

Minutes of the Library Council Meeting  
February 5, 2018  
W.R. Coe Library

Present: Bob Sprague, Molly Marcusse, Tyler Stromberg, Debbie McCarthy, Cass Kvenild, Ivan Gaetz, Birgit Burke, Shaun Wulff, Melissa Hunter, Amy Pierce, David Macaulay, Ellie Kerstatter

1. Call to Order: The meeting was called to order at 3:05 p.m. Bob Sprague welcomed the council, sitting in as chair for Andrea Burrows, and asked the attendees to introduce themselves.
2. Review of Agenda: If you have other suggestions for additions to the agenda, please email Andrea or Ivan.
3. Copyright: Conversation with David Macaulay (Collection Development Librarian) per a request from the November 13<sup>th</sup> Library Council meeting. David provided a handout on copyright basics from the United States copyright office that will be uploaded to the Library Council website. He discussed basic copyright, public domain, derivative works/parody, and fair use. He also discussed scholarly use, classroom use, etc. including short excerpts of a copyrighted piece. UW electronic resources may have different agreements so if you are going to use something in class, check the catalogue entry for terms of use links. Legal counsel at UW will give legal advice on use of copyright. Scholarly sharing with people outside of the authorized user group at UW is limited as license agreements take precedence over copyright law. However, persons wanting materials could Request-It through their local libraries. There was a discussion about posting materials to Canvas. Ellie talked about what she does to make e-resources available on electronic reserves. Posting a link to an article is preferable to posting the article as a PDF, but a link to UW e-resources will only be available to the authorized user group, UW factually, staff and students. The council talked briefly about Unireg 3-641 regarding patents and copyright. If you create audio/visual content using UW facilities, UW owns it, except in certain circumstances.
4. Issues from Library Council (as per Senate regs) – All:
  - a. Ivan asked the council to let him know if they had any questions about his monthly reports.
  - b. Bob asked about the status of liaisons from the libraries to the various colleges. The number of R&I librarians has been reduced to 3 from 12 so they are covering as much territory as possible. We've gone to a centralized selection program as well so that the model of the individual librarian picking monographs is no longer the practice. The libraries would welcome feedback from the colleges on how to accomplish the work and nurture connections with our current reality of fewer librarians.
5. General UW Libraries: Updates - Ivan Gaetz, Dean of Libraries
  - a. Library Re-Organization: The libraries currently consists of 9 departments with a total workforce of 55 people. After much discussion the department heads agreed on 3 areas under which the 9 departments will sort themselves. This process is being driven internally but is in agreement with UW's strategic plan. The new plan has been submitted to HR and the Board

of Trustees, and we are awaiting word. We are hoping to be able to begin the restructuring process in earnest by the end of March.

- b. Strategic and Action Plan Initiatives: We've been looking at various initiatives over the last 6 months and have developed three main project areas:
    - i. Assessment Team: The leadership team is led by Kaijsa Calkins and is covering all aspects of assessment, and prepping for accreditation in 2019-2020 HLC.
    - ii. Space/Collections Planning: Debbie McCarthy is leading the Space Collections Planning leadership team. UW Libraries are out of room for our collections and facing pressure for use of our space from outside entities. Debbie described some of the short and long term actions the group is considering.
    - iii. Digital Scholarship Planning: Cass Kvenild and Chad Hutchens are heading the leadership team for this initiative. They are planning on increasing focus on and support for digital scholarship.
    - iv. Institute for Innovation and Collaboration: Ivan has been meeting with some representatives from the College of Business and the College of Engineering on this proposal. Bob Sprague is currently chairing a search committee for two positions that will also be working with this initiative.
  - c. Again: Role of Library Council in these initiatives – discussion: The council were encouraged to continue to have robust discussions on initiatives as they are developed, to get faculty perspectives from various disciplines and the council agreed they would.
  - d. Report: McMurry Reading Room makeover: Our intention is also to utilize the room for readings and special events. The Stickely furniture in the room has been refurbished and have had glass tops added to the tables and other flat surfaces. We've ordered 40 folding chairs with McMurry embossed on the back that will be delivered early march. The first reading in the room is scheduled to be David Kruger, author of a book on J.C. Penney, which has been getting good reviews, including one from the Wall Street Journals. Although we get suggestions that the reading room be designated a quiet space, the McMurry Room is a group study, by the donor's wishes. In related news, ASUW is suggesting the creation of a technology free, human connection place.
6. Personnel Searches at UW Libraries: The triple search, looking to hire 3 entry level librarians to join R&I, has been posted and inquiries and applications are coming in. These are the three positions:

**Instructional Design Librarian** Serves as the Libraries' key resource on how to apply instructional design principles and information literacy concepts to designing innovative library instruction, both in the learning management system and in face-to-face classes. Creates information literacy assignments, activities, and interactive tutorials to support student learning and knowledge creation.

**Learning & Engagement Librarian** Serves as the Libraries' primary contact for information literacy instruction and outreach during the first year experience. Works

collaboratively with other librarians and with teaching faculty to develop services and strategies to actively engage with students.

**Student Success Librarian** Serves as the key contributor to advancing the Libraries' goal of creating spaces and services that promote innovation, collaboration and engagement for students. Cultivates and sustains collaborative relationships with students and teaching faculty; develops workshops, orientation and outreach activities; and leads efforts to assess the impact of Libraries' instructional programs and learning spaces.

In addition to the responsibilities above, all three positions are expected to:

- Teach research and information literacy skills to undergraduate students in support of UW's general education curriculum.
- Participate in library instructional initiatives, student engagement programs, and outreach activities.
- Partner with university academic support units and disciplines in support of teaching and learning.
- Serve as a liaison to one or more departments or colleges
- Provide support for adoption and development of Open Educational Resources.

Cass, Ivan and Debbie will be at ALA and will be hosting a recruitment table there. The Diversity Fellowship position will be housed in the Digital Collections areas and is targeted to new grads looking for experience. It is to be funded out of endowments, will be a 3 year contract, advertising for under-represented groups and we will be working through the ACRL diversity initiative on it. The ad will be posted as soon as the position is approved by Academic Affairs.

7. **Other Business:** If you have any items for the agenda, please send them to Andrea or to Ivan. Next meeting will be April 9<sup>th</sup>, and our big author event will be April 10<sup>th</sup>.

8. **Adjourn.**