

## Creating a QuickStart Program

QuickStart Programs, also called BS(BA)/MS(MA) or 4+1 programs, allow advanced undergraduate students the opportunity to complete a bachelor's degree and a master's degree in as few as 5 years. Departments who are interested in creating a QuickStart Program should refer to these guidelines for formation policies. Questions may be directed to the Associate Vice Provost for Graduate Education and/or the Office of the Registrar at any stage in the process.

### General Rules for All QuickStart Programs:

- 1) Program must be approved by all parties (listed in the Approval section of this document)
- 2) The bachelor's degree and master's degree must be the same discipline unless specifically approved otherwise in the Memorandum of Understanding (MOU)
- 3) Students may complete a maximum of 12 credits during their undergraduate degree that will be applied to the graduate degree also
  - a. Maximum of 6 credits may be shared between the UG and GR degree
  - b. Maximum of 6 credits may be reserved for graduate credit during the UG degree
  - c. All of the graduate coursework policies apply to these courses (see the graduate student policies in the University of Wyoming Catalog)
    - i. Rule of 12
    - ii. Dual-listed 4000-/5000-level classes

### Order of Approval:

- 1) Department
- 2) College (incl. college curriculum committee, if required)
- 3) Grad Ed (Associate Vice Provost's Office) for review and referral to:
- 4) Grad Council
- 5) Deans & Directors
- 6) AVP Grad Ed
- 7) Provost

### Notifications after Approval:

- 1) Office of Admissions
  - a. Documents the department wants to review as part of the application
  - b. Number of recommendations required
  - c. When the application should be opened/closed
  - d. What terms the department is accepting applications for (e.g., Fall 2020)
- 2) Office of the Registrar
  - a. QuickStart section must be added to the subsequent academic year Catalog
  - b. Departmental Graduate Coordinator should discuss QuickStart with the appropriate Degree Analyst