



Full Senate Meeting  
1:15 p.m.  
**Wyoming Union Senate Chambers**  
August 3, 2016  
Minutes

Meeting called to order at 1:18 pm by Vice-President Rachel Stevens.

- I Roll call – Quorum was present.
  - Present: Alison Shaver, Angela Reddick, Arron Sullivent, Carl Mehta, Cecilia Schlup, Denise Gable, Elizabeth Traver, Lizzie Stark, Gary Browning, Heather Earl, Jason Gonzales, Jennie Hedrick, Jennifer McKenna, Justin Flori, Kassie Thomas, Kevin Coleman, Kristin Blevins, Mannie Gallegos, Rachel Stevens, Renee Ballard, Robert Holzwarth, Shelby Bull, Susan Schulz, Allen Tanner
  - Excused: Kathy Kirkaldie, Lindsay Galey, Mark Gunnerson, Mike Eaton
  - Absent: Edward Moeller, Leland Schroyer,
  - Proxy: David Keto, Debbie Allred, Sarah Dahlberg
- II Approve July minutes – Approved as circulated.
- III Approve August agenda – Motion by Senator Blevins, seconded by Senator Earl to add to Section IV Special Business, Section C – Senator Seat Allocation. Agenda approved as amended.
- IV Special Business
  - A Confirmation of Jennifer McKenna to Seat #4, Academic Affairs, Wyoming State Vet Lab  
Motion by Senator Blevins, seconded by Senator Tanner. Motion approved.
  - B Confirmation of Elizabeth (Lizzy) Starke to Seat #27, Information Technology. Motion by Senator Blevins, seconded by Senator Gallegos. Motion approved.
  - C Senator Seat Allocation – Motion by Senator Blevins, seconded by Senator Ballard, to move Shelby Bull from seat #25 to Seat #28. Motion approved.
- V Administration reports
  - A Division of Administration – John Davis, Director of Operations
    1. Mr. Davis provided an overview of the recent reorganization in this department. Approximately \$160K was saved with the merger of Real Estate, Central Scheduling, and Facilities Planning into Physical Plant.
    2. A question was asked regarding the recent articles in the paper regarding outsourcing of certain areas of UW. Mr. Davis is not in favor of outsourcing but will keep an open mind regarding requests to review potential areas for third party vendors.
  - B Human Resources – Mark Bercheni, Interim Director
    1. Human Resources is getting ready for the influx of student hires for the fall semester, including extra computers and help with data entry for new employees.
    2. Two candidates for the Associate VP of Human Resources will be on campus the week of Aug 8. Because neither candidate was looking for a job, confidentiality of their identity is being guarded as to not jeopardize their current employment situation.
    3. Human Resources is going through reports and evaluating workload for approximately 400 employees who will be affected by the revised FLSA salary threshold for exempt employees set to be in effect December 1, 2016.
    4. A memo on Comp time is being prepared to clarify the “flex time” language that was distributed earlier this summer.

## VI Guests and Special Programs

### A Lena Newlin, Wellness Center

1. Ms. Newlin provided an overview of services available at the Wellness Center in Half Acre for students, staff, and faculty.

## VII Liaison Reports

### A ASUW – None present.

### B Student Media Board Rep – None present.

### C FCAC Update – Senator Coleman

1. An update of the progress of the FCAC was presented. The Committee is waiting to receive updates from departments regarding budget cut proposals.
2. An Ad-Hoc subcommittee on morale was formed and met this week. Staff Senate's morale survey prepared in Feb 2016 has been presented to the committee.

### D Faculty Senate – Scott Shaw –

1. The first Deans & Directors meeting was held with the new provost. Morale of Faculty is also suffering, as seen in other areas of campus.
2. Evaluation of existing faculty job positions has created much stress across campus. Some faculty that were heavy research are now being asked to teach the minimum of 2 classes. Uncertainty as to what classes those may be.

### E Associate V/P Human Resources Committee – Kassie Thomas

1. Staff Senate Exec will have an opportunity to meet with the candidates for this position on August 8 & 9.

### F Presidential Inauguration Committee – Senator Earl

1. An overview was provided on the initial meeting of the committee.

## VIII Officer Reports

### A President, Mark Gunnerson –

### B Vice President, Rachel Stevens

1. Highway cleanup is being scheduled for a Friday afternoon in September
2. Box Tops for Education/Labels for Education will have a fall and spring collection drive.
3. Any ideas for speakers? Please forward names to Vice President Stevens.

## XI Committee Reports

### A Communications Committee –

- i Meeting – August 17, 11:00, Union, 202

### B Credentials and Elections Committee – Senator Blevins

- i Meeting – August 16, 2:00, Wyo Hall, 402

### C Finance Committee – Senators Gonzales and Holzwarth

- i Meeting – August 16, 8:30-10, Merica Hall, 217

### D Recognition Committee – Senators Hedrick and Bull

- i Meeting – August 17, 9:00 Union, 202

### E Staff Relations – Senator Gallegos

- i Meeting – August 15, 10:30, Union, 202, 766-3813

Meeting adjourned at 3:18p.m.

Respectfully submitted,

Heather Earl

Staff Senate Secretary



**STAFF SENATE**

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UNIVERSITY OF WYOMING