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6/6 Meeting Agenda

- I. Roll call
- II. Approve May minutes
- III. Approve June agenda
- IV. Guests
- IV. Administration reports
 - A. Div. of Admin.
 - B. Human Resources
 - C. Academic Affairs
- V. Officer Reports
- VI. Old Business
- VII. New Business
- VIII. Liaison Reports
- IX. Committee Reports
- X. Open forum

Dates to Remember

- June 1**
 STAR Observatory Tour
- June 2**
 Art Museum Family Workshop
- June 6**
 Full Staff Senate Meeting
- June 18**
 Half Acre, Wyoming Health Fair



STAFF SENATE NEWS

May 2018

Staff Recognition Day Recap

UW Staff Senate held the annual Staff Recognition Day (SRD), themed “Still Groovy After All These Years” on March 28, 2018, in celebration of the 40th anniversary of Staff Senate. Sponsored by UW Staff Senate, with support from the UW Office of the President, SRD honors the hard-working staff of UW, providing an opportunity to show all staff members how much they are appreciated for the contributions they make to keeping the main UW campus, and facilities throughout the State, functioning and providing a top-notch educational experience to thousands of students.

More than 200 employees were honored for their years of service and contributions to UW. **Shawn Sheen**, a Department of Zoology and Physiology senior accounting associate, received the **Employee of the Year** award, selected from among four Employees of the Quarter, who also included **Nick Nordberg**, **Ariel Daugherty**, and **Mike Eaton**.

Other staff members honored for their contributions to UW were:

- **Jody K. Humphrey Inspirational Staff Award:** Kristin Blevins, Transit and Parking Services accountant.
- **Meyer Family Outstanding Staff Service Award:** Crystal Bennett, Central Scheduling manager; and Minette Zwieg, Department of Civil and Architectural Engineering senior office associate.
- **Off-Campus Awards:** Morgen Patrick, Student Educational Opportunity/Enterprise Technology Services/Educational Opportunity Centers student advising coordinator; and Angela Reddick, UW-Casper office associate.
- **Skilled Crafts Award:** Zachary Garver, Electrical Shop electrician.
- **Skilled Services/Maintenance Award:** Gladys Vigil, Custodial Services custodian.



UNIVERSITY OF WYOMING

- **Staff Incentive Awards:** LeAnn Amen-McConnell, School of Nursing/Off-Campus Programs credentials analyst/academic adviser; Kristin Morrison, UW Foundation affairs coordinator; Corey Peacock, Residence Life & Dining Services residence education assistant director.
- **Unsung Hero Awards:** Matthew Hatton, UW Foundation senior computer support specialist; Dave Henry, Financial Services Business Office executive business analyst; Cynthia Kellogg, Libraries digital collections library specialist; Melissa Nelson, Residence Life and Dining Services residence coordinator.
- **Supervisor of the Year Award:** Tod Scott, Custodial Services manager.
- **Peter K. Simpson Golden Gloves Award:** Kristin Blevins, Transit and Parking Services accountant.

Many thanks to the SRD Committee for its hard work: Jennie Hedrick (Chair), Lou Ann Chakmakian, Heather Earl, Jason Gonzales, Xavier Gonzales, Mark Gunnerson, Meghan Monahan, Victoria Olson, Susan Schulz, and Rachel Stevens.

Ask A Question: Willett Drive Parking Changes

QUESTION: “Why the yellow paint along the north side of Willett? Staff lost 15+ parking spots. Was the city involved? Did they inform UW? Was it a University decision?”

ANSWER: (from Carolyn Smith, Auxiliary Services Director) Thank you for sending the question about the curb that was recently painted on Willett Drive.

I have learned that the City painted the curb (the street is under the City’s control, not under UW’s control). I also spoke with a City employee who relayed that the painting was approved by the Traffic Commission and the City Council in 2015. Due to a backlog of work, the work was recently completed.

The reason the painting was done was to improve the sight lines for the City Park crews and visitors exiting the cemetery. Due to the way the street curves, it was difficult for individuals in vehicles to see around the cars parked along the curb as they pulled onto Willett Dr. I am not aware that the University was notified.

Points To Ponder

UW Budget Process

As you may know, the Board of Trustees held annual budget hearings during the May meeting, during which each unit within UW presented its proposed budget. The Board requested further information, which the Budget Office and Internal Audit provided, and which the trustees’ budget committee recently discussed. The final vote on the FY19 budget is expected in June. You can view the proposed budget at [this link](#).

Salary Policy Update

The proposed FY19 budget does include funding for a salary increase. This salary increase, if approved, will be administered according to the process set out in the Annual Salary Distribution Policy that was developed by the Salary Policy Task Force and accepted by the Board of Trustees

earlier this year. You can read this policy on the HR website at [this link](#).

Wyoming Legislation Impacting UW Employees

Two recently passed pieces of Wyoming legislation have specific impacts on University of Wyoming employees.

Increases to Employee Retirement Plan Contributions.

House Bill 109/HEA 65 provides for a total 2% increase in employer and employee retirement plan contribution rates, which will be fully effective July 1, 2021. Both UW’s and the employee’s contribution rate will increase by 1% each, phased in over a four year period. Contribution rates will increase by .25% on September 1, 2018, July 1, 2019, July 1, 2020, and July 1, 2021. Benefited employees will notice an increase in the employee contribution, from 2.68% to 2.93%, in their September 2018 paycheck. The contribution increase will also apply to employees who chose TIAA for their retirement plan.

Wyoming Retirement Plan Member Refund Benefits.

The WRS Board proposed the modification of refund benefits for newly hired, non-vested members with the goal of keeping more employer dollars in the plan, resulting in lower contribution requirements. At present, terminating employees who participate in the WRS are eligible to receive retirement account refunds which consist of the employee contribution, regardless of whether the employer picked up a portion of the employee contribution, plus interest. For information purposes, effective September 1, UW will contribute 5.57% of the 8.50% employee contribution, as a percent of salary. House Bill 110/HEA 10 changes the account refund provision for non-vested members hired on or after July 1, 2018, so an individual will be refunded only the contributions paid out-of-pocket, plus interest. This legislation does not impact employer/employee contributions to the TIAA 401(a) retirement plan, which are vested immediately.

Tip of the Hat

Even though most students are gone and the campus is quiet for the summer, we know that UW staff are hard at work on summer projects, on WyoCloud updates, preparing for incoming students, keeping the grounds beautiful all summer, bringing new programs online, and more. If you work with someone who deserves a tip of the hat for all they do to make UW great, give them one! You can submit a tip of the hat, and view recent hat tips, at [this link](#).

