

## Minutes of the Library Council Meeting

April 11, 2016

W.R. Coe Library

Present: Andrea Burrows, chair, Cindy Moore, Birgit Burke, Deb Person, Debbie McCarthy, David Macaulay, Bob Sprague, Jianting “Julian” Zhu, Melissa Hunter, Lori Terrill, Shaun Wulff, Cass Kvenild

The meeting was called to order at 3:15 p.m. Andrea welcomed the council, and asked the attendees to introduce themselves.

### AGENDA ITEMS

Issues Audit Follow-up: (Andrea Burrows, Library Council chair) In the October, 2015 meeting, Andrea had asked the council members to form small groups and discuss three questions: 1) how do we use library resources, 2) one question to explore or issue to resolve over the course of the year, and 3) what do we want to accomplish as a Library Council this year? In November the group considered the items that the library council might want to go forward with. Andrea presented the issues audit follow-up document and asked how the group would like to move forward. Cass gave updates on several of the items, especially creating more study space and cleaning up the web page. The media collection has been moved and more study tables were put in the “Study Hall” area outside of 121 and 123, where the media collection had been. Additional study tables have been ordered. The website team is in the process of updating the webpages. Another way to educate others about library resources is to send information to other units that use digital signboards to market for us. College of Business and College of Education currently both have digital signboards. The library council discussed other ways to educate faculty and students about resources. They discussed the role of the liaisons and the role of library council to disseminate to their fellow faculty “targeted” information packaged for easy consumption by specific populations. Library council members who create e-mail educating on resources will share with the other members of the council for them to re-use/re-mail as needed. Library council will share this list of priorities with the incoming dean. There was a discussion of theft in the libraries, about enforcing quiet areas, and a mechanism for enforcing/submitted complaints. Library Council and ASUW will trade thoughts on what is needed/wanted. There was a discussion about reserves being moved to CANVAS, and that the responsibility for copyright compliance moves to the faculty. Cass will craft a question for library council to ask their colleagues regarding how to handle reserves. The libraries still have a role in educating faculty on appropriate copyright uses.

New Library Leadership (Cass Kvenild, Interim Associate Dean and Head of the Learning Resource Center) Cass gave an update on the new dean, Ivan Gaetz. He has a PhD in Educational Leadership, a good track record for fundraising, good relations with donors and faculty. He has a good understanding of distance education and health sciences. We are excited to have him aboard.

Library Budget Reductions (Cass Kvenild, Interim Associate Dean and Head of the Learning Resource Center) The libraries are working on a 3.57% reduction or \$512,000 for FY 17. \$372,000 will be taken from collections and \$141,000 from operations. We will be cutting some one-time purchases at this point, in both books and journals. Several vacant staff lines will be surrendered to the budget reduction and one service point (the media desk) will be closed resulting in savings in the student part-time non-benefited budget. Library sponsorship of the NYTimes program and the mobile communications device allowance will end. Travel stipends and tech equipment expenditures will be cut back. All the units will be presenting their proposed cuts to Academic Affairs whereupon the Deans will discuss their proposals. There was a discussion of automated circulation. We anticipate attempting to fill all our faculty lines but in the future, we may be

required to vacate a faculty line or two. We have hired a digital librarian and are interviewing the second round of scholarly communication librarians. The author event is on 4/20, and is Erik Larsen.

Other Topics: None.

Andrea Burrows, Library Chair, adjourned the meeting at 4:30.