Group Meeting Notes

TEI Group:	Coordinating Council
Date/Time/Location:	June 9, 2017; 11 a.m.; University of Wyoming, Wyoming Hall 312, and Videoconference
Members in Attendance:	Craig Anderson, Jillian Balow, David Bostrom, Fred VonAhrens, Tristan Wallhead, Jubal Yennie, Nish Goicolea (for Nick Bellack), Suzanne Young, Rebecca Watts
Support in Attendance:	N/A

Information Reviewed: TEI Proposals 2017-01; 2017-02; 2017-03; 2017-04

Discussion:
Proposal 2017-01 Initial Response attached as addendum.

Proposal 2017-02 Initial Response attached as addendum.

Proposal 2017-03 Initial Response attached as addendum.

Proposal 2017-02 Initial Response attached as addendum.

Votes/Actions: Consensus was reached on the Initial Response to Proposals 2017-01, 2017-02, 2017-03, and 2017-04.

Initial Response were provided to the respective Research Work Groups for each Proposal.

Deadline / Tasks / Responsibilities:

Research Work Groups will be provided the opportunity to revise their Proposals by 8 a.m. on Wednesday, June 14, 2017.

The Coordinating Council will hold a conference call on Thursday, June 15, 2017, to review any revisions submitted by the deadline. The goal of the conference call will be to provide a Secondary Response to each revised Proposal.

Next Meeting Details: The next meeting will be held via phone conference on Thursday, June 15, 2017, at 10:30 a.m. - Phone-in Number: 866-906-9330; Participant Code 2607590.

Initial Version of Meeting Notes Form: January 2017

Coordinating Council
Proposal Initial Response Form

Proposal Number 2017-01:
College of Education Research Work Group (Mursion Technology)

COMPOSITE SCORE	Addresses 0 TEI Performance Indicators 1	Addresses 1-2 TEI Performance Indicators 2	Addresses 3-4 TEI Performance Indicators 3	Addresses 4+ TEI Performance Indicators 4
Alignment to Key Performance Indicators	————	————	3.5	————

COMPOSITE SCORE	Provides Little or No Evidence of Need 1	Provides Evidence of Need in Limited Regions of Wyoming 2	Provides Evidence of Need in Multiple Regions of Wyoming 3	Provides Evidence of Need Throughout Wyoming 4
Documentation of Need			3.50	

COMPOSITE SCORE	No Evidence Provided 1	Limited Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 2	Multiple Sources of Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 3	Extensive Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 4
Evidence Supporting Proposal: Literature Review			3.00	

COMPOSITE SCORE	Reflects No Evaluation of External Programs 1	Reflects Evaluation of One External Program 2	Reflects Evaluation of Two External Programs 3	Reflects Evaluation of Three or More External Programs 4
Evidence Supporting Proposal: Evaluation of Leading Programs				4.00

COMPOSITE SCORE	Does not Address Contextual Constraints 1	Identifies Contextual Constraints, but Does Not Propose Solutions 2	Proposes Solutions to Some Identified Contextual Constraints 3	Proposes Solutions to All Identified Contextual Constraints 4
Contextual Constraint Analysis		2.75		

COMPOSITE SCORE	Identifies High Risk to All Stakeholders 1	Identifies Moderate Risk to Some Stakeholders 2	Identifies Minimal Risk to Some Stakeholders 3	Identifies Low or No Risk to Stakeholders 4
Risk Assessment			3.00	

COMPOSITE SCORE	Budget Request Insufficient to Address Need 1	Budget Request and Supporting Narrative Address Limited Areas of Need 2	Budget Request and Supporting Narrative Address Key Areas of Need 3	Budget Request and Supporting Narrative Fully Address All Areas of Need 4
Funding Request			3.75	

2

Summary Comments Regarding Proposal Narrative

The Coordinating Council viewed this proposal as an innovative approach to address a documented need for candidates in University of Wyoming College of Education educator preparation programs. The Council requests revisions to the proposal as documented below.

