

# ***2021 SUMMER CAMPUS PLAN***

UNIVERSITY OF WYOMING

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## Preface

Over the course of the last year, the UW community has shown incredible strength, compassion and perseverance. As we look to the summer session, the University will continue to follow the UW Community Standards to guide the path forward:

- **Community:** We, as faculty, staff and students, recognize we all have a role to play to protect our greater campus community. We understand and appreciate how our decisions and actions impact others. Community members will take all necessary precautions to minimize the incidence and spread of COVID-19 on campus.
- **Integrity:** We conduct ourselves with honor and honesty even in the most challenging times. We understand the need to adhere to safety guidelines and following protocols. The true test is what we choose to do when no one else is present to hold us accountable.
- **Social Consciousness:** We recognize that respecting the dignity of every person is essential for creating and sustaining a flourishing University community. We understand each member of our community may be facing distinct impacts during this unprecedented time. We will discourage and challenge those whose actions may be harmful to the welfare of others.
- **Respect:** We commit to showing positive regard for each other and for the community, especially in times of uncertainty and change. This means we will appropriately engage with one another to communicate and to acknowledge what is needed to reduce the risk on campus.
- **Responsibility:** We acknowledge we are accountable for our learning, personal behaviors, and future wellbeing. All UW community members should use sound judgment and take personal responsibility for our actions.

This plan builds upon and is consistent with UW's *Plan to Restart Campus and Normal Operations* and the University's *COVID-19 Policy* and shares in its five guiding principles:

- Keep the virus out to the extent possible
- Reduce the probability of transmission
- Rapidly identify and contain the virus
- Reduce environmental contamination by modifying teaching, research, work, and communal spaces to reduce human density and implement a plan to increase cleaning and disinfecting of all UW facilities
- Provide clear communication and academic resources / support

Central to these guiding principles is the commitment to the health and wellness of the UW community.

## Introduction

This report outlines how the University will continue to function in summer 2021, as conditions currently allow for students and employees to engage in face-to-face instruction through the summer term. The University will continue to work with and follow guidance from our partners at the Wyoming Department of Health and Albany County Public Health.

As directed by the University Board of Trustees, students and employees will continue to follow state and federal guidance. The increasing availability of the COVID-19 vaccine has further helped to mitigate the transmission of the virus and make current preventative measures like facial coverings, physical distancing, good hygiene, limiting large gatherings, and testing more effective. Implementation of, and participation in, the Wyoming Department of Health’s COVID-19 Vaccination plan is essential for increasing the University’s ability to provide in-person experiences and activities.

The following sections provide the framework for the Summer 2021 Session and will become effective on May 17, 2021 and remain in place through August 22, 2021.

## Academics

### Academic Support

The [Elbogen Center for Teaching and Learning](#) continues to be committed and available to faculty in designing courses that will be engaging and impactful for students. The Office of the Provost maintains an updated set of adjusted policies adaptive to COVID at: <https://www.uwyo.edu/acadaffairs/announcements/temp-policies.html>.

Student academic support through tutoring, advising, and mentoring continue to be available and continuously expanded through [LeaRN](#), college advising centers, [ACES](#), the [Transfer Success Center](#), and [the Student Success and Graduation](#) office. New academic support tools like *CircleIn*, an online app for remote studying, will also be available.

### Academic Calendar

The Summer Session academic calendar shall be as follows:

March 2, 2021	Registration for continuing students
May 17, 2021	Summer Campus Plan begins
May 24, 2021	Summer Session begins*
May 31, 2021	Memorial Day – classes excused and Offices closed
July 5, 2021	Independence Day observance – classes excused and Offices closed

\* Summer session includes a variety of start dates and durations. Please check the Office of Registrar’s website for additional information.

