

MONTH END CLOSE UPDATE & SYSTEM MAINTENANCE

Greetings,

Below please find two updates regarding WyoCloud Financial Management.

June Month End Close Update

The Financial Affairs team is working to close out the month of June in WyoCloud Financial Management. Currently, we are working with Oracle to resolve an issue that is preventing us from closing out the month. Once Oracle has resolved the issue, we'll close the month and notify you. As noted in the July 2 [communication](#), we are not able to process payments to suppliers who are being paid on a purchase order (PO) until June is closed. Change orders to requisitions cannot be processed until fiscal year FY18 is closed. However, you are able to continue to process Requisitions, Expense Reports and non-PO invoices. Additional information on year end close can be found in our [year end close memo and calendars](#).

System Maintenance

WyoCloud Financial Management will be down for maintenance beginning **Friday, July 20 at 8:00 p.m. through Saturday, July 21 at 8:00 a.m.** Users will be unable to access the system during this time. Please be sure to log out of the system by 7:30 p.m. on Friday, July 20.

If you need assistance, please contact the UW Help Desk and submit a ticket. The UW Help Desk is your first resource and quickest response for questions. You can contact the Help Desk by emailing userhelp@uwyo.edu or by calling 766-4357 and selecting option #1.

Best,

The WyoCloud Team

Contact Information

The WyoCloud Team
Email: wyocloud@uwyo.edu
www.uwyo.edu/wyocloud

Need help with WyoCloud?
Contact the UW Help Desk
766-4357, Option #1
userhelp@uwyo.edu

© University of Wyoming