

Minutes of the Library Council Meeting
October 9th, 2017
W.R. Coe Library

Present: Bob Sprague, Tyler Stromberg, Kate Conerton, Cass Kvenild, Debbie McCarthy, Andrea Burrows, Birgit Burke, Melissa Hunter, Shaun Wulff, Ivan Gaetz, Deb Person

1. Call to Order: The meeting was called to order at 3:05 p.m. Andrea welcomed the council, and asked the attendees to introduce themselves.
2. Review of Agenda: Andrea asked for any additions to the agenda. An update on theft in the library was added.
3. General UW Libraries: Updates - Ivan Gaetz, Dean of Libraries
 - a. Community College Libraries Collaborations: Ivan has wished to establish stronger relations with the community college libraries, and over the last year has visited them and met their personnel. Two weeks ago, Kate Conerton helped organize, and the libraries' hosted a UW Summit with UW Libraries, the American Heritage Center, and the community college library directors. They discussed the UW Strategic plan, and the 2+2 program, which is held on articulation day. This conference may become an annual event. Ivan promised to keep the group apprised of what future initiatives develop, so stay tuned.
 - b. Digital Public Library of America: Debbie presented on the 9/28 DPLA meeting. Wyoming and Colorado joined together to form the Plains to Peaks Collective (PPC), which is our regional service hub for the Digital Public Library of America (DPLA). More information is at <http://ppc.cvlsites.org/>. UW and the Wyoming State Library will work with smaller cultural heritage institutions in our state to assist them in with digitization efforts and training on how to create and share the metadata, which is the descriptive information about the materials in their online collections, with the PPC. The PPC shares the metadata with the DPLA so that these unique local collections can be discovered and users directed to the local group that holds the digital object. It's a great way to make our collections accessible to everyone regardless of location.
 - c. Student Innovation Center (Grand Opening 10/26/2017): Cass gave an update on the Student Innovation Center that opened this fall and announced the grand opening that is scheduled for October 26, at 4:00. President Nichols will do the ribbon cutting and council members are welcome to attend. The innovation center is available to all students, regardless of college and student fees cover the printing costs.
 - d. One Button Presentation Center: Cass gave a quick description of the One Button Studio and it's capabilities. It is being used quite a bit already.
 - e. Studio Coe: Studio Coe is the place to go to edit the video and audio. It has a robust suite of software to help students complete the requirements of digital portfolio and digital

communication assignments. There is one full-time staff person and four student workers available Sunday through Thursday, from 2 until 9 p.m. There will be an open house on October 27th if you want a guided tour. The One Button Studio, Student Innovation Center and Studio Coe are working with the ECTL to offer instruction guides on how to build elements into your curriculum to utilize these services. They will be providing a digital yearbook display on level 2 for homecoming.

- f. Information Session with the University Press of Colorado (handout): Ivan provided a handout with information on the upcoming information session with Darrin Pratt on the state of publishing today and the University Press of Colorado. The information is on the faculty listserv as well.
- g. Library Re-Organization: Ivan described the process of how we came to reorganization through changes in staffing (losses) with a corresponding change in department heads. The existing departments have been reorganized into three areas, and an electronic handout describing them came with the agenda that was emailed earlier. The department heads are discussing the plan and its implementation. This is in response in part to a University-wide push to streamline administration. Over the short range, the departments won't change a lot as the same work/services will need to be done/provided, but in the long range, there may be some change. The change is not insignificant but it will not be abrupt, and reorganization will continue to be revisited as needed.

4. Other:

- a. Update on Theft in the libraries: No theft has been reported this semester. The steps taken to address it last year seem to be working.
- b. Review of Libraries' mission and value statements (handout) and location of Library Council regulations: Andrea asked that council members please read the Unireg that establishes Library Council as a reminder of our mission. (link: http://www.uwyo.edu/generalcounsel/_files/docs/uw-reg-updates-2017/uw-reg-6-702.pdf) The Council reviewed the value statements from last year. It was noted that the June mission statement for the Libraries' strategic plan mirrors the University strategic plan mission statement and that both documents will evolve as we go forward. While the statements don't match word for word, key components remain the same.
- c. There was a question about whether a review of the libraries' unireg has occurred. As far as we know, no, but please ask your faculty senators to keep alert for any proposed changes.
- d. The council asked that copyright and appropriate uses of UW databases, and Open Education Resources, be added to the next council meeting agenda.

5. Strategic Planning of UW Libraries: UW Libraries was still in the mapping phase during the last library council meeting last April. The strategic plan is now done (although still tweakable) and we are now developing the Action Plan. The library department heads have been meeting in closed sessions to brainstorm, discuss, and ultimately develop a working document. The department heads have developed “pitches” for projects they want to pursue, and the process of prioritizing projects, figuring out which projects can be combined, and so on, will happen over the next few months. Ivan proposed that the more developed ideas could be presented at the next council meeting. Academic Affairs will have input on which projects we will move forward on and the Foundation will focus efforts on fundraising for the projects that are selected.
6. Adjourn.