

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

January 15, 1920

For the confidential information
of the Board of Trustee

The semi-annual meeting of the Board was held this date, pursuant to call, with Dr. A. B. Hamilton president of the Board, in the chair and also in attendance, Mrs. Brooks, Mr. Deming, Mr. Spalding, Mrs. Morton, State superintendent of Public Instruction, President Nelson, Mr. Fuller, the Fiscal Agent and the Secretary.

The roll was called and the secretary reported that there was not a quorum present. He further reported that Mr. Arnold would be on hand shortly, so it was decided to read the minutes of the last quarterly meeting of the Board informally, and also the minutes of the Executive Committee from the June meeting. During the reading of these minutes, Mr. Arnold came in. Those for the quarterly meeting of October first were approved. Upon motion of Mr. Deming duly seconded, and carried, those for the Executive Committee from the time of the June meeting up to and including the meeting of December 17th were also approved.

At this point, President Nelson read his report, the reading of which occupied the balance of the afternoon. At 6 o'clock the Board adjourned for supper.

At 8 o'clock the Board reconvened with the same members present as at the afternoon session, except Mrs. Morton and President Nelson. The latter came in later.

Mr. Fuller read a report of his doings since the last meeting of the Board and it was ordered placed on file.

The Board then took up the matter of the lease form and upon motion of Mr. Deming, seconded by Mr. Spalding, it was unanimously adopted. It was decided that since the lease form had been adopted, it would now be possible to go ahead with certain applications for Oil and Gas leases which had been filed pending action by the Board on this form, to wit: A. J. Elquest, P. J. Yoder, Merle N. Poe, John B. Marvin, W. M. Wolf. Mr. Fuller also called attention to the application of William Bunday for Sec. 6, Twp. 33, R. 76 to which a lease had formerly been granted to Geo. S. Walker, which lease however, had been terminated because of the fact that it had been granted to Mr. Walker under a mistake in facts. The lease had been granted because it was thought that oil had been

discovered in commercial quantities but afterwards, it having been found out that such was not the case, the lease was cancelled and Mr. Walker duly notified. In order that there might be no doubt as to this matter, the secretary was instructed to send another formal notice drawn up by the attorney of the University, said notice to cover all the points above mentioned.

On motion of Mr. Spalding, seconded by Mrs. Brooks, Mr. Fuller was instructed to advertise the land applied for in the above applications, except that of Mr. Bunday, provided the parties, after having received a copy of the new lease form, wished to go ahead under its provisions.

The Secretary was requested to send copies of advertisements of any lease to any parties whom members of the Board might designate, *to the end that as wide publicity as possible may be obtained*

Mr. Fuller presented Mr. Corthell's opinion on the matter of rights of way. Mr. Arnold moved that this particular case together with the other applications for such rights of way be referred to the Executive Committee with instructions to adopt some method of alienation, satisfactory to the oil companies, and if possible, less than the sale of surface rights and that the Executive Committee having adopted some such suitable method, said method to be followed in all other like applications. This motion was duly seconded and carried.

The matter of insurance on the various University buildings was brought up and it was decided in the future to make use of a blanket policy. Upon motion of Mr. Deming, the whole matter was referred to a committee consisting of the Fiscal Agent, the Secretary and the President to report to the Executive Committee to be passed upon and disposed of.

Dr. Nelson stated that he had consulted with the president's advisory committee with reference to changing the head of the Department of Mining Engineering and also the head of the Department of Modern Languages. He said that after going into the matter thoroughly, the Committee had instructed him to recommend

to the Board that in their opinion, it would be best for the interests of the University, if beginning another academic year, new people were put at the head of these departments.

Dr. Nelson further reported that he had written a letter to Professor Boyle, head of the Department of Mining Engineering and another one to Professor Kline, head of the Department of Modern Languages, which he would like to read to the members of the Board. In these letters it was suggested to these gentlemen that, in view of the conditions, it seemed best that they should not expect to continue in the services of the University of Wyoming after the expiration of the present year. On motion, the action of the president and the advisory committee was endorsed and the president was instructed to send the letters.