### Course Delivery

For the Summer Session, a combination of online and face-to-face learning with online components will be offered to allow for greatest flexibility. Summer Session provides some courses with in-person experiences and others with flexible online learning that accelerates students on their path to graduation no matter where they live. In-person classes will continue to be held in classrooms that are arranged to meet social distancing requirements, which means there could be alternating days when students attend face-to-face and when they complete assignments virtually. Online courses will be fully online classes that are either synchronous where students are required to be online, often via Zoom, on a specific day or time or asynchronous where students are given deadlines for assignments and they complete them at their own pace.

Faculty are required to find alternative arrangements for students who are unable to attend in-person classes for reasons due to COVID, including if students are in quarantine or isolation. All classes must be able to shift to online delivery should conditions associated with COVID-19 require this change.

The Office of Academic Affairs will provide guidance on adjustments to academic policies and schedules to ensure student success and progress toward graduation, including necessary adjustments for seniors and graduate students who must complete in-person activities to complete their degree. Students can review course delivery for specific course via UW's course catalogue.

## Athletics

The University is committed to reducing risk to student-athletes, staff, and coaches from COVID-19. The following section outlines the steps the Athletic Department is taking to support sports participation in the summer in a measured, disciplined way that accounts for the safety and well-being of everyone involved. Plans will need to remain flexible in order to adequately conform to the most recent guidance from the Center for Disease Control (CDC), the U.S. Department of Education, and the State of Wyoming. While the information below is not all inclusive, it does provide an overview of the steps the University is taking to address student-athletes' safety. Due to the unique need for flexibility to ensure conformity with State and Federal guidance as well as NCAA/Mountain West Conference requirements for sports participation, the Athletic Primary Care Physician/Medical Director may modify the Athletics Department Plan upon consultation with the EEPG. Additionally, certain University-wide policies may not be applicable in the conduct of athletics activity and/or where student-athletes are regularly interacting with other student-athletes pursuant to their sport. In those circumstances, the Athletic Primary Care Physician/Medical Director shall work with Athletic Department leadership to implement other reasonable measures to ensure the safety of the student-athletes and staff.

### COVID-19 Testing

All student-athletes and Athletic Department personnel will partake in required testing for COVID-19 in accordance with the NCAA and UW guidelines/parameters.

### Weight Room Access

Access will be limited to only student-athletes and coaches/staff who have been tested (COVID-19) and have been cleared by the Sports Medicine staff. Sports Medicine clearance will occur on a daily basis and include a daily temperature check and completion of a quick medical questionnaire/survey.

### Cleaning

Policies and procedures will be implemented to ensure that all areas/equipment is cleaned after usage and at additional times throughout the day. Athletics facilities staff will also conduct additional cleaning at night including "deep cleanings" multiple times per week.

### Quarantine and Isolation

Student-athletes returning to Laramie (throughout the Summer Session) will be evaluated by Dr. Boyer (Primary Care Physician/Medical Director)/the Sports Medicine staff on a case-by-case basis to determine whether the student-athlete has to quarantine and, if so, for how long. Factors including, but not limited to, mode of transportation (driving vs. flying), potential exposure over the holiday break (e.g., did the student-athlete engage in "high risk" activities, was the student-athlete around someone with COVID/symptoms, vaccine status, etc.), etc. will be considered.

- **Housing During Quarantine/Isolation:** If/when necessary, UW Athletics will work with UW RLDS to provide appropriate housing accommodations for student-athletes during quarantine and isolation.

- **Food During Quarantine/Isolation:** If/when necessary, UW Athletics will work with UW RLDS and/or the HAPC Training Table to provide appropriate meal accommodations for student-athletes during quarantine and isolation.

**Workout Apparel**

All student-athletes will be provided multiple sets of workout apparel. A process will be implemented for all student-athletes to drop-off dirty workout apparel/pick-up clean workout apparel after each workout session.

**Additional Safety Measures**

All student-athletes, coaches and staff have been provided face coverings/masks for use as directed by the Athletic Department’s Primary Care Physician/Medical Director. The use of face coverings/masks may be required by the Athletic Department’s Primary Care Physician/Medical Director based upon any applicable NCAA and/or conference directives, State and Federal guidance, or where necessary to ensure safe participation in athletics activity. As always, all student-athletes will have access to Dr. Boyer and the Sports Medicine staff for all medical needs if/when necessary.

Please note, as stated above, the safety of our student-athletes is paramount. However, even with the above described plan we have in place there is a risk that some student-athletes (or coaches/staff) may test positive (COVID-19). If/when that occurs, Athletics will continue to have the appropriate measures in place to quickly and safely address the issue (e.g., separate housing, tracing policies/procedures, additional testing, etc.).

**Communications**

The UW communications working group, composed of representatives from across UW, will continue to work to ensure broad communication and transparency with the UW community and its various constituencies regarding the University’s COVID-19 mitigation efforts through the summer. The emphasis will be on proactive communications to help the UW community navigate a difficult, fluid situation through adherence to public health guidelines, flexibility and continued perseverance.

**Communications Working Group**

The UW Communications Working Group will act as a “hub” for all university messaging as it relates to COVID-19. The group will work to promote one voice to provide consistency and transparency of all messages related to COVID-19. The team will be responsive to changing communication priorities as the COVID-19 situation on campus evolves during the 2021 Summer Session.

**Communication Channels**

UW will continue to employ several communication methods on an ongoing basis during the 2021 Summer Session. These methods proved useful during the previous academic year.

Channel	Description	Owner
Campus Return Website	The Campus Return website was revamped in the Fall 2020 semester to prioritize #CowboysCan messaging. The page will continue to be updated and enhanced with the latest information relevant to students and employees.	Institutional Communications
#CowboysCan student-driven COVID-19 awareness campaign	#CowboysCan is a campaign to educate the UW campus community on all things COVID-19, while also encouraging student’s active participation in safety efforts and testing.	UW Digital Team / Students

The Big Picture	UW's weekly communication that features bite-sized information important for the campus community	Institutional Communications
Email Communications	UW will continuously evaluate the volume of email communications sent to students and employees during the 2021 Summer Session but will still use this medium as a key communication method.	Institutional Communications
Video Messaging	Video messaging has been successful and will be leveraged during the 2021 Summer Session.	Institutional Communications

## Community Engagement

Recognizing the impact of its decisions on the state and local community, the University is committed to effective communication with state and community leaders. UW will continue its regular consultation with the Governor’s Office, the Wyoming Department of Health, Albany County Public Health, Ivinson Memorial Hospital, Albany County School District 1, the City of Laramie, Downtown Laramie, the Laramie Chamber Business Alliance, Community Colleges and other entities to develop and implement policies regarding COVID-19. These collaborative efforts address health and safety rules and guidelines as well as promotion of practices including wearing face protection, physical distancing, proper hygiene and avoiding gatherings where these practices are not followed.

## COVID-19 Hub

### Overview

The purpose of the COVID Hub is to ensure incident safety, provide customer service to internal and external stakeholders, and act as the liaison between UW and other state and local government agencies participating in the incident. The COVID Hub serves as the initial point of contact for all COVID-related inquiries and requests, works closely with the Wyoming Department of Health (WDH) on contact tracing efforts within the UW community, and provides assistance and wellness support to students temporarily living in quarantine and isolation housing.

The COVID Hub is also responsible for reporting testing data to UW leadership to assist with making informed decisions based on the university’s COVID indicators and to provide testing updates to the UW community through the [COVID-19 dashboard](#).

### COVID Hotline

The COVID Hotline provides email and phone support to the UW community with general inquiries related to COVID-19. Individuals can reach the COVID Hotline by email at [COVID19@uwyo.edu](mailto:COVID19@uwyo.edu) or by phone (307-766-2683). Support from the COVID Hotline includes but is not limited to:

- Reporting a COVID test result
- Information about UW’s Testing Program
- Requesting a COVID-19 test or requiring medical care
- Assistance with sick leave
- Needing to speak to a contact tracer
- Information on residential living and dining services
- Needing to speak with an advisor
- Information related to Academic Affairs, such as difficulties with classes
- Information about cleaning, PPE supplies, safety and sanitation
- Reporting a concern
- Needing to speak with a welfare coordinator



## Contact Tracing

Contact Tracing efforts by University and Wyoming Department of Health collaborative staff (a description of which can be found in the [Spring 2021 Campus Plan](#)) will continue through June 30, 2021. Beginning on July 1, 2021, all contact tracing efforts will be transitioned back to the Wyoming Department of Health and tracing efforts will be solely managed by Wyoming Department of Health personnel.

University students and employees shall be expected to comply with Wyoming Department of Health isolation and/or quarantine orders, and the University shall take appropriate steps to accommodate said orders.

## COVID-19 Policy

The UW COVID-19 Policy is a temporary university policy that all members of the UW community must adhere to for the duration of the COVID-19 pandemic, including while off campus. The UW COVID-19 Policy is informed by health and safety recommendations from the CDC and the Wyoming Department of Health and may be modified based on the evolving environment and virus transmission.

Beginning on May 17, 2021 all students, faculty and staff are required to abide by the University's 2021 Summer Campus Plan. Compliance with the requirements of this plan is critical. Incidents of noncompliance for employees will be managed through UW Regulations, the employee handbook, and "corrective action" policies and procedures. Incidents of noncompliance for students will be managed through UW Regulations and the Student Code of Conduct. Violations of the COVID Policy could result in disciplinary action, up to and including termination of employment for employees and dismissal from the University for students.

## Masks and Social Distancing

The Wyoming Department of Health's (WDH) standing order mandating the use of face coverings in public has been lifted. Additionally, WDH's order pertaining to colleges/universities has been lifted as of May 21, 2021. Therefore, face coverings and social distancing are *recommended* but not required while indoors or outdoors, on University-owned property or when conducting University business or activities, including instruction and research.

## Employee Wellness

Providing a healthy and safe campus environment for our employees remains a top priority for the University of Wyoming. The University will continue to offer a variety of programs and services to achieve this.

**Employee Assistance Program (EAP)** provides benefited employees and their household members with professional counseling, as well as legal and financial assistance. UW partners with Deer Oaks EAP Services, to provide services at no cost to UW employees. Access any of the services by visiting the Deer Oaks EAP Services website, or by calling 1-888-993-7650.

**Cigna**, UW's medical insurance provider, has many resources for emotional and physical health for employees. Go to [mycigna.com](http://mycigna.com) for details. There are wellness topics on sleep, stress, heart health, diabetes, emotional health, smoking cessation, and respiratory health. Cigna insurance also has a basic level of additional EAP resources for employees to use, including Emotional Health and Family Support.

**Wyoming on Wellness** website (part of Cigna) has a variety of behavioral and physical wellness resources and incentives for employees to utilize. *Prevail* is an on-demand coaching and mental health coaching program, *Happify* is a set of activities and games that can help with emotional, well-being and how you see the world.

**Wyoming Health Fairs** has a variety of services such as Health Coaching, Wellness Challenges, Biometric Screenings, and low-cost screenings. Some of their services are free and others do have a fee.

**LinkedIn learning** has trainings that can help managers with a wide variety of supervisory techniques.

**COVID-19 Employee Resources** page, located on the UW home page, contains many additional resources.

## Environmental Health & Safety

UW will continue to follow the environmental health and safety plan built around enhanced cleaning regimens and modifications to communal spaces, changes to dining and retail areas, and visitors to campus.

