

## UW ECHO in School Leadership Session Agenda

Facilitator(s):	Wendy Warren
Collaborating Entities:	Wyoming Center for Educational Leadership (WyCEL) & Wyoming Department of Education (WDE)
Professional Development Presenter:	William "Toby" Holmes, Ed.D.
Professional Development Training Description and Objectives:	This session will explore the research and importance behind communication, particularly oral communication, in the day-to-day work of school level leaders and provide strategies and techniques that school level leaders can use to improve both outcomes for their teachers/staff as well as their schools.  1. To develop an initial and foundational understanding of the importance of strategic leader communication in order to effectively conduct the work of a school leader.  2. To provide techniques and strategies for school leaders in the area of strategic leader communication so that they can more effectively conduct the work of school leadership.
Case Presentation:	ECHO ID #TBD
Log in Connection:	<a href="https://zoom.us/j/693935222">Click this URL to join: https://zoom.us/j/693935222</a> Or go to <a href="https://echo.zoom.us/join">https://echo.zoom.us/join</a> . Enter meeting ID: 693 935 222
Phone in Connection:	Dial: +1 (408) 638-0968 (US Toll) or +1 (646) 558-8656 (US Toll) Meeting ID: 693 935 222
Captioning Link:	<a href="http://www.streamtext.net/text.aspx?event=CFI-WIND">http://www.streamtext.net/text.aspx?event=CFI-WIND</a>

Time	Organization	Presenter
9:00 AM to 9:10 AM	Introductions	Wendy Warren
9:10 AM PM to 9:40 AM	Communication Tips for School Leaders	William "Toby" Holmes, Ed.D. University of Wyoming
9:40 AM PM to 10:10 AM	Case Presentation ECHO ID# TBD	TBD
10:10 AM PM to 10:15 AM	Session Wrap-up	Wendy Warren

### Session Reminders

Privacy/Confidentiality	All information will be de-identified during each session. Door to ECHO room must be closed, and sign posted.
Pagers/Cell Phones:	All pagers and cell phones must be muted during each session. Please leave the room to answer a phone call/page.
Microphone/Sound:	Please mute local microphone when other sites are presenting to prevent feedback.
Continuing Education:	PTSB and UW Outreach credit will be offered for the academic year 2016-2017.
Disclosure:	NONE
Weekly Session Evaluation:	<a href="http://ddesurvey.com/UWECHO/Evaluation.aspx?WorkshopID=1520">http://ddesurvey.com/UWECHO/Evaluation.aspx?WorkshopID=1520</a>

THIS UW ECHO IN SCHOOL LEADERSHIP SESSION WILL BE AUDIO AND VIDEO RECORDED.

YOUR PARTICIPATION CONFIRMS YOUR CONSENT TO THIS RECORDING.

PLEASE NOTE: IF PARTICIPATING VIA AUDIO, PLEASE BE PREPARED TO INTRODUCE YOURSELF, INCLUDING YOUR LOCATION. THANK YOU.

FOR VIDEO TECH SUPPORT PLEASE CONTACT KYLE BARGER: (307) 766-2766 OR [projectecho@uwyo.edu](mailto:projectecho@uwyo.edu).

THANK YOU FOR YOUR PARTICIPATION!

