POSITION TITLE
Assistant University Extension Educator serving Goshen County, Torrington, WY. Job ID #221342

LEVEL & SALARY
Assistant University Extension Educator – salary level commensurate with education, experience and availability of funds.

LOCATION DESCRIPTION
This position is located in Torrington, Wyoming. The Educator will primarily serve communities in Goshen County, but will also contribute to regional and statewide educational programs.

NATURE & PURPOSE
Provide innovative, community-based education and applied research programming.

ESSENTIAL DUTIES AND RESPONSIBILITIES
The individual in this position works as a representative of the University of Wyoming (UW) and fosters a productive relationship with elected officials and other stakeholders in Goshen County. Primary duties include but are not limited to:

- Implement an appropriate strategy to assess educational needs of clientele in the program area of Agriculture and Natural Resources (ANR).
- Design, deliver, and evaluate comprehensive educational programs addressing ANR needs in Goshen County.
- Foster collaborative research projects and integrated educational programs with UW and Eastern Wyoming College colleagues to address the needs of Goshen County and southeastern Wyoming.
- Work closely with agricultural producers, agri-business, community leaders, and appropriate specialists to develop responsive, relevant, and impactful educational programs.
- Contribute to the 4-H Youth Development program in Goshen County.
- Support the general Extension operations in Goshen County which may include community horticulture, Master Gardener programs, student recruiting, and cooperation with other UW programs serving Goshen County.
- Ability to participate in some overnight travel, evening and weekend work.

Screening will continue until a suitable candidate is identified.

UW is an Affirmative Action/Equal Opportunity Educator and Employer. We are committed to a multicultural environment and strongly encourage applications from women, minorities, veterans and persons with disabilities. In compliance with the ADA Amendments Act (ADAAA), if you have a disability and would like to request an accommodation to apply for a position, please call (307) 766-2377 or email jobapps@uwyo.edu.
PRIMARY CLIENTELE SERVED BY THIS POSITION

- Individuals, organizations and business enterprises engaged in agricultural and natural resource issues in Wyoming. This includes owners/operators of farms, ranches, rural non-farm residents, and small acreage agriculture producers.
- State agriculture, wildlife, natural resource and environmental regulatory agencies.
- Federal agriculture, natural resource and wildlife management agencies such as Natural Resource Conservation Service, Bureau of Land Management, Fish and Wildlife Service, U.S. Forest Service, and others.
- Youth and adults engaged in 4-H programs.
- Homeowners and other community members with horticulture interests.

MINIMUM QUALIFICATIONS (REQUIRED)

- An earned master’s degree from an accredited college or university. Consideration will be given to applicants that are currently pursuing their Master’s degree and will complete their degree within 6 months of hire. One degree must have been awarded in crop science, agronomy, soil science, natural resources, or cognate field related to the management of agriculture and natural resources.
- Valid driver’s license.
- Demonstrated expertise in agricultural production and/or the management of natural resources.
- Experience in developing and implementing community-based educational programs in ANR.
- Demonstrated knowledge of the natural resources and agricultural enterprises in this area of Wyoming.

PREFERRED QUALIFICATIONS

- Prior Extension experience.
- Demonstrated ability to develop impactful educational outputs in subjects such as: row crops, forages, rangeland beef/sheep production, weed management, horticulture, and grazing management.
- Excellence in ability to communicate orally and in writing. Evidence documented through application materials and experience.
- Training and/or experience teaching youth and adult audiences.
- Experience in audience needs identification and program results evaluation.
- Experience in working with diverse audiences.
- Experience in developing partnerships with other organizations/agencies and fostering positive relationships with community stakeholders.
- A commitment to travel and work in remote areas and rural counties in Wyoming.
- Demonstrated knowledge of Extension and the land-grant university system.
- Demonstrated knowledge of and appreciation for rural and agricultural communities.
- Demonstrated ability to work with limited supervision.
- Demonstrated teamwork.
- Experience in planning and implementing applied research activities.

APPROXIMATE TIME DISTRIBUTION

- Educational programming in ANR 85%
- Support of 4-H Youth Development programs 15%

REQUIRED APPLICATION MATERIALS

- Completed application—including a detailed letter of intent as described below, resume, UW application (http://www.uwyo.edu/uwe/jobs/index.html), copy of transcripts, and letters of reference. We recognize that reference letters may not be received by the deadline and are out of the applicant’s control, but will be forthcoming.
• A detailed letter of intent which specifically addresses your qualifications relative to the responsibilities and essential duties of the position including developing a comprehensive educational program on ANR to serve the communities in Goshen County, Wyoming.
• Current resume or curriculum vitae.
• Copies of all college transcripts; official transcripts required at time of hiring.
• Four (4) letters of reference from individuals who can address your professional qualifications.

FOR APPLICATION INFORMATION, QUESTIONS ON TRANSCRIPTS OR REFERENCE LETTERS, CONTACT:
Ann Roberson, Business Manager, University of Wyoming Extension
Phone: (307) 766-3566; Email: mrober38@uwyo.edu

FOR SPECIFIC POSITION INFORMATION, CONTACT:
Mandy Marney, Associate Director, University of Wyoming Extension
Phone: (307) 799-8740; Email: amarney@uwyo.edu
Link to the position through the University of Wyoming’s job portal: