

## Minutes of the Library Council Meeting

December 3<sup>rd</sup>, 2018

W.R. Coe Library

Present: Bob Sprague (Chair), Ivan Gaetz, Lindsay Freeman for Andrea Burrows, Amy Pearce, Debbie McCarthy, Shaun Wulff, Barbara Logan, Lori Phillips, Melissa Hunter, Cass Kvenild, Tyler Stromberg (graduate student representative), and Rochelle Hayes (minutes).

1. **Call to Order:** The meeting was called to order at 3:17 p.m. Bob Sprague welcomed the council, and asked the attendees to introduce themselves.
2. **Approval of Previous Minutes:** Bob made a motion to approve the minutes from the previous meeting held October 15, 2018 and the motion was seconded by another member. There was no discussion. All were in favor of approving the minutes.
3. **Review of Agenda:**
4. **Issues from Library Council** (as per Senate Regs.) – (All): Bob asked if there were any Library Council issues to be brought up as per Senate Regs. There were no issues.
5. **General UW Libraries:** Updates – (Ivan Gaetz, Dean of Libraries; Lori Phillips, Associate Dean of Libraries; and others):
  - a. Ivan introduced Rochelle Hayes, the new Office Associate, Senior in the Libraries Administrative Offices and gave a brief description of what duties her position would entail. Rochelle will cover some things that Birgit Burke covered such as taking minutes, but will primarily focus on the annual author event performed by Rosanne Latimer. She will work closely with the Foundation, and assist with management for Ivan's calendar. She will be the chief point-of-contact for related matter to Dean's Office, especially when Ivan is scheduled to be out of the office. Rochelle's prior experience come from the City of Albuquerque, specifically working as an Administrative Assistant in the Chief of Police's Office. As a side note, she also previously worked in the Libraries Administrative Office during the years of 1999-2002.
  - b. Follow-up: Gwinn/Cole and Alire Open Sessions: Ivan discussed, Dr. Nancy Gwinn and Dr. John Cole's visit to the Libraries October 19. They spent a few days on campus and connected with other campus folks. Dr. Gwinn currently works for the Smithsonian Institution and has collaborated with various prestigious libraries to include city such as New York City and Panama. She is well known and influential in the field. Dr. Cole works in the Library of Congress and is the former director of the Center of the Book, which has been involved starting several initiatives involving literacy and reading. Dr. Gwinn and Dr. Cole interacted with students, the AHC, and other library staff, which proved to be very engaging and fun to witness. One of the upshots in Dr. Gwinn and Cole's visit is their agreement in assisting the Libraries with any initiatives that the University wants to move forward on. This will provide the Libraries a critique along with their perspective resulting in their stamp of approval, which then help gain any significant endorsement from the Board of Trustees.

- c. In addition to Dr. Gwinn's and Cole's, visit, Dr. Camilla Alire also came to visit campus a few weeks later. Dr. Alire participated in some management and leadership sessions with the Libraries Dean's team and conducted an open session to include the AHC along with libraries staff, which proved to be very engaging and personable. Ivan pointed out a highlight that occurred during the session which was the observation of the amount of time Dr. Alire spent with a staff member who comes from a Hispanic background, in which Dr. Alire shares the same background; conversing together about librarianship. It is unusual to have guests of this caliber and well worth the time and support invested in bringing them to the Libraries. The Council was asked if there were any comments. There were no further comments.
- d. McMurry Reading Room Events: Ivan gave an account on the first and only author event for fall semester of 2018 held November 29 in the McMurry Reading Room. Susan Aronstein, Kent Drummond, and Terri Rittenberg gave a wonderful presentation. The room had approximately 40 attendees which was a full house. The presentation included readings, research, visuals, and even a few vocal performances, which were very well received. The University Bookstore was present and sold ten to twelve copies, which made the book a campus best seller. Will encourage with more employee support. With the hiring of new employees, development support, more events of this nature will be planned and will probably start taking place as soon as this February.

The Council was asked if there were any comments. A member stated that they really enjoyed the book readings and have attended all three of the ones that have taken place. Another question was asked if the University has enough authors that would be able to provide for future presentations. Ivan confirmed the answer was yes and not only does the University of Wyoming have enough authors, but added that many of them have already shown interest. For example, a potential author that has shown interest is Alison Hagy and has already had a quite a bit of coverage from her NPR reviews.

