

Staff Newsletter

August 2019

CURRENT TOPICS

In our regular Current Topics news feature, we bring you campus news and administrative updates that are shared with us during meetings throughout the month.



LinkedIn Learning Launch

Human Resources recently rolled out [LinkedIn Learning](#), which offers over 13,000 courses that can be taken online for free by UW employees. There are 2,800 licenses currently available. To claim yours, go into the Employee LearnCenter and click on the

LinkedIn link on the bottom left of the page, and simply log in with your UW username and password.

Payslip Problems

There has been some concern and questions about the leave and employer-paid benefits not showing up on the new payslips, which came out with July's payroll. In response, Interim HR Director Mark Bercheni said employer-paid benefits were not included because in order to meet the July deadline for the new payroll, HR used the generic template, but will work on having that information included on future payslips. Leave balances can be seen in HCM by going to My Profile – Personal Information – Benefits; however, the question is, how do employees know how much vacation they've earned monthly as leave is only reported in annual amounts. Bercheni wasn't sure if the HCM could be set up to report monthly leave earnings at this point.



Box Tops for Education

Once a year, Staff Senate collects Box Tops and divvies them up in order to donate them to local elementary schools. Look for a collection box in your building, then send them through campus mail

to Meghan Monahan (EERB Room 461B) or contact your [Senator](#) for more information.

The Box Tops for Education program is transitioning away from clipping box tops and moving to an app-based program. So while you'll still see traditional box tops for now, they're on their way out. For more information, check out their [website](#).

DID YOU KNOW?

UWPD offers both traditional and confidential methods to report a crime.

- You can submit a report in person by visiting UWPD at 1426 E. Flint St. or call (307) 766-5179.
- You can mail in a Confidential Sexual Assault and Incident Report Form which can be found on the UWPD website.
- You can download Rave Guardian from your device's (App Store) and submit tips or make emergency calls to UWPD.

You can also anonymously report a crime:

- Use Tip411 by texting 847411 and include UWYO at the start of your text or submit an anonymous form online via Silent Witness (found on the UWPD webpage).

For more information visit:

uwyo.edu/uwpcrimereporting-info

 uwyo.edu/staffsenate

 staffsen@uwyo.edu

 [@UWStaffSenate](https://www.facebook.com/UWStaffSenate)





Staff Senate invites you to ask any question about the University of Wyoming or your employment here. We will do our best to discover the answers from the experts on campus and publish them in the staff newsletter. You can [email](#) your questions or [use our survey form](#).

Question:

Is there a method for employees to opt-out of having their accounts listed in WyoCloud as a reimbursement option while still being able to receive paycheck by direct deposit?

Answer:

If you do not want your paycheck direct deposited, you can take it out. The system overrode everything that was in HCM and there is not a spot to hit to receive a check so it will be direct deposited. The problem stemmed from the itemized PCard receipts, they were sending checks to people; however, this has been taken care of so this should not be happening anymore.

LIAISON REPORT

UW Strategic Initiative Working Group Report (UWSIWG)

There are four sub groups:

Admin Systems & Business Processes

- Improve GA and Temporary Lecturer hire process

Staff Relations

- Improve morale across campus
- Promote culture change in collaboration with Administration

Tools: Workload Survey and Longevity Survey

Shared Governance & Faculty Relations

- Engage UW community in open discussions about shared governance
- Provide educative experiences that will improve understanding of shared governance.

Resources & Position Management

- Increase opportunities and incentive for staff development
- Improve on boarding for staff
- Modify and improve staffing models as a solutions to staff shortages



KNOW YOUR SENATOR

Emily Edgar

Marketing & Graphic Design Specialist, Institutional Marketing

Emily is originally from Aurora, CO and moved to Laramie in 2009 to pursue her degree at UW. After graduating, she started her career at UW as a Marketing & Campus Relations Coordinator for Residence Life & Dining Services and the Wyoming Union. In Sept. 2018 she moved to Institutional Marketing in order to focus on her graphic design skills and brand management.

Emily was confirmed to Staff Senate in July, 2019. The reason she joined was to gain a stronger connection to the campus community and to be more involved at UW. She says, "I think if you want to see positive changes in your community you have to put yourself out there and be willing to do the work. I want to represent my fellow staff members, encourage them to be involved, and be a part of UW's future success."

In her spare time, Emily likes to go hiking, play board games with her friends, experiment with improv comedy, and spend time with her very vocal cat, Pumpkin.



EMPLOYEE OF THE QUARTER

Employee of the Third Quarter nominations are now open. [Fill out the form to nominate someone today!](#) Nominations are open until Friday, September 13th.

UPCOMING EVENTS

● September Meeting

*Wednesday, September 4th
1:15 PM
Senate Chambers in the Union*

● Highway Clean-Up

Date - TBD

Join your senators as we clean up a section of highway! Bring sunscreen and work gloves, and we'll provide the vests and trash bags.