



Transportation Services

Mailing: Dept. 4313 • 1000 E. University Ave. • Laramie, WY 82071

Office: 1602 Spring Creek Drive

Phone: (307) 766-9800 • Fax: (307) 766-7845 • Email: [tps@uwyo.edu](mailto:tps@uwyo.edu) • website: [www.uwyo.edu/tps](http://www.uwyo.edu/tps)

## Oops Voucher

This voucher is good for one courtesy dismissal of a “Failure to Display a Permit” citation.

### Voucher Restrictions:

- 1) Only one voucher, per customer, per permit holder season is allowed (September – August).
- 2) This voucher may be used for one “Failure to Display a Permit” parking citation only. This voucher is not valid for any other violations.
- 3) This voucher is only valid for holders of the following parking permit; A, C, R, or D. Parking permit must be valid at the time of citation issuance.
- 4) This voucher is only valid for one citation issued in the customer’s assigned parking permit lot(s).
- 5) This voucher may not be used for citations that have been denied in the appeal process or have been previously paid in full.
- 6) This voucher must be submitted to Transportation Services within 15 days of issuance of the citation and must accompany the citation. If this voucher is not redeemed within the 15 days, then it will be classified as late and will not be accepted. Late vouchers will not be returned to the permit holder.
- 7) This voucher must be signed and filled out completely by the permit holder to be considered valid.
- 8) This voucher is non-transferable and has no cash redeemable value.

Completed vouchers can be submitted to the Transportation Services office in any of the following ways:

Mailed via USPS to:

Dept 4313  
1000 E University Ave  
Laramie WY, 82071

Mailed via Campus Mail to:

CAMPUS  
1602 Spring Creek Drive

Faxed to:

(307) 766-9804

Scanned & Emailed to:

[tps@uwyo.edu](mailto:tps@uwyo.edu)

**The following section must be completed by the permit holder:**

**FIRST NAME:** \_\_\_\_\_ **LAST NAME:** \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_ **CITATION NUMBER:** \_\_\_\_\_

Permit Holder Signature

Date

Official Use Only:

Date Received:

Oops Voucher Applied: