

Minutes of the Library Council Meeting
January 29, 2007
Meeting Room, Coe 115

Present: Emily Spicer, Kent Jaehnig, Doug Smith, Maggie Farrell, Bob Staley, Lori Phillips, Tawnya Plum, Robert Perrote, Ed Janak, Mary Hart, Kathy Marquis, Sara Williams, Steve Boss, Shane Broughton, Birgit Burke

Library Chair Doug Smith called the meeting to order at 3:10 p.m. and welcomed everyone. Participants introduced themselves.

AGENDA ITEMS

Announcements (Maggie Farrell, Dean UW Libraries)

- Legislative Funding Update:
 - 2007 Session – Focus on the ILLC: Thank you to Doug Smith for the letter to the legislature that was drafted after the last Library Council meeting in November. It was sent to the Joint Appropriations Committee and the Education Committee asking for support for the University's supplementary budget item requesting more funds for the ILLC. The Library Council noted that it is an advisory committee appointed by the Faculty Senate
 - 2008 session – Focus on Collections: Maggie provided a handout with information on the UW Libraries Collection Budget showing changes over the years and projections for not only future needs, but a vision for where UW Libraries could be. This is the same briefing paper that was provided to the Deans at their retreat earlier this month. She also noted that if we triple our budget, there will be impacts on staffing. It is too early to be talking about legislative strategy for 2008 but as soon as the current session is over, planning for the next will begin. She also made available a 2003 document outlining the desirability of ARL status and the challenges to UW to attain that status.

Library Annex Collections (Lori Phillips, Associate Dean UW Libraries)

- Lori gave an update on decisions made about what collections will be housed in the annex as well as an update on the current construction phase. At this time, the asbestos abatement is entirely done and the shelving is in place. Services currently being offered include retrieval and scanning services. Retrieval means that library staff retrieves physical bound volumes in response to request made through the catalog. Scanning is specifically articles from volumes in our physical collection that are not available on-line. Articles are scanned and delivered directly to the patron's desktop. In November, there were 585 requests for bound volumes, roughly 22 requests a day. In December, a period 10 days shorter than November, there were 382, or 20 per day. In November there were 394 article requests and in December there were 253. Requests that were not filled were denied because of copyright issues, because we didn't have the physical volume for the article request, or because the article was located in Coe and not in the Annex. The Annex will eventually return all the monographs (books) to Coe Library but for the interim, bound journals and science books will reside in the Annex. All science materials,

including new journals will be kept at the Annex until the ILLC is done. All bound periodicals prior to 2005 will be kept in the Annex. The due date for this switch and completion of ILLC is 2010. Serials sets (reference materials) will be in the Annex. Moving the serials sets out of Coe will free up large blocks of space on the shelves that are needed for the upcoming shift. Setting an arbitrary date of 2005 is simpler than going through individual subscriptions and making objective decisions about each subscription. This action also keeps the collections more completely and clearly located. Bound periodicals, serials sets, and science books will be in the Annex. Other possibilities to fill that space include moving a department (such as Administration) there during the construction period, closed collection materials (fragile materials, valuable materials, or materials particularly susceptible to vandalism), or government documents. The overflow materials on Coe 5th floor are Science and Geology materials and overflow Science Reference which will all be pulled back to the Annex in call number order. The goal is to continue to provide information on access for patrons to all the materials in our collection. Retrieval and scanning are such popular services that we will continue to provide them after the construction is done. New science books can be viewed on the new book shelves for a period. Knowing the book stacks are analogous to knowing where the inventory is in a warehouse. In libraries, we have to update the location record in the catalog, a labor intensive process. We appreciate your patience and your feedback on our transition to the Annex. Sandy will be coming in March to talk to the council about the ILLC planning progress.

Remote Reference Activities (Jamie Kearley, Head of Reference)

- Jamie introduced the new program “remote reference” or doing an “embedded” librarian, basically a librarian on location in the colleges they serve. The program began last fall with Jennifer Mayer, the Fine Arts librarian who began doing reference onsite in the Fine Arts building 2 hours a week. She distributed flyers and notified key participants (departmental secretaries, faculty, and so on) and announced it in her bibliographic instruction classes and in several art classes. She doesn’t have very high statistics for use but she does get constant contact, for reference and other library related questions, and students frequently make appointments with her at Fine Arts to meet her later at Coe. The service raises the visibility of the libraries. Jenny Garcia, the medical reference librarian, will be 4 hours a week in the Health Sciences building. Bryan Tronstad will be at Corbett for the kinesiology faculty. Kaijsa will be in Knight Hall. Cheryl Goldenstein will be in the College of Education 2 days a week. Mike Nelson will be doing a regular column for the social work newsletters and will publicize his hours and services that way. This is a great service to the research intensive classes and leads to more on-site bibliographic instruction classes. It was also publicized through the deans and contacts were made through that avenue.

Saratov State Initiatives (Maggie Farrell, Dean and Steve Boss, Head of Systems)

- Steve Boss described three initiatives we have with Saratov State. The first initiative is to celebrate the Saratov State Library anniversary in conjunction with the 50th anniversary of Coe Library. The 2nd initiative revolves around distance education and a planned exchange of 2 librarians from Saratov to UW in order to facilitate dialogue on long distance/correspondence course. In the 3rd initiative, the UW Libraries systems

department and the Saratov State systems department are working on some joint digital projects. Steve circulated 2 disks that show examples of the work Saratov State is doing on digital collections. UW Libraries systems are currently working on taking the information off the disks to put on our server. The project isn't easy as the collection isn't easily translated although Steve was also able to show a few slides of the work done so far, with translations. UW is creating an overall digital plan and has several additional major digital projects. One is the project involving the 2 disks. More examples were in a packet Steve provided. More information will come out in March. UW Libraries is contributing technical expertise and Saratov is providing content but it is a two way street. Saratov is very interested in Wyoming collections as well, however their systems department is not as robust as our and their web presence is not as strong either. They have created some amazing things despite the paucity of resources. Another big area where we can contribute is in preservation. Saratov is rich in valuable documents and books that are not maintained. Digitizing these materials would be a very good thing to do. CD based or web based digital collections are both valuable. Currently each department is inventorying collections in order to provide each library information on what they have available to share. Saratov also has an initiative with CSU because of historical connections through immigration of Germans to Russian Saratov and thence to a crescent including parts of northern Colorado. The initiative is on the history of German Russians in the west. Maggie noted that establishing personal contacts is important and it takes time to create that trust. These are good projects. A question was raised whether there are other countries where we have similar opportunities for the libraries. The answer is, not yet. The language barrier working with Saratov is difficult to overcome as compared to Moscow where English is more commonly spoken.

Spring 2007 meetings:

March 5th

April 9th

Doug Smith, Library Chair, adjourned the meeting at 4:20.

Library Council 2006/2007 topics

Legislative requests, both facilities and collections
November, January

Collection plans
November, February

Development and PR activities
January

50th Anniversary activities
November and in the spring

Library Annex (Sci Library) updates
October and January

ILLC progress and timeline
November and spring

Effective communication strategies with the university community
November or spring

Academic Planning and Accreditation
Spring

Serials Review – two year cycles
Spring

Saratov State University projects
January