



Extension

University of Wyoming Extension • College of Agriculture and Natural Resources

POSITION ANNOUNCEMENT

To assure full consideration, all application materials must be received by February 7, 2021. Screening will continue until a suitable candidate is identified.

Position Title

Assistant University Extension Educator Serving Crook County, Wyoming. Position #5745.

Level & Salary

Assistant University Extension Educator – salary level commensurate with education, experience and availability of funds.

Location Description

This position is located in Sundance, Wyoming. The Educator will primarily serve communities in Crook County, which is located in northeastern Wyoming. Sundance lies at the foot of the Sundance Mountain in the Black Hills National Forest. This area of Wyoming is said to be “a land rich in history, wildlife, minerals, national forest, ranching and friendly people.” Crook County is home to many points of interest, specifically, Devils Tower National Monument (America’s very first national monument), Vore Buffalo Jump, and the Crook County Museum which displays original “Sundance Kid” memorabilia. Crook County is populated by approximately 7,184 residents, with roughly 1,200 living in Sundance. Major industries in the county are ranching, forest products, oil production, and tourism. The area is widely known for world-class outdoor recreational opportunities, vibrant rural communities, and the other amenities of living in the rural West.

Nature & Purpose

This position provides community-based educational and applied research programs in the general areas of agriculture and natural resources. Training and/or experience in public land management issues and policies; forestry; livestock grazing management; wildlife habitat management; management of invasive species; and rangeland monitoring/assessment will be important credentials.

Responsibilities and Essential Duties

The individual in this position works as a representative of the University of Wyoming (UW) and fosters a productive relationship with elected officials and other stakeholders in Crook County. Primary duties include but are not limited to:

- Implement an appropriate strategy to assess educational needs of clientele in the program area of Agriculture and Natural Resources (ANR).
- Design, deliver, and evaluate comprehensive educational programs addressing ANR needs in Crook County.
- Foster collaborative research projects and integrated educational programs with UW colleagues to address the needs of Crook County and northeastern Wyoming.
- Engage with the Crook County Extension Advisory Committee, County Commissioners, and community members to ensure responsive, relevant, and impactful educational programs.
- Contribute to the 4-H Youth Development program in Crook County.
- Support the general Extension operations in Crook County which may include community horticulture, Master Gardener programs, student recruiting, and cooperation with other UW programs serving Crook County.
- Ability to participate in some overnight travel, evening and weekend work.

Primary Clientele Served by this Position

- Public Land Grazing Permittees, agriculture producers, landowners, land managers and other rural residents.

Persons seeking admission, employment, or access to programs of the University of Wyoming shall be considered without regard to race, color, religion, sex, national origin, disability, age, political belief, veteran status, sexual orientation, and marital or familial status.

College of Agriculture and Natural Resources, University of Wyoming, Wyoming counties, and U.S. Department of Agriculture cooperating.

- Individuals, organizations and business enterprises engaged in agricultural and natural resource issues in Wyoming.
- State agriculture, wildlife, natural resource and environmental regulatory agencies.
- Federal agriculture, natural resource and wildlife management agencies such as Natural Resource Conservation Service, Bureau of Land Management, Fish and Wildlife Service, U.S. Forest Service, and others.
- Youth and adults interested in 4-H programs.

Minimum Qualifications (Required)

- An earned master's degree from an accredited college or university. One degree must have been awarded in rangeland management, animal sciences, plant sciences, natural resources, or cognate field related to the management of agriculture and natural resources.
- Valid driver's license.
- Demonstrated expertise in agricultural production or the management of natural resources.
- Experience in developing and implementing community-based educational programs in agriculture and natural resources.
- Demonstrated knowledge of the natural resources and agricultural enterprises in this area of Wyoming.

Preferred Qualifications

- Prior Extension experience.
- Demonstrated ability to develop impactful educational outputs in subjects such as: forestry, forages, rangeland beef/sheep production, weed management, horticulture, and grazing management.
- Excellence in ability to communicate orally and in writing. Evidence documented through application materials and experience.
- Training and/or experience teaching youth and adult audiences.
- Experience in audience needs identification and program results evaluation.
- Experience in working with diverse audiences.
- Experience in developing partnerships with other organizations/agencies and fostering positive relationships with community stakeholders.
- A commitment to travel and work in remote areas and rural counties in Wyoming.
- Demonstrated knowledge of Extension and the land-grant university system.
- Demonstrated knowledge of and appreciation for rural and agricultural communities.
- Demonstrated ability to work with limited supervision.
- Demonstrated teamwork.
- Experience in planning and implementing applied research activities.

Approximate Time Distribution

- Educational programming in ANR — 85%
- Support of 4-H Youth Development programs — 15%

Required Application Materials

- Completed application (To include detailed letter of intent as described below, resume, UW application <http://www.uwyo.edu/uwe/jobs/index.html>, copy of transcripts, and letters of reference. We recognize that reference letters may not be received by the deadline and are out of the applicant's control, but will be forthcoming.
- A detailed letter of intent which specifically addresses your qualifications relative to the responsibilities and essential duties of the position including developing a comprehensive educational program on ANR to serve the communities in Crook County, Wyoming.
- Current resume or curriculum vitae.
- Copies of all college transcripts; official transcripts required at time of hiring.
- Four (4) letters of reference from individuals who can address your professional qualifications.

Contact for application information

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For specific position information, contact:

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