

## **University of Wyoming – Transportation Policy**

*Effective May 17, 2021*

Students, faculty and staff are encouraged to minimize travel and the use of vehicle transportation, including personal travel and for use in University-sponsored travel such as:

- Field research
- Operations service activities
- Housing, dining and catering activities
- University vehicle services

All travel should adhere to the travel guidelines outlined in the University's COVID Policy, which is available online at the [Campus Return](#) page.

Per CDC guidance, [people who are sick](#) or have recently had a close contact (closer than 6 feet for at least 15 minutes) to a person with COVID-19 should not use public transportation and should stay home except to seek medical care. Individuals who have [an increased risk of severe illness from COVID-19](#) should limit their travel.

When using any type of transportation, please follow the guidelines below which are informed by CDC and Wyoming Department of Health guidance:

### **Practice hand hygiene and respiratory etiquette**

- Before you leave, [wash your hands](#) with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
- Once you reach your destination, [wash your hands again](#) with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol as soon as possible upon arrival.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your coughs and sneezes with a tissue or use the inside of your elbow. Throw used tissues in the trash and wash your hands immediately with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.

### **Testing/Vaccination Status**

- Vaccinated individuals do not need a negative test prior to traveling.
- Non-vaccinated individuals must have a negative COVID-19 test 1-3 days prior to traveling.
- Any record keeping will be conducted by the unit sponsoring the travel.

### **Vehicle capacity**

- Where practical, avoid pooled rides or rides where multiple passengers are picked up who are not in the same household. When you do share rides, keep in mind that time matters: a 10-minute shared car ride carries less risk of transmission than a multi-hour shared ride.
- Passenger capacity with UW Fleet vehicles will resume normal limits. Non-vaccinated individuals must have a negative COVID-19 test 1-3 days prior to traveling with others in a vehicle.

### **Cloth face coverings**

- The Wyoming Department of Health's (WDH) standing order mandating the use of face coverings in public has been lifted. Additionally, WDH's order pertaining to colleges/universities has been lifted as of May 21, 2021. Therefore, face coverings are *recommended* but not required while using a UW vehicle.

**Clean and disinfect surface**

- Per CDC guidelines, vehicles should be cleaned and frequently touched surfaces should be [disinfected](#) once daily (for example, the steering wheel, gearshift, door frame/handles, windows, radio/temperature dials, mirrors, and seatbelt buckles).
- It is recommended that disinfect frequently touched surfaces on a regular basis, especially for long-distance travel.

**Improve ventilation**

- Improve the ventilation in the vehicle if possible (for example, open the windows or set the air ventilation/air conditioning on non-recirculation mode).