



MEMO

**DATE:** December 20, 2019  
**TO:** Deans, Department Heads, Program Directors and Graduate Coordinators  
**FROM:** Jim Ahern, AVP for Graduate Education  
**RE:** Request for proposals for the LIFE Graduate Teaching Assistants & Graduate Teaching Scholars Program

This RFP announces the availability of graduate assistantships for **AY 2020-21** and **AY 2021-22 (two academic years)** for teaching in the LIFE program. If you have questions concerning particular courses, please contact Jonathan Prather at [Jonathan.Prather@uwyo.edu](mailto:Jonathan.Prather@uwyo.edu).

GTA positions will be awarded to departments who are willing to commit either their current student(s) or new incoming students to teach in LIFE.

- Students who already provide teaching support in the LIFE program can be considered for continuation
- and/or additional GTA positions for new students admitted to UW in the Fall 2020 semester who are qualified to teach in LIFE.
- **Preference will be given to programs that can commit the same outstanding individual for at least two semesters and, ideally, for the entire two-year opportunity. As part of a department's proposal, such students should be nominated for LIFE Graduate Teaching Scholars positions (see, below).**

LIFE courses and anticipated GTA duties for each student involved in that course are:

**Fall – 24 GAs**

LIFE 1002: Discovering Science - 2 labs  
LIFE 1010: General Biology - 2 labs  
LIFE 1020: Life Sciences assistant instructor  
LIFE 2023: Plant & Fungal Biology - 2 labs  
LIFE 3050: Genetics – 3 discussion sections  
LIFE 3400: Ecology – expanded GA from PIE Program  
(this person contributes to instruction)  
LIFE 3410: Field Ecology - 2 labs  
LIFE 3500: Evolutionary Biology – assistant instructor

**Spring – 24 GAs**

LIFE 1003: Current Issues in Biology - 2 labs  
LIFE 1010: General Biology - 2 labs  
LIFE 1020: Life Sciences assistant instructor  
LIFE 2022: Animal Biology - 2 labs  
LIFE 3050: Genetics – 3 discussion sections  
LIFE 3400: Ecology – expanded GA from PIE Program  
(this person contributes to instruction)  
LIFE 3600: Cell Biology - 2 discussions

**Department Heads** must submit the following to be considered:

- Number of new GA positions requested
- Names of all current LIFE GAs whom you request to be continued
- Indicate master's level vs. PhD level for each student
- LIFE courses your students are qualified to teach

**New for AY2020-2021: LIFE Graduate Teaching Scholars Program:**

Departments applying for LIFE GTA lines may nominate specific students to become LIFE Graduate Teaching Scholars. Graduate Teaching Scholars must commit to teaching in the LIFE program for two full, consecutive

semesters (i.e., the full 2020-2021 academic year). Upon completion of two semesters of LIFE teaching, Graduate Teaching Scholars will receive one month of summer (June) graduate assistantship funding. As part of this month of summer GA funding, Graduate Teaching Scholars will participate in the entirety of the LIFE teaching workshop, in which Scholars will work together with LIFE Program leaders to help shape and improve LIFE teaching. The remainder of the summer month GA duties will be conducted under the supervision of the student's department. Departments may be awarded up to two students for these LIFE Graduate Teaching Scholar positions. We encourage all students to apply, including those with no previous teaching experience. Nominations should be accompanied by the student's CV and a brief personal statement of interest and commitment (one page or less). If more than two students are nominated from any department, then the LIFE Sciences Program will identify the two LIFE Graduate Teaching Scholarship recipients.

Proposals are due in the Office of Graduate Education by 5:00 p.m., **Monday, 20 January 2020**. Please submit your proposal as an electronic pdf via email to the Office of Graduate Education ([GradEd@uwyo.edu](mailto:GradEd@uwyo.edu)). New GTAs to begin in August 2020 Should be identified by 30 May 2020.