- e. VR/AR Exploratory meeting: 12/7/18 Coe #506 – (Ivan): On December 7, there will be a VR/AR (Virtual Reality/Augmented Reality) Exploratory meeting in Coe Library, Room 506. Ivan stated that VR has already been implemented in the Libraries in the form of the Makerspace located in Coe Library. There have been ongoing discussions about incorporating applications in VR/AR throughout campus that would focus on enriching the overall learning experiences within the classroom as well as their application on online courses. The first venture of this type will be discussed this Friday (12/7) and will be sponsored by the University Libraries, the Haub School of Environment and Natural Resources, and the Ellbogen Center for Teaching and Learning (ECTL). In addition, the High Plains American Indian Research Institute (HPAIRI) is also interested in the application of VR/AR in providing a resource to others throughout the state. Ivan proposed the question to members to think about “How can UW Libraries be of support?” Let Ivan know if you want to attend the meeting on the seventh. There will be a lunch provided from 11:00 a.m. to 1:00 p.m. However, Bob reminded members that a University Town Hall meeting would be taking place in the Student Union during the same hours, which may create a conflict for some attendees.
- f. Profile: Digital Scholarship Center (Strategic Initiative) – Cass provided an update on Digital Scholarship Center which is one of the initiatives of UW Libraries Strategic Plan for 2017-2022. These meetings have been meeting on a regular basis. Currently, the Libraries are performing pieces of digital scholarship and the goal is to have everything coordinated under

one umbrella. The working group wrote a clean plan emulating their steps and conducted an environmental scan and a stretch peer review, which compiled data reflecting how the Libraries are aligned with peers, and answered the question of what students and faculty are needing. Due to already having an existing source of data trends, a survey will not need to be conducted. The working group met last week and are ready to write the report once they compile the recommendations. The report will include the recommendations, which will then be utilized to achieve a budget for Old Main and identify any significant funds needs from donors. A question was asked by a member if the Libraries have already received a donation or if fundraising is being done? Cass responded that the report would be part of preparing a perspective that will identify funding needs. In addition, the recommendations will include the growing demand of multimedia files and the need of a repository. Furthermore, the report will be looking at digital humanities services, which in the meantime, the Libraries are not staffed in such a way that demonstrates this type of expertise. Ivan noted that this would introduce another excellent opportunity to serve and collaborate with the Honors College and Graduate School reflecting ways to develop their services. He added that the Honors College might be a good test place. Also, a Digital Scholarship Librarian will be good to have. This space overall will improve the space for open journals as well as introducing the centralization of publications. As a result, this may attract dollars but we also need to take into consideration that we can only do so much with the people that we already have and what we are lacking in. As a final thought, we might be able to outsource for external donations for bringing in campus experts.

**6. Other Business (All):**

- a. Ivan's Meeting with University Students: Ivan discussed library issues with university students after last month's Library Council meeting. He had a great time and really engaged with those who attended. He provided the latest updates involving Coe Library and VR. He explained how the Libraries are planning to utilize the funds from their increased tuition and fees, which primarily will be allocated to improving and purchasing technology as well as furnishings. He asked the students what their ideas entail and hope to have another one of these sessions soon, beginning in February.
- b. Dual Login Feature (*a.k.a.* Two Factor Authentication) from the Libraries Website: Shaun Wulff asked if there were any other people having problems with the dual login feature from the Libraries Website. Issues he has been having include: having to reset the cookies and other features, difficulty getting back in, and the code is not always accepted the first time around. Other problems that members pointed out are that the feature goes right to voice mail when using a flip phone and when traveling in general. Libraries IT is aware of the concerns and are managing the process the best they can at this time. Debbie McCarthy also pointed out that the feature has the potential to be more problematic if students were involved utilizing the feature in addition to the employees who are already utilizing it.
- c. Trustees Meeting via Phone: Bob conveyed that during a Trustees Meeting, the topic of the 4% tuition increase came up. In the past, half of those funds used to come to the Libraries automatically but that may no longer continue. The concern is what the potential impact this may have on the Libraries. Ivan and Lori said that there was no follow-up information and that we may need to seek clarification if any, and possibly a strategy. They added that the funds

