



Full Senate Meeting
1:15 p.m.
Wyoming Union Senate Chambers
10/7/15
Minutes

Called to order @ 1:15 PM by President Sullivent

I. Roll call

- a. Present: Debbie Allred, Gary Browning, Raul Chavez, Kevin Colman, Lori Dockter, Heather Earl, Mannie Gallegos, Mark Gunnerson, Jennie Hedrick, Amy Hollon, Tori Holmquist, Katy Hudson, David Keto, Kathy Kirkaldie, Jeanne Moede, Cecilia Schlup, Susan Schulz, Alison Shaver, Rachel Stevens, Arron Sullivent, Kassie Thomas, Elizabeth Traver
- b. Absent: Pepper McClenahan (Technical difficulties)
- c. Proxy: Aimee Appelhans for Kristin Blevins
- d. Excused: Leland Schroyer, Tom Smith

II. Approve September minutes- Approved as circulated

III. Approve October agenda

Move budget vote out of committee to new business by Senator Stevens, seconded Senator Earl. Motion passed.

IV. Special Business

- a. Confirm –
 - Angela Reddick, Seat #13, Academic Affairs,
 - Robert Holzwarth, Seat #19, Administration,
 - Jason Gonzales, Seat #26, IT,
 - Justin Flori, Seat #40, Student AffairsMoved to confirm all seats, Senator Dockter moved, Senator Kirkaldie seconded. Motion passed.

V. Administration reports

Division of Administration

- a. Janet Lowe-Associate VP, Budget reduction by October 20th, Administration received notification yesterday about 4 pm. Position freeze effective immediately.
 - i. CRAIG group will meet next Thursday.
- b. Human Resources- Mark Berchini interim director
 - i. 40 staff jobs were filled in, 14 internal, 26 external filled.
 - ii. Wyo Health fair, next Thursday and Friday 10/15 & 16 in the class room bldg.
 - iii. November will be the annual benefits fair.
 - iv. Training is being held- Supervisor training, PDQ training is tomorrow.
 - v. CLIMB Wyoming has put UW up for an award

VI. Guests and Special Programs

- a. Trustee Mike Massie-
 - a. Laramie & Albany County representation, will be dropping by periodically to see what issues are affecting staff senate. No need to wait until drops by, can contact via email.
 - b. President search update
 - c. Tuition increase, what is on the table, what should it be spent on, current amount on the table is 4%, should it happen?
 - d. "Rainy Day" fund to support Athletics, STEM and ???
- b. Janean Forsyth Lefevre, EPO/Diversity, Veteran recruitment & retention
 - a. 7% hiring benchmark, ideally 7% of the new hires will be veterans. It is not a preferentially hiring, is an equal opportunity of hiring.
 - b. Tracking tool, self-identify under self-service in HRMS. Totally confidential, just helps give numbers.
 - c. Doing something around Veterans Day, for veteran employees. (Email thanking them for their service, pancake breakfast, take a veteran to lunch).
 - d. Good faith efforts in the hiring process.

VII. Liaison Reports

- a. ASUW- Bryan Schuler-
 - i. Memorial plaza is now open.
 - ii. Email privacy, joint digital privacy committee has met.
 - iii. Leadership summit, November 6th before the CSU game.
- b. Faculty Senate- Tucker Readdy
 - a. 2nd faculty senate meeting on Sept. 28th, Update on strategy on how to manage undergraduate students population, Tuition increase and UW president search.
 - b. Smoking plan at the University of Wyoming, and the e-cig compliance with city laws.
 - c. Termination of faculty members, preliminary process and formal proceedings. Took 13 months to complete the process.
- c. Student Media Board Rep
 - a. No report

VIII. Officer Reports

- a. President, Arron Sullivent see emailed report
- b. Vice President, Mark Gunnerson
 - i. Homecoming is a week from Saturday. Tomorrow @ 1 pm 2193 Riverside drive, please come help assemble the float and get them ready to go.
 - ii. Boxtops, please bring the Boxtops to Senate meeting to the November 4th meeting, on November 12th will get together and distribute. Single location for gathering of Boxtops.
 - iii. Holiday food basket, after thanksgiving we will begin the process, food donations, gift certificate.
 - iv. Holiday Market- December 4th, items for donation for the silent auction can be sent to Lou Ann. 2 tables have been requested.

IX. Old Business-None

X. New Business

- a. Resolution #216, 1st reading, "A Resolution to Establish an Outstanding Supervisor Award"
- b. Consideration of Staff Senate Committee Budget Requests (See attached request)
 - i. Recommendation of exec, is to fund options 1-3 fully and up to \$2000 from the foundation account for staff recognition day after budget has been spent.
 - ii. \$1000 rental for the venue this year that has not been an expense in the past.
 - iii. Senator Thomas moved to accept budget as presented by senate exec, Senator Schulz seconded.

Aye- 21, opposed, abstained 3

XI. Committee Reports (See committee reports on sharepoint)

- a. Communications Committee – Senators Keto and Stevens
 - i. Meeting – Oct 8, 11:00, Union, 202
- b. Credentials and Elections Committee – Senator Blevins
 - i. Meeting – Oct 20, 2:00, Ross Hall, 326
- c. Finance Committee – Senator Earl
 - i. Meeting – Oct 15, 10:00, Service Bldg Conference room
- d. Recognition Committee – Senators Schulz and Thomas
 - i. Tuesday March 1st for Staff recognition day
 - ii. Meeting – Oct 21, 9:15, Union, 202,
 - iii. Next EOQ is due 5pm Friday Dec. 4th.
 - iv. Lee Kempert-EOQ reception 10/20/15 1:30-3 pm.
- e. Staff Relations – Senators Gallegos and Stevens
 - i. Meeting – Oct 26, 10:30, Union, 202

XII. Open forum

Meeting adjourned @ 3:28 PM
Respectfully submitted,

Lori Dockter
Staff Senate Secretary

STAFF SENATE
UNIVERSITY OF WYOMING