Recommended Action Step:

☒ **Return proposal to Research Work Group to address key concerns as follows:**

1. Please consider including descriptions of how the use of the technology utilization could be made Wyoming-specific, e.g., through locally-contextualized simulators.
2. Could it be piloted prior to expansion?
3. Please articulate how this proposal would deliver and/or lead to true innovation in teaching practices in Wyoming.
4. Please provide an evaluation protocol, including: metrics, measurement procedures. Please identify the framework to which the utilization and associated measurement are aligned, e.g., Danielson, Marzano, other.
5. How would utilization of the Mursion technology be evaluated to inform its most effective implementation in Wyoming and to inform potential expansion beyond use with initial educator licensure candidates.
6. Please describe the process to developing a customized simulator, including the required commitment of faculty and others to develop the content for the simulator. Please include a projected timeline and expense for this development.
7. Please describe the service level agreement embedded within the Mursion license.
8. What are the Mursion license upgrade cycles?
9. Please amend the proposed user incentive stipend to be based on a defined evaluation of that user's system usage.
    o Note: Given the UW Presidential Directive prohibiting faculty overload pay, such stipends would need to be provided as professional development funding or summer pay.

10. Please provide more detail on the budget request for equipment upgrades. The Council had concerns that the requested budget for this area may not be sufficient, depending on what the equipment upgrade specific needs are.
11. Please verify that the Mursion license fee would cover usage by the University of Wyoming and Wyoming school district partner sites.
12. Where in the budget are the personnel costs for developing content for customized scenarios?
13. Why is there no provision in the budget for stipends for faculty and P-12 educators to participate in the development of custom scenarios?

☐ Forward proposal to TEI Governing Board with Coordinating Council recommendation for approval.

Date 06/09/2017

Coordinating Council
Proposal Initial Response Form

Proposal Number 2017-02: Elementary Education and Special Education Curriculum Review

COMPOSITE SCORE	Addresses 0 TEI Performance Indicators 1	Addresses 1-2 TEI Performance Indicators 2	Addresses 3-4 TEI Performance Indicators 3	Addresses 4+ TEI Performance Indicators 4
Alignment to Key Performance Indicators	⎯⎯	2.88	⎯⎯	⎯⎯

COMPOSITE SCORE	Provides Little or No Evidence of Need 1	Provides Evidence of Need in Limited Regions of Wyoming 2	Provides Evidence of Need in Multiple Regions of Wyoming 3	Provides Evidence of Need Throughout Wyoming 4
Documentation of Need		2.88		

COMPOSITE SCORE	No Evidence Provided 1	Limited Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 2	Multiple Sources of Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 3	Extensive Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 4
Evidence Supporting Proposal: Literature Review			3.13	

COMPOSITE SCORE	Reflects No Evaluation of External Programs 1	Reflects Evaluation of One External Program 2	Reflects Evaluation of Two External Programs 3	Reflects Evaluation of Three or More External Programs 4
Evidence Supporting Proposal: Evaluation of Leading Programs		2.13		

COMPOSITE SCORE	Does not Address Contextual Constraints 1	Identifies Contextual Constraints, but Does Not Propose Solutions 2	Proposes Solutions to Some Identified Contextual Constraints 3	Proposes Solutions to All Identified Contextual Constraints 4
Contextual Constraint Analysis		2.13		

COMPOSITE SCORE	Identifies High Risk to All Stakeholders 1	Identifies Moderate Risk to Some Stakeholders 2	Identifies Minimal Risk to Some Stakeholders 3	Identifies Low or No Risk to Stakeholders 4
Risk Assessment			3.43	

COMPOSITE SCORE	Budget Request Insufficient to Address Need 1	Budget Request and Supporting Narrative Address Limited Areas of Need 2	Budget Request and Supporting Narrative Address Key Areas of Need 3	Budget Request and Supporting Narrative Fully Address All Areas of Need 4
Funding Request		2.63		

Summary Comments Regarding Proposal Narrative

The Curriculum Council consensus was that a programmatic curriculum review does not fit within the framework of the Trustees Education Initiative, however, there was agreement that there are elements within this proposal that, if expanded and connected to future work, would address some well-documented needs in Wyoming, e.g., imbuing special education content into general education preparation programs.

Therefore, the Council would like to provide an opportunity for revision as detailed below.