### Enhanced Cleaning

The University will provide enhanced cleaning services consistent with CDC and OSHA recommendations regarding cleaning and sanitizing. To maintain a safe environment, UW will:

- Disinfect and sanitize classrooms, workspaces, common areas, and other high-traffic areas.
- Provide each classroom and workspace with cleaning materials available for use by students, faculty and staff.
- Secure an adequate supply of cleaning products and face masks.
- Place hand sanitizer and face mask stations in high traffic areas and outside of offices, classrooms, and common areas.

### Communal Spaces

To reduce risk in communal spaces, UW will:

- Allow events for a maximum number of participants per guidelines established by county, State and Federal authorities. These guidelines will evolve over time and be communicated as conditions change.
- Continue to maintain face mask and hand sanitizer dispensers at the entry of each building.

All students (including registered student organizations), employees, and visitors are required to follow these requirements for communal spaces.

### Retail Services

To reduce risk in retail locations, UW will:

- Continue retail operations and catering with some services limited. This will evolve as conditions change.
- Limit the use of cash.
- Increase the availability of grab-and-go/pick-up options at destinations.
- Encourage students to pre-order for direct pick-up.
- Deliver food to students who are quarantined and isolated.

## Governance

The University has implemented the decision-making process and authority more closely with the President's Office and Cabinet members, with continued guidance from the now well-established COVID Hub and Surveillance Testing teams. Additional working groups (existing and new) may be called upon to assist as needed.

The University may modify the proposed governance structure at any time at the discretion of the President in order to meet the needs of the UW's COVID response

## Individual Health & Safety

The following individual health and safety activities continue this spring:

### Preventive Guidelines

The University requires all students, faculty and staff to abide by the preventive guidelines established in the COVID Policy, including:

- Not coming to campus if you are sick.
- Minimizing contact with shared surfaces.
- Washing your hands often with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer.
- Avoiding touching your eyes, nose, and mouth with unwashed hands.
- Covering coughs and sneezes with a tissue or use the inside of their elbow.

Learn more about [how to protect yourself and others](#) on the CDC website.

### Surveillance Testing

The University of Wyoming mandatory surveillance testing program (a description of the program and applicable policies can be found in the Spring 2021 Campus Plan) will continue through June 30, 2021. Beginning on July 1, 2021, mandatory surveillance testing programs will be discontinued. However, the University will conduct random sampling diagnostic testing of 3% of the entire University community on a weekly basis, except that persons at least two weeks past being fully vaccinated and persons who have received surveillance or diagnostic testing within five days may opt out of the testing. Additionally, general voluntary diagnostic testing will be available to asymptomatic faculty, staff, students and the public.

### Daily Self-Screening

The University of Wyoming mandatory daily self-screening via the COVID Pass (a description of the program and applicable policies can be found in the Spring 2021 Campus Plan) will continue through June 30, 2021. Beginning on July 1, 2021, mandatory daily self-screening via the COVID Pass will be discontinued. However, UW encourages students and employees to self-monitor for COVID-19 like symptoms and take appropriate precautions to help slow down the spread of COVID-19 by keeping individuals with symptoms from entering campus and communal spaces.

## Research

During Summer Session, all services provided by the Office of Research and Economic Development (ORED) and the Office of Sponsored Programs (OSP) will continue to stay open for business. The majority of research activities are conducted on campus; therefore, faculty, staff and students retain access to university research spaces, and research support services remain available. However, the University's constraints on research may evolve and will depend on the class of research activity and the evolution of the viral intensity and transmission conditions and public health guidelines.

### Graduate and Undergraduate Student Research

UW faculty are to continue to advise and work with their graduate students toward advancement of their degrees. UW undergraduate students, who are conducting research as part of the federal work-study program, can continue their research and be paid if they so choose. It is recommended that supervisors of part-time hourly undergraduate research employees alter students' duties as needed to protect their health and well-being in accordance with CDC guidelines ([link](#)) for minimizing exposure in the workplace.