Mr. Burrage, the secretary of the Board, made a report with reference to the financial standing of the University. Mr. Burrage stated that he had talked with Mr. Morgan, the Deputy State Treasurer, and found that

the tax levy for 1919 had been made on the basis of \$375,239,000.00

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Mr. Morgan reported that on this basis, the 3/8 mill tax for the University, would amount to 140,714.00

The 1/8 mill tax for buildings and improvements to 46,904.00
Total 187,618.00

Mr. Burrage reported that in the original budget, Mr. Ingham had estimated that the 3/8 mill would produce 125,920.00

and the 1/8 mill 40,308.00

but as soon as he returned to the office, he realized that these estimates were too low and therefore, in October President Nelson had revised the budget placing the 3/8 mill at 132,000.00

and the 1/8 mill at 44,000.00

From this it will be seen that even those estimates were too low, and the two funds, instead of producing 176,000.00

will produce 187,000.00

The secretary also reported that December 31st, 1919, there was
in the University Land Income fund, \$20,421.73

He figured that on a conservative basis, it would be fair to estimate that
on December 31, 1920, there would be in this fund 49,000.00.

The Secretary stated that he was recommending to the President that
in the future, as a basis for estimating income for the budget, only one-half of this
income be used for the current fiscal year, that since the University land income as
fixed by statute is only available on the 15th day of January in the odd numbered years,
instead of those years having a disproportionate amount of income, it would be better
business to use only one-half of that revenue for that year, and the other half in the
even numbered year in which none would be received.

On this basis, the Secretary reported that the following amounts
would be available for running expenses for the year 1920-21 over and above other
previous estimates.

Available in 1919-20, on 3/8 mill tax because of too low estimate	-----	\$11,500.00
University Land Income 1920-21	-----	24,500.00
Due on 3/8 mill tax, 1920-21, over and above estimate of present budget	--	11,500.00
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	Total	47,500.00

The Secretary further stated that while some of the State authorities
felt that the tax levy would be no higher for 1920 than it had been for 1919, the State
Treasurer himself felt sure that this opinion was incorrect and that 1920's levy was likely
to show as large an increase over 1919 as perhaps 1919 had ¹⁹¹⁸ 1918. However, if the tax
levy were to remain stationary, it could be seen that the money available for next year
would be \$47,500 more (provided, of course, the \$11,500 coming due in this fiscal year should
not be used up).

On the basis of this report, President Nelson said he wished to
recommend an increase in the salary of the various members of the Faculty. The President

further stated that in making the increase this time, he wished to readjust the various faculty schedules, making a maximum and minimum for each grade. Carrying out this principle, he submitted the following grades and ranges of salary.

Deans	Maximum	3600.00
	Minimum	3300.00
Full Professors	Maximum	3180.00
	Minimum	2700.00
Associate Professors	Maximum	2640.00
	Minimum	2280.00
Assistant Professors	Maximum	2100.00
	Minimum	1800.00
Instructors	Maximum	1680.00
	Minimum	1200.00

The President further submitted a list of the various members of the faculty and the figures showing how the new schedule would effect each person. He further stated that he wished to make these advances in two steps, half for the six months beginning March 1st and ending August 31st, 1920, and the other half beginning with the first of September, 1920. After a full discussion of this problem, upon motion, duly seconded and carried, the president's schedule of salaries was adopted, as submitted, with the right to make such minor changes as the situation might demand.

The president presented a petition from a number of students requesting the establishment of a Legal Department at the University. Mr. Arnold spoke at length with reference to this matter and the subject aroused a great deal of interest and enthusiasm on the part of the members of the Board. Upon motion of Mr. Deming, the President, the Secretary and the Executive Committee were instructed to consider the matter and to report at the next quarterly meeting of the Board.

Upon the recommendation of the President and faculty, Miss Angie Roosa, superintendent of Schools of Douglas, was granted the degree of Bachelor of Arts.

Mr. Deming moved that reports with reference to the erection of a new heating plant and also of the proposed suit in the Supreme Court be made to the next quarterly meeting of the Board.

President Nelson stated that he desired to recommend the following raises in salary in the Extension Division, these raises having the approval of Director Bowman and Dean Faville.

Miss Olea M. Sands, County Home Demonstration
Agent of Niobrara Co. Beginning Jan. 1st from -- \$1600 to 1800.

Mr. A. E. Hyde, Co. Agent of Niobrara County
Beginning Jan. 1st, 1920 -- 2000 to 2200

Upon motion, the Board concurred in these recommendations.

There being no further business, the Board adjourned subject to call.



Secretary.