Recommended Action Step:

☒ **Return proposal to Research Work Group to address key concerns as follows:**

1. Please describe how this would be more than a routine curriculum review and instead be a complete overhaul of the Elementary Education program's curriculum. Please include a description of how this fundamental redesign could lead to true innovation in Wyoming.
   o There is potential for this proposal to lay the foundation for innovation, specifically through incorporating Special Education component in the Elementary Education Program of Study.

2. Please revise the proposal to proactively include key P-12 stakeholders in the program curriculum redesign. Please also indicate the requirement of an external facilitator for the proposed work, including the retreat.

   o Please amend the budget to reflect retreat expenses (location, food), backfill pay for substitute teachers and others from P-12 to participate in the process, and consultancy/travel costs for an external facilitator.

3. Could the proposal be combined with TEI Proposal 2017-03 (Special Education Research Work Group)? If so, the program curriculum overhaul could be symbiotic with a new outcome, e.g. a dual licensure program.

4. Please review and revise the timeline to accelerate the process. Would an innovative approach accelerate the outcomes, e.g., a partnership with another university?

☐ Forward proposal to TEI Governing Board with Coordinating Council recommendation for approval.

Date June 9, 2017

Coordinating Council
Proposal Initial Response Form

Proposal Number 2017:03 – Special Education
Undergraduate Program and Dual Licensure Program

COMPOSITE SCORE	Addresses 0 TEI Performance Indicators 1	Addresses 1-2 TEI Performance Indicators 2	Addresses 3-4 TEI Performance Indicators 3	Addresses 4+ TEI Performance Indicators 4
Alignment to Key Performance Indicators	_____	_____	3.25	_____

COMPOSITE SCORE	Provides Little or No Evidence of Need 1	Provides Evidence of Need in Limited Regions of Wyoming 2	Provides Evidence of Need in Multiple Regions of Wyoming 3	Provides Evidence of Need Throughout Wyoming 4
Documentation of Need			3.88	

COMPOSITE SCORE	No Evidence Provided 1	Limited Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 2	Multiple Sources of Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 3	Extensive Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 4
Evidence Supporting Proposal: Literature Review			3.25	

COMPOSITE SCORE	Reflects No Evaluation of External Programs 1	Reflects Evaluation of One External Program 2	Reflects Evaluation of Two External Programs 3	Reflects Evaluation of Three or More External Programs 4
Evidence Supporting Proposal: Evaluation of Leading Programs			3.13	

COMPOSITE SCORE	Does not Address Contextual Constraints 1	Identifies Contextual Constraints, but Does Not Propose Solutions 2	Proposes Solutions to Some Identified Contextual Constraints 3	Proposes Solutions to All Identified Contextual Constraints 4
Contextual Constraint Analysis			2.75	

COMPOSITE SCORE	Identifies High Risk to All Stakeholders 1	Identifies Moderate Risk to Some Stakeholders 2	Identifies Minimal Risk to Some Stakeholders 3	Identifies Low or No Risk to Stakeholders 4
Risk Assessment			3.00	

COMPOSITE SCORE	Budget Request Insufficient to Address Need 1	Budget Request and Supporting Narrative Address Limited Areas of Need 2	Budget Request and Supporting Narrative Address Key Areas of Need 3	Budget Request and Supporting Narrative Fully Address All Areas of Need 4
Funding Request			2.00	

Summary Comments Regarding Proposal Narrative

Coordinating Council members reached consensus that this proposal addresses a very well-documented need in Wyoming, would elevate the preparation of educators to differentiate instruction to a new level in Wyoming, and is innovative.

The Council reached consensus on returning the proposal to the Research Work Group for further refinement, as described below. Beyond the specific revision requests below, the Council requests that the Research Work Group take the time needed to develop a good, solid proposal that is sequenced with the work identified in other TEI Proposals. Further, the Council asks that the Research Work Group be bold in addressing the multi-faceted issue of demand for special educators and to consider equity issues around the availability of special education teachers for all students.

Recommended Action Step:

☒   **Return proposal to Research Work Group to address key concerns as follows:**

1. Please describe how high quality documented by defined outcomes for dually-licensed educators would be achieved within a four-year program.

2. Please consider if there are ways to leverage this design with a modified academic calendar requirement, e.g. summer requirements for candidates and faculty, as well as leveraging dual credit opportunities for pre-candidates while still enrolled in high school.