## Standard Operating Procedures for Labs

Due to the unique set up and operations of each lab on campus, ORED will allow each laboratory manager or field research investigative lead to develop standard operating procedures (SOP) specific for their research activities to minimize the risk of spread of COVID-19. At a minimum, SOP's need to align with CDC and WDH guidelines and current UW COVID-19 policies for medical surveillance of participants, social distancing, travel, use of masks and PPE, and disinfection regimens for reducing the spread of COVID-19.

Standard operating procedures should be posted, shared with, and adhered to by all faculty, staff, students, and visitors, in the research space with a copy provided to the reporting department head and dean/director.

## Travel for Research

Business related travel shall conform to standard University travel policies consistent with CDC guidance. Beginning on May 17, 2021 said business travel will no longer require mission critical status. More specifically:

- Vaccinated individuals do not need a negative test prior to traveling;
- Non-vaccinated individuals must have a negative COVID-19 test 1-3 days prior to traveling;
- Consistent with Federal mandates, masks shall be required for individuals utilizing any mode of public transportation and;
- Non-vaccinated individuals are strongly encouraged to self-isolate upon returning per CDC guidance

## Student Life & Housing

Student life and housing plays a crucial role in the health and wellness of UW students, and the University will continue to develop new and innovative programming to engage students and enable the fullest campus experience possible. Additionally, during the Summer Session, Residence Life and Dining staff will continue to work with students to accommodate isolation and quarantine orders in residential facilities. Students residing in campus housing (UW residence halls or UW apartments) are directed to contact Residence Life and Dining staff to secure these accommodations.

The following details modifications UW is making to student programming to promote the student experience in a safe and supportive environment.

## Living and Learning

To promote living and learning on campus, UW will require students to take simple steps to help protect against the spread of the virus, including:

- Following proper hygiene practices and regularly clean their living spaces.
- Adhering to the posted limits on the number of people allowed in communal spaces such as laundry rooms, dining halls, retail venues, and learning environments.

## Occupancy

For the Summer Session, UW will continue with single room occupancy in residence halls, with limited double occupancy determined on a case-by-case basis. There will not be an increase in cost for single rooms in summer 2021.

## Residential Dining

The residential dining plan will continue to focus on the health and wellness of students by providing healthy, tasty, and nutritious meals while facilitating social distancing, reducing the use of shared items, and providing enhanced cleaning.

## Student Visitors

Students and their guests will also be asked to adhere to the UW's Visitor Policy. Please reference the [Visitor Policy](#) for further details.

## Student Engagement and Wellness

### Student Programming

**Center for Student Involvement & Leadership (CSIL)** seeks to provide opportunities for students to engage on campus through inclusive student-centered programs, communities, services, and experiential learning opportunities to complement the academic experience. Even with COVID health guidelines in place, there are many opportunities for engagement as limited in-person programming is available and services have been adapted to allow for greater virtual interactions.

Through the services of [CSIL](#) you can:

- Join or create a Student Organization
- Volunteer to help your local or global community
- Serve as a student government leader
- Participate in fun activities with your peers
- Find community among those who are both similar and different from you
- Learn about resources to help you be successful
- Obtain on-campus employment

**Gathering Guidelines** were created and implemented to help ensure health guidelines are followed during UW events and programming. All students (including registered student organizations), employees, and visitors must comply with these Gathering Guidelines that shall remain consistent with directives from the WDH/State. The following shall apply until June 30, 2021:

- Gatherings and/or events shall be limited in number of participants to 50% of the venue capacity;
- Masks shall be recommended, but not required, for all (indoor or outdoor) gatherings/events.

Note that venue capacity limits will be discontinued on July 1, 2021, and maximum attendance will be permitted moving forward.

## Student Wellness

Student health and wellbeing are paramount as the University coordinates a comprehensive response to COVID. As such, all health services continue to be available with a combination of in-person and virtual services. UW has also committed extensive additional support to students who test positive or are identified as a close contact to someone who tests positive and therefore need to complete quarantine or isolation directives. Care and support are also provided by the faculty and academic support resources students engage with daily during the academic semester.

