- will be up in a few days. Team of 10 is the hope and each member will raise \$100. April 14<sup>th</sup>-April 15. Fee is \$5. If you are interested email Jim.

#### V. Old Business

- a. Election for President
  - a. Nominee's is Senator Marks
  - b. Nominations from the floor. Seeing none will proceed with election.
  - c. Senator Nordmann & Senator Scott will count ballots.
  - d. Senator Marks President- Elect starting July 1<sup>st</sup>.

#### VI. New Business

Bill #42 – Credentials and Elections Committee- Bill would extend the nomination period 2 weeks later. (To end of April to allow Staff Senate to advertise for seats at Staff appreciation day.)

Special Election for Member-at-Large

Nominations from the floor- Senator Marks  
 Senator Nordmann and Senator Scott will count votes.  
 Senator Marks was elected.

#### VII. Liaison Reports

- a. ASUW Rep – Senator Appelhans
  - i. NO longer fund student radio program.
  - ii. Governor recommended \$15 million from the state, \$12 million in student fees, Cynthia Lummis will be speaking this Friday in Washakie Feb 10<sup>th</sup>.
  - iii. Malt Liquor legislation will occur on Feb 21<sup>st</sup>. Updated finance policy and impeachment hearing on a senator.
- b. Faculty Senate – President Frank
  - i. Warrie Means Faculty Senate Chair: Senate bill 323- 5-801 procedures for dismissal of faculty members. +/- Grading, Childcare discussion. Nicole Ballinger is working on the next steps. USP are under review, Allison Hagy is working on the revisions. Cleaning up regulations for USP differ from current USP.

Discussion about on line teaching evaluations and most faculty members don't like them. Compliment to the representation on other committees.

- ii. They know who is going to be chair next year and moved on with the chair elect for 2014.
- c. Child Care Committee
  - i. Another committee will be formed later. (See information from Faculty Senate Chair Means report.)

#### VIII. Committee Reports

##### a. Communications Committee – Senator Ashley

Meeting – 2/17 9-10 in the Skylight Lounge

Helping with communications on staff recognition day, encouraging Green and using email lists instead of neon papers. Green team Liaison, want to be sure we are not duplicating efforts. Email list-serv is currently being used as the classifieds. Want to possibly draw line with only people on campus, no requests for friends off campus.

##### b. Compensation Committee – Senator Byers

- Met with VP Vinzant et al today, meeting about raises regarding questions sent to them in December. Will send out a more detailed report once there is time. Need to touch on Benefits and Career “path”. Paying for longevity when moving to a new line in next pay grade of minimum + 15% would possibly get more. Will get it written up, submitted to HR and then sent out with newsletter. Exempt to non-exempt and losing leave time. Mercer study we need to get a copy. Will continue to follow on the Mercer study.

##### c. Credentials and Elections Committee – Senator Nordmann

- Met on 19<sup>th</sup> & 25<sup>th</sup> of January, better time line for president nominations. Nominations for other officers by April. Consecutive terms, budget to finance committee.

##### d. Finance Committee – Senator Clymer

- Received Credentials & elections budget. Working on basic paperwork to make easier to read.

##### e. Recognition Committee – Senator Cowardin & Senator McMichael

- Have post-card invitation to go out to VIP's, menu decided, years of service award have been decided, 5 year coffee mug, 10 yr steamboat picture, 15 fleece blanket, 20 Duffle bag, 25 lamp, 30 is book ends, 35 Dave Henry photos and 40 yr UW quilt. Heavy on sweets, real food and coffee. Raffle tickets 3 items, bicycle, picture, juried student art piece. \$1 each, 6 for \$5. Juried art piece each staff member will get a ticket for the Juried art piece.

#### VIII. Open forum

Meeting adjourned @ 3:20 pm

Respectfully Submitted

Lori Dockter

Staff Senate Secretary