3. From a sequential perspective, it appears that the work in Proposal 2017-02 (Elementary Education/Special Education curriculum redesign) would serve as a strong precursor to the work in this proposal.

4. Please describe what specific content would be added to the program to lead to two licenses. Please provide a program of study.

5. Please describe how this proposal would address equity issues related to the availability of special educators across all Wyoming school districts.

6. Given the reality that the work described in this proposal may need to follow the work in other proposals, there is time to more fully develop a budget proposal for planning, implementation, and sustenance of the proposed model.

☐   Forward proposal to TEI Governing Board with Coordinating Council recommendation for approval.

Date June 9, 2017

Coordinating Council
Proposal Initial Response Form

Proposal Number 2017-04: Special Education
Full-Year Residency

COMPOSITE SCORE	Addresses 0 TEI Performance Indicators 1	Addresses 1-2 TEI Performance Indicators 2	Addresses 3-4 TEI Performance Indicators 3	Addresses 4+ TEI Performance Indicators 4
Alignment to Key Performance Indicators	———	———	**3.13**	———

COMPOSITE SCORE	Provides Little or No Evidence of Need 1	Provides Evidence of Need in Limited Regions of Wyoming 2	Provides Evidence of Need in Multiple Regions of Wyoming 3	Provides Evidence of Need Throughout Wyoming 4
Documentation of Need			**3.10**	

COMPOSITE SCORE	No Evidence Provided 1	Limited Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 2	Multiple Sources of Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 3	Extensive Evidence Provided that Practice(s) Predicted to Yield Desired Outcomes 4
Evidence Supporting Proposal: Literature Review		**2.89**		

COMPOSITE SCORE	Reflects No Evaluation of External Programs 1	Reflects Evaluation of One External Program 2	Reflects Evaluation of Two External Programs 3	Reflects Evaluation of Three or More External Programs 4
Evidence Supporting Proposal: Evaluation of Leading Programs		**2.11**		

COMPOSITE SCORE	Does not Address Contextual Constraints 1	Identifies Contextual Constraints, but Does Not Propose Solutions 2	Proposes Solutions to Some Identified Contextual Constraints 3	Proposes Solutions to All Identified Contextual Constraints 4
Contextual Constraint Analysis		**2.75**		

COMPOSITE SCORE	Identifies High Risk to All Stakeholders 1	Identifies Moderate Risk to Some Stakeholders 2	Identifies Minimal Risk to Some Stakeholders 3	Identifies Low or No Risk to Stakeholders 4
Risk Assessment			**3.43**	

COMPOSITE SCORE	Budget Request Insufficient to Address Need 1	Budget Request and Supporting Narrative Address Limited Areas of Need 2	Budget Request and Supporting Narrative Address Key Areas of Need 3	Budget Request and Supporting Narrative Fully Address All Areas of Need 4
Funding Request			**3.00**	

2

Summary Comments Regarding Proposal Narrative

The Coordinating Council members reached consensus that a 3+1 program is an exceptionally strong model and that this proposal represents a mix of innovation and evidence-based effective practice.

Further, the Council members reached consensus that the proposal would benefit from revision and consideration of additional factors as detailed below.

Recommended Action Step:

☒ **Return proposal to Research Work Group to address key concerns as follows:**

1. Please describe how participating candidates could convene in the residency year with their peers in the cohort. This is an element of the proposal that requires special consideration in Wyoming, however, it addressing this challenge positions the model as truly innovative across the country.

2. Please describe how mentor teachers would be selected, professionally developed, and supported.

3. Please describe how "field faculty"[1] would be recruited, hired, and engaged to support the model.

4. Please consider how this model could be incorporated into the proposed undergraduate dual licensure major in Proposal 2017-03.

5. Please proactively keep this proposed model as a future vision when undertaking the curriculum redesign work in Proposal 2017-02.

6. Please consider an innovation that would provide a full-year residency availability to existing educators pursuing a second license that requires an internship/student-teaching residency.

☐ Forward proposal to TEI Governing Board with Coordinating Council recommendation for approval.

Date 06/09/2017

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[1] The term "field faculty" is used to describe clinical faculty who would be geographically dispersed throughout Wyoming to support the residents and mentor teachers.