**University Counseling Center (UCC)** will provide limited in-person support and phone and telehealth support for on-campus and off-campus students in Wyoming. Contact UCC at (307) 766-2187 Monday – Friday from 8AM – 5PM. After hours crisis support is available at (307) 766-8989.

**UW Student Health Service (SHS)** will be open on campus. SHS provides comprehensive care and can address COVID-19 concerns and facilitate testing. Students are directed to call Student Health Service before visiting the clinic at (307) 766-2130.

**Campus Recreation** will be open, and reservations can be made for workouts, swimming, fitness classes, and athletic training telehealth appointments. They are also providing virtual programming and resources to help students stay active and well from any location. Subscribe to the [UWYO Campus Recreation YouTube Channel](#) for virtual offerings throughout the academic year.

**Disability Support Services (DSS)** is providing accommodation for DSS students in alternate learning environments. For additional support, email DSS at [udss@uwyo.edu](mailto:udss@uwyo.edu) or call (307) 766-3073.

**UW Food Share Pantry**, a new centralized food pantry located in Knight Hall (Room 106), will be available to all students. In response to the COVID-19 pandemic, we have arranged curbside pickup for food orders. Complete the [request form](#) and select a time for your order pick up during our hours of operation. Instructions for pick up provided on the form.

**Multicultural Affairs** will continue to provide virtual support for students by connecting them to campus, local, and national resources. Multicultural Affairs advocates for marginalized students to develop a positive sense-of-self, create strong community connections, and thrive in all aspects of life. Contact Multicultural Affairs at [uwma@uwyo.edu](mailto:uwma@uwyo.edu).

**Welfare Coordinators** are another on-campus resource available to all students who need information and support. Sometimes students are not certain of who they should contact about a matter. The Welfare Coordinators are versed in all campus services and can often attend to needs and concerns directly or refer to other campus departments when appropriate. Contact the Dean of Students office to connect with a coordinator, 307-766-3298 or [dos@uwyo.edu](mailto:dos@uwyo.edu).

## UW-Casper

UW-Casper will follow the same academic calendar as UW-Laramie, and students at UW-Casper will have several options for instructional delivery, including face-to-face, hybrid/hyflex, and fully online. UW-Casper students are to abide by UW COVID policies. In a few cases this will happen in a manner that is specific to the population of students served by UWC. Those UWC students living in Casper College (CC) dorms are expected to abide by CC Student Life and Housing rules, rather than the UW ones. UWC students should also follow Natrona County Public Health and WDH directives. UW's sole branch campus is an important part of Casper and it is vital that its faculty, staff, and students contribute to the safety and well-being of their community. UW-Casper will continue to work with Casper College to ensure students and employees have safe learning and working spaces.

UW-Casper has its own COVID-19 email: [CasperCOVID19@uwyo.edu](mailto:CasperCOVID19@uwyo.edu). UWC students who need to complete quarantine or isolation, and who need assistance, should use that email address or call the main UWC office.

## Glossary

**Center for Disease Control (CDC):** The CDC is a federal branch of the Department of Health and Human Services that “works 24/7 to protect America from health, safety and security threats, both foreign and in the U.S. Whether diseases start at home or abroad, are chronic or acute, curable or preventable, human error or deliberate attack, CDC fights disease and supports communities and citizens to do the same.” See [www.CDC.gov](http://www.CDC.gov)

**Close Contact:** Per CDC guidelines, close contact is defined as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.

**Confirmatory Test:** A confirmatory test is an officially recognized diagnostic test required to confirm if an individual is carrying SARS-CoV-2, the virus that causes COVID-19. As part of UW’s Surveillance Testing Program, the University requires individuals who test positive as part of pooled test to take a confirmatory test to determine which individuals in the pool carry SARS-CoV-2. The University will provide this test at no cost.

