



Full Senate Meeting  
1:15 p.m.  
**Wyoming Union Senate Chambers**  
September 7, 2016  
Minutes

Meeting called to order at 1:20 pm by President Mark Gunnerson.

I Roll call – Quorum was present.

Present: Arron Sullivent, Carl Mehta, Cecilia Schlup, David Keto, Debbie Allred, Denise Gable, Elizabeth Stark, Gary Browning, Heather Earl, Jason Gonzales, Jennie Hedrick, Jennifer McKenna, Justin Flori, Kassie Thomas, Kathy Kirkaldie, Kevin Coleman, Kristin Blevins, Leland Schroyer, Lindsay Galey, Mannie Gallegos, Mark Gunnerson, Rachel Stevens, Renee Ballard, Robert Holzwarth, Sarah Dahlberg, Shelby Bull, Susan Schulz

Excused: Allison Shaver, Angela Reddick, Elizabeth Traver

Absent: Edward Moeller, Mike Eaton

Proxy: Allen Tanner (Jordan Bebout)

II Approve August minutes – Approved as circulated.

III Approve September agenda - Approved as circulated.

IV Special Business - None

V Administration reports

A Division of Administration – Bill Mai

1. A letter of acceptance for Associate VP of Human Resources positions has been received. A tentative start date for this individual is October 17.
2. A majority of hits in positions has come at the Staff level. Hope additional reductions can be aimed away from Staff.
3. May have a better idea of where UW stands in February or March.

B Human Resources – Mark Bercheni

1. Supervisory Development Institute – Targeting those new to UW and have been a supervisor for approximately 2 years. The course information is available on HR website.
2. Manager Tool Kit – HR has many resources for managers but not one place for them to find information about employment life cycle.
3. If an employee is moved to a non-benefited position, a retrenchment letter would have to be adjusted to accommodate the required 30 day notification period.
4. Recommended to wait several months when changes to job duties occur to have a PDQ re-written.

VI Guests and Special Programs - None

VII Liaison Reports

A ASUW

1. ASUW is in full swing.
2. Looking for a law firm to help finish up open cases in Student Legal Services.

B Student Media Board Rep – None present.

C FCAC Update – Senator Coleman

1. Next week the first set of department plans will be at FCAC.

D Faculty Senate – Chairman Scott Shaw

1. Back in full swing.

2. Special election to replace Chair-Elect Tucker Reddy.

3. Academic program eliminations will be hot topic for the next few months.

4. President Nichols soliciting names for selection of faculty members for strategic planning committee.

## VIII Officer Reports

A President, Mark Gunnerson –

1. Student recruitment – off 2% from last year

2. Need for larger classrooms – Currently there are only 9 classrooms on campus that can hold 100+ students

3. Tara Evans has been appointed as lead General Counsel on an interim basis until June 30, 2016.

4. Brian Schueler did peer institution review – consideration of adoption by BOT in November

B Vice President, Rachel Stevens

Upcoming Events:

a. Sept 12 – Quarterly lunch with the President, Noon, Coe 506

b. Sept 13,14,15 - Listening sessions for FCAC

c. Sept 20 – Open House with the President, 1pm

d. Highway Cleanup – Sept 16, 3:30pm, on Hwy 230

e. Homecoming Planning Committee – A request for help will be sent out to full Senate. Homecoming is October 8.

## IX Old Business

A Resolution #220, 2<sup>nd</sup> reading “Request for Revision of Traffic Appeals Committee Procedures”

Motion by Senator Blevins, seconded by Senator Sullivent to suspend 3<sup>rd</sup> reading and approve on 2<sup>nd</sup> reading.

Motion by Senator Sullivent, seconded by Senator Ballard to approve Resolution #220 “Request for Revision of Traffic Appeals Committee Procedures.”

## X New Business

A Consideration of 2016-17 Staff Senate Committee Budget Request

Motion by Senator Galey, seconded by Senator Kirkaldie to approve the FY17 budget request as presented.

B First reading of Resolution #221, “Revisions to the University of Wyoming Employee Handbook”

C Election of Member at Large – Senator Blevins

Election of Renee Ballard to the “Member at Large” position.

## XI Committee Reports

A Communications Committee –

Meeting – September, 8, 11:00, Union, 202

B Credentials and Elections Committee – Senator Blevins

Meeting – September 20, 2:00, Wyo Hall, 402

- C Finance Committee – Senators Gonzales and Holzwarth  
Meeting – September 20, 8:30, Merica Hall, 217
- D Recognition Committee – Senators Hedrick and Bull  
Meeting – September 21, 9:00 Union, 002
- E Staff Relations – Senator Gallegos  
Meeting – September 19, 10:30, Union, 202, 766-3813

Meeting adjourned at 3:45p.m.  
Respectfully submitted,

Heather Earl  
Staff Senate Secretary

