University of Wyoming Office of the Registrar

Overload Petition

**Name:** **Student ‘W’ ID #:**

**Local Address:** **Phone:**

**College:**  **Major:** **Email:**

University policy requires students to petition for an overload when they, for a valid reason, desire to exceed the following specified maximum credit hour load:

**Spring or fall semester:**

* Undergraduates: 20 credit hours
* Graduates, without an assistantship: 16 credit hours
* Graduates, with an assistantship: 13 credit hours
* Graduates, with half-time assistantship: 15 credit hours

**Summer:**

* Undergraduates: 12 credit hours
* Graduates, without an assistantship: 8 credit hours
* Graduates, with an assistantship: 6 credit hours

Please check appropriate box:  undergraduate

graduate without an assistantship

graduate with an assistantship

Requesting approval to register for a total of ­­­ hours for term of **20** (year)

Reason for request:

Student’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cumulative UW GPA \_\_\_\_\_\_\_\_\_\_\_ (as reported by adviser)

Approved Disapproved

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adviser Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College Designee (see back) Date

Completed petitions with appropriate, required signatures must be submitted to the Office of the Registrar to complete action and for processing.

**Required Signatures:**

After you have obtained your adviser’s signature, you will need to obtain the following signature based on your college’s requirement:

**College of Agriculture**

Department Head signature

**College of Arts and Sciences**

Department Head signature

**College of Business**

Denise Sheen

Manager, Student Advising

Business Building, Room 168

307.766.2063

**College of Education**

Undergraduate Students

Todd Krieger

Manager, Student Advising

Office of Teacher Education

McWhinnie Hall, Room 200

307.766.2230

Graduate Students

Suzanne Young

Associate Dean

Graduate Studies

Education Room 6

307.766.3145

**College of Engineering**

Engineering Dean’s Office

Engineering 2085

307.766.4253

**Undeclared Majors**

Center for Advising and Career Services

Dept. 3195, 1000 E. University Ave.

Laramie, WY 82071-3195

Campus: Knight Hall Room 222

307.766.2398

**College of Health Sciences**

## School of Nursing

Mary Burman

Dept. 3065, 1000 E University Ave.

Laramie, WY 82071

Campus: Health Sciences Center 351

307.766.3903; mburman@uwyo.edu

**Dental Hygiene**

Lisa Shipley

Manager, Student Advising

Dept. 3432, 1000 E University Ave

Laramie, WY 82071

Campus: Health Sciences Bldg, Room 110

307.766.6704

## School of Pharmacy

Linda Gore Martin

Dept. 3375, 1000 E University Ave

Laramie, WY 82071

Campus: Health Sciences Center 292

307.766.6120;linda.martin@uwyo.edu

## Division of Communication Disorders

Dr. Teresa Ukrainetz

Dept. 3311, 1000 E University Ave

Laramie, WY 82071

Campus: Health Sciences Center, Room 264

307.766.5576; tukraine@uwyo.edu

# Division of Kinesiology and Health

Dr. Derek Smith

Corbett Building 108

Dept. 3196, 1000 E University Ave

Laramie, WY 82071

Campus: Corbett Building 108

307.766.5271; smithdt@uwyo.edu

## Division of Social Work

Dr. Donna Bliss

Dept. 3632, 1000 E University Ave

Laramie, WY 82071

Campus: Health Sciences Center, Room 308

307.766.5426; dbliss2@uwyo.edu