**Contact Tracing:** Identifying and monitoring people who may have come into close contact with an infectious person. The University of Wyoming together with the Wyoming Department of Health will conduct contact tracing of all positive cases among the student, faculty and staff population providing for a rapid response to cases on campus.

**COVID-19:** COVID-19 is a respiratory virus that is spread by respiratory droplets from infected people and caused by SARS-CoV-2 and is short for “Coronavirus Disease 2019” ([CDC](http://www.CDC.gov)).

**Distance Learners:** Distant Learners include all students who will NOT be returning to campus at any time during the fall semester. Distance learners do not intend to use any in-person campus resources, such as Half Acre, the Union, etc.

**Isolation:** The University follows the CDC’s guidance ([link to CDC](http://www.CDC.gov)) in which isolation is used to separate people infected with SARS-CoV-2, the virus that causes COVID-19, from people who are not infected. People who are in isolation should separate themselves until it’s safe for them to be around others.

For students on campus who have tested positive, the University has dedicated isolation housing where students can safely and comfortably separate themselves for the required period of time, as determined by local public health officials at the Wyoming Department of Health.

**Quarantine:** Quarantine is used to keep someone *who might have been exposed to COVID-19* away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should separate themselves from others and monitor their health, seeking immediate medical attention should they begin to show symptoms common with COVID-19.

For students on campus who might have been exposed to COVID-19, the University has dedicated quarantine housing where students can safely and comfortably separate themselves for the required period of time, as determined by local public health officials at the Wyoming Department of Health.

**Remote Employees:** Employees who plan to work from home as permitted by the Flexible Work Arrangement Policy or the sick leave/ADA/FMLA process. More specifically:

- All UW employees will start to phase back into in-person work starting June 7.
- All UW employees shall return to work by August 23 (in person), but with a Flexible Work Arrangement Policy implemented (draft policy to be distributed prior to the Fall 2021 term)

- If employees need an accommodation for COVID-related illness (e.g., they have COVID, they are high risk, etc.), they will follow the normal sick leave/ADA/FMLA processes

**Self-Monitoring:** All students and employees are encouraged to identify whether they have any COVID-19 symptoms. Individuals are also asked to self-report positive test results for SARS-CoV-2, the virus that causes COVID-19, in the event that they have tested outside of the University’s voluntary testing program. This allows the University to quickly respond to cases on campus or in the UW community.

**Shelter-In-Place:** If an individual is asked to shelter-in-place, they are asked to take the following precautions:

- Individuals are not permitted to attend class in-person and must attend classes virtually until you have received your test results with the appropriate next steps.
- If an individual is an employee or student employee, then that individual is permitted to go to work as long as they can socially distance at all times. Otherwise, the individual should notify their supervisor to discuss a modified work schedule including remote work, if applicable.
- When interaction is necessary, practice social distancing by maintaining 6-feet of separation from other people.
- Limit activities and engagement that are non-University related unless social distancing is possible (seeking medical treatment and buying necessities is allowed).
- Individuals are not permitted to access the Wyoming Union (except for testing), Half Acre Gym, Libraries, or other on-campus resources. These resources may be accessed virtually.
- Individuals are not permitted to attend any UW-related social or athletic events.
- Limit contact with others in Washakie Dining Center and eat your meals in your room or office.
- Always wear a face covering.

**Social Distancing:** Social distancing requires individuals to maintain at least 6 feet of physical space between themselves and other people and to not gather in large groups.

**Symptomatic:** Individuals showing symptoms of COVID-19. Symptoms of COVID-19 include fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. See <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

**UW Lab Test:** The UW lab test is a saliva-based test that is processed in a pool of four samples at the Wyoming State Veterinary Lab (WSVL). The UW lab test is faster to submit, more cost effective, and provides rapid results, which allows the university to better detect COVID-19